



City of Waterford
312 E Street
Waterford, CA 95386

www.cityofwaterford.org

APPLICATION
HOME OCCUPATION

GENERAL SPECIAL

Please Type or Print
 FEE DEPOSIT \$100.00

File No.	
Approved	
Department Use Only	

GENERAL INFO	LOCATION OF PROJECT (ADDRESS)	ASSESSOR'S PARCEL NUMBER(S)	ZONING
	NAME OF PROPOSED PROJECT		GENERAL PLAN DESIGNATION
	APPLICANT NAME*	BUSINESS PHONE	HOME PHONE
	APPLICANT ADDRESS	CITY	STATE ZIP
	APPLICANT REPRESENTATIVE*	BUSINESS PHONE	HOME PHONE
	APPLICANT REPRESENTATIVE ADDRESS	CITY	STATE ZIP
	PROPERTY OWNER NAME* (SIGNATURE REQUIRED BELOW)	BUSINESS PHONE	HOME PHONE
PROPERTY OWNER ADDRESS	CITY	STATE ZIP	

* Please provide the name of each partnership, corporation, LLC, or trust who has an interest in the proposed land use action. Include the names of all applicants, developers, property owners, and each person or entity who holds an option on the property. Please use the Disclosure Form.

HOME OCCUPATION INFORMATION & DATA

Please read the attached "Guide to Home Occupations" prior to completion of this application.

The following criteria must be in order for any home occupation permit to be issued:

- The home occupation shall not generate any noise, odor, dust, vibrations, fumes, smoke, glare, or electrical or electronic interference with the residential use of neighboring properties; and
- The home occupation must be conducted by a resident occupant of the dwelling; and
- The home occupation must comply with applicable laws; and
- The home occupation may not interfere with required vehicular storage; and
- The home occupation may not use more than 25% of the floor area of the main dwelling.

My home occupation will comply with the criteria listed above: Yes No Signature of Business Operator: _____

Describe in detail your proposed type of business (attach additional sheets if necessary): _____

Business Hours _____ Days of the week _____

Describe materials/equipment used in business: _____

Does business involve use of chemicals/hazardous materials? Yes No If so, please describe type and volume of materials: _____

How are products/materials delivered to residence? _____ How frequently? _____

Describe how the product or service is made available to customers: _____

Special Home Occupation Permit may be required if any of the following are true:

- Will an accessory structure be used for any portion of the business? Yes No _____
- Will there be any sales of goods or commodities from the dwelling or property? Yes No _____
- Will there be any customers or clients visiting home? Yes No If so, describe the number and frequency of visits (e.g., 2 clients per day) _____
- Will there be any non-resident employees? Yes No If so, how many? One Two

SUBMITTAL INFORMATION FOR SPECIAL HOME OCCUPATION

10 COPIES OF SITE PLANS SHOWING ALL DIMENSIONS AND IDENTIFYING ALL REQUIRED PARKING FOR CUSTOMERS, CLIENTS AND/OR EMPLOYEES (IF ANY) AND THE LOCATION OF ANY ACCESSORY STRUCTURES IF THEY ARE TO BE USED IN THE BUSINESS. THE SITE PLAN SHOULD ALSO SHOW THE LOCATION OF ADJACENT PROPERTIES AND STRUCTURES.

10 COPIES OF NEIGHBORHOOD CONTEXT MAP

PROPERTY OWNER'S CONSENT - I declare under penalty of perjury that I am the owner of said property or have written authority from property owner to file this application. I certify that all of the submitted information is true and correct to the best of my knowledge and belief. I understand that any misrepresentation of submitted data may invalidate any approval of this application. **X** _____

DEPT	APPLICATION GENERAL SPECIAL	RECEIVED BY	DATE	FEE RECEIVED \$	RECEIPT NUMBER
	PUBLIC HEARING	REQUIRED EXEMPT	DATE	FEE RECEIVED \$	RECEIPT NUMBER
	APPROVAL CONDITIONS	NONE ATTACHED	SEE PLANNING COMMISSION RESOLUTION NO. _____		



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HOME OCCUPATIONS

CHAPTER 17.53

SECTIONS 17.53.010, 17.53.020, AND 17.53.030

17.53.010 INTENT

IT IS THE INTENT OF THE FOLLOWING CRITERIA TO REDUCE THE IMPACT OF A HOME OCCUPATION TO THE DEGREE THAT ITS EFFECTS ON THE NEIGHBORHOOD ARE UNDESIRABLE FROM NORMAL AND USUAL RESIDENTIAL ACTIVITY. (ORD. 98-03 '2, 1998; ORD. 79-17 '1 (PART), 1979; ORD. 79-6 ART. I '1 (PART), 1979; ORD. 79-4 '1 (PART), 1979; ORD. 70-5 '1 (7)(PART), 1970; ORD. 93-11 '1, 1993)

