



**City of Waterford**  
**312 E Street**  
**Waterford, CA 95386**

www.cityofwaterford.org

**APPLICATION**

**SIGN**

Please Type or Print  
 FEE DEPOSIT (Wall mounted) \$100.00  
 FEE DEPOSIT (Free Standing) \$250.00

File No.	
Approved	
<b>Department Use Only</b>	

<b>GENERAL INFO</b>	LOCATION OF PROJECT (ADDRESS)	ASSESSOR'S PARCEL NUMBER(S)	ZONING
	NAME OF PROPOSED PROJECT		GENERAL PLAN DESIGNATION
	APPLICANT NAME*	BUSINESS PHONE	HOME PHONE
	APPLICANT ADDRESS	CITY	STATE ZIP
	APPLICANT REPRESENTATIVE*	BUSINESS PHONE	HOME PHONE
	APPLICANT REPRESENTATIVE ADDRESS	CITY	STATE ZIP
	PROPERTY OWNER NAME* (SIGNATURE REQUIRED BELOW)	BUSINESS PHONE	HOME PHONE
	PROPERTY OWNER ADDRESS	CITY	STATE ZIP

\* In the case of a partnership, all general and limited partners shall be identified. In the case of a corporation, all shareholders owning 10% or more of the stock and all officers and directors shall be identified. Please use the Partnerships & Corporations form.

<b>PROJECT/BUSINESS DESCRIPTION - INDICATE PURPOSE OF SIGN AND NAME OF BUSINESS</b>			
DOES THE BUSINESS REQUIRE A USE PERMIT/DESIGN REVIEW APPROVAL? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, approval date: _____		LENGTH OF STREET FRONTAGE _____ FEET	
<b>PROPOSED SIGN INFORMATION</b>			
<input type="checkbox"/> TEMPORARY <input type="checkbox"/> PERMANENT <input type="checkbox"/> SIGN PROGRAM NUMBER OF SIGNS REQUESTED _____ NUMBER OF SIGNS EXISTING _____ IS PROPOSED SIGN PART OF AN EXISTING SIGN PROGRAM? <input type="checkbox"/> YES <input type="checkbox"/> NO		TOTAL SQ. FT. OF PROPOSED _____ TOTAL SQ. FT. OF EXISTING _____ WHICH? _____	
<b>PROJECT INFO</b>	<b>TYPE (INDICATE FREE STANDING, ATTACHED, AWNING, WINDOW, OTHER)</b>	<b>DESCRIPTION</b>	<b>ILLUMINATED?</b>
		SIZE: HEIGHT _____ LENGTH _____ DEPTH _____ SQ FT _____ HEIGHT ABOVE GRADE _____ LETTER HEIGHT _____ MATERIAL: BACKGROUND _____ LETTERS _____ BACKGROUND: _____ LETTERS _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
		SIZE: HEIGHT _____ LENGTH _____ DEPTH _____ SQ FT _____ HEIGHT ABOVE GRADE _____ LETTER HEIGHT _____ MATERIAL: BACKGROUND _____ LETTERS _____ BACKGROUND: _____ LETTERS _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
		SIZE: HEIGHT _____ LENGTH _____ DEPTH _____ SQ FT _____ HEIGHT ABOVE GRADE _____ LETTER HEIGHT _____ MATERIAL: BACKGROUND _____ LETTERS _____ BACKGROUND: _____ LETTERS _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>SUBMITTAL INFORMATION - SEE STAFF TO DETERMINE WHICH REQUIREMENTS APPLY.</b>			
<input type="checkbox"/> 3 COPIES OF SITE PLANS SHOWING ALL DIMENSIONS, INCLUDING SIGN LOCATIONS. PLANS <u>MUST</u> BE EITHER REDUCED TO 11 X 17 OR FOLDER			
<input type="checkbox"/> 3 COPIES OF ELEVATION & LANDSCAPE PLAN SHOWING ALL DIMENSIONS INCLUDING SIGNS. PLANS <u>MUST</u> BE EITHER REDUCED TO 11 X 17 OR FOLDER TO 8 1/2 X 14 MAX. INCLUDE LANDSCAPE PLAN FOR FREE STANDING SIGNS.			
<input type="checkbox"/> VICINITY MAP WITH NORTH ARROW			
<b>PROPERTY OWNER'S CONSENT</b> - I declare under penalty of perjury that I am the owner of said property or have written authority from property owner to file this application. I certify that all of the submitted information is true and correct to the best of my knowledge and belief. I understand that any misrepresentation of submitted data may invalidate any approval of this application.			
		X _____	

<b>DEPT</b>	APPLICATION	RECEIVED BY	DATE	FEE RECEIVED \$	RECEIPT NUMBER
	ENVIRONMENTAL REVIEW	<input type="checkbox"/> REQUIRED <input type="checkbox"/> EXEMPT CLASS _____	DATE	FEE RECEIVED \$	RECEIPT NUMBER
	APPROVED BY	DATE	CONDITIONS		