17.53.020 CRITERIA

- A. ONLY OCCUPANTS OF THE DWELLING SHALL BE ENGAGED IN THE HOME OCCUPATION. IN THE EVENT OF A PARTNERSHIP OR CORPORATION, AT LEAST ONE OF THE MEMBERS MUST BE A RESIDENT.
- B. OFF-SITE EMPLOYEES OR PARTNERS ARE PERMITTED SO LONG AS THEY DO NOT WORK OR REPORT FOR WORK AT THE SUBJECT PROPERTY.
- C. THE USE OF THE DWELLING FOR THE HOME OCCUPATION SHALL BE CLEARLY INCIDENTAL AND SUBORDINATE TO ITS USE FOR RESIDENTIAL PURPOSES. THE HOME OCCUPATION MAY BE CONDUCTED IN THE DWELLING OR IN AN ACCESSORY STRUCTURE ON THE PROPERTY PROVIDED THAT THE AREA USED DOES NOT EXCEED TWENTY PERCENT OF THE HABITABLE FLOOR AREA OF THE PRINCIPAL DWELLING.
- D. THERE SHALL BE NO MECHANICAL EQUIPMENT OR OPERATION USED WHICH CREATES OR MAKES NOISE, DUST, ODOR, VIBRATION OR OTHER EFFECTS DETECTABLE AT THE PROPERTY LINE.
- E. THERE SHALL BE NO DISPLAY OF PRODUCTS PRODUCED BY THE HOME OCCUPATION VISIBLE FROM THE OUTSIDE OF THE DWELLING.
- F. THE USE SHALL NOT GENERATE PEDESTRIAN OR VEHICULAR TRAFFIC BEYOND THAT WHICH IS NORMAL IN A RESIDENTIAL DISTRICT.
- G. THERE SHALL BE NO STORAGE OF MATERIALS OR SUPPLIES OUTSIDE
- H. THERE SHALL BE NO CHANGE IN THE OUTSIDE APPEARANCE OF THE BUILDING PREMISES, OTHER THAN ONE SIGN NOT TO EXCEED TWO SQUARE FEET IN SIZE.
- I. THERE SHALL BE NO ADVERTISING, INCLUDING PHONE BOOK ADVERTISING, NEWSPAPER ADS, ETC., OF THE HOME OCCUPATION WHICH USES THE ADDRESS OF THE LOCATION.
- J. THERE SHALL BE NO MORE THAN ONE BUSINESS VEHICLE PARKED OR USED IN THE CONNECTION WITH THE BUSINESS ON OR NEAR THE PREMISES. "BUSINESS VEHICLE" MEANS A CAR, PICKUP OR SMALL VAN USED FOR HOME OCCUPATION PURPOSES AND DRIVEN BY A PERSON LIVING ON THE PREMISES.
- K. HOME OCCUPATIONS CONDUCTED IN A MULTI-FAMILY DWELLING UNIT MUST BE REGISTERED BOTH AT A POST OFFICE BOX AND PHYSICAL ADDRESS ON THE HOME OCCUPATION APPLICATION AND BUSINESS LICENSE APPLICATION. (ORD. 98-03 '2, 1998; ORD. 79-17 '1 (PART), 1979; ORD. 79-6 ART. I '1 (PART), 1979; ORD. 79-4 '1 (PART), 1979; ORD. 70-5 '1 (7)(PART), 1970; ORD. 93-11 '1, 1993; ORD. 94-01 '4, 1994; ORD. 94-03 '4, 1994).

17.53.030 PROHIBITED USES

THE FOLLOWING USES ARE EXPRESSLY PROHIBITED AS HOME OCCUPATIONS:

- A. REPAIR OR RECONDITIONING OF MOTORIZED VEHICLES OR EQUIPMENT ON SITE
- B. MANUFACTURING, INCLUDING CABINET SHOPS AND SIMILAR USES.
- C. REPAIR OR RECONDITIONING OF MAJOR HOUSEHOLD APPLIANCES, INCLUDING REFRIGERATORS, FREEZERS, CLOTHES WASHERS AND DRYERS, DISHWASHERS, STOVES, HEATING AND AIR CONDITIONING EQUIPMENT AND LAWN MOWERS.
- D. REPAIR OR RECONDITIONING OF BOATS OR RECREATIONAL VEHICLES
- E. MEDICAL, DENTAL AND CHIROPRACTIC CLINICS
- F. BEAUTY OR BARBER SHOPS. (ORD. 98-03 '2, 1998; ORD. 79-17 '1 (PART), 1979; ORD. 79-6 ART. I '1 (PART), 1979; ORD. 79-4 '1 (PART), 1979; ORD. 70-5 '1 (7)(PART), 1970; ORD. 93-11 '1, 1993)