

Operating Budget Fiscal Year 2016 – 2017



Tuolumne River Parkway - S. Reinway Ave. Trailhead

Adopted June 16, 2016



City of Waterford

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June 16, 2016

TO: Mayor and City Council
FROM: Tim Ogden, City Manager
SUBJECT: Operating Budget Transmittal Letter for FY 2016-2017

Overview

Please accept the Fiscal Year ("FY") 2016/2017 budget for your consideration and approval. This budget represents the continued efforts of the city staff implementing policy direction given over the last several years.

The financial capability of a city is directly related to the strength and capability of the local, state, and national economy. The economy appears to be rounding the recessionary corner, but it will yet be a few years before the pre-recession revenue peaks are again visible with our property tax revenue, although sales tax revenue is at an all-time high. The City's financial condition is sound, with funds in reserves and key revenue sources climbing upward. Factors outside our control include national and state influences over our local control.

The City's General Fund budget for FY 2016/2017 reflects a deficit of (\$42,445) and expects to end 2015/2016 with a deficit of (\$280,872) when including the use of reserve for capital projects, otherwise, the operating budgets would have surpluses of \$110,055 for FY 2016/2017 and \$225,282 for FY 2015/2016.

Management has been making diligent efforts to control expenses and attend to core city services, but control over revenue sources is very limited making both estimating and balancing the budget challenging. In fact, the reserves have grown significantly during the Great Recession, and appropriate use of those reserves for ongoing maintenance of facilities and one time projects are appropriate. Additionally, the estimated reserve fund balance at the end of FY 2016/2017 is expected to be 63% of budgeted expenses. This balance meets the 60% reserve policy proposed in the Financial Policies.

Council Goals

Through City Council direction, and community feedback, I have identified a set of policy areas that appear to embrace the priorities of the City and this budget attempts to align these priorities with implementation funding. The priority areas focus on:

- Public safety – ensuring community visibility and transparency and proceeding with the future development of a new police facility.
- City infrastructure maintenance – continuing efforts to maintain and upgrade the

Wastewater infrastructure and provide for as many streets and roads projects as possible with grant funding and other available resources including the proposed Transportation Sales Tax Measure on the ballot in November 2016. Efforts to upgrade facilities at the Museum, Community Center, and sports fields will be addressed in FY17.

- Water System Operations and Rate Analysis – complete a thorough review and analysis of the capital needs of the water systems and how to best fund them through rate adjustments and financing options.

General Fund

Major highlights of the proposed \$3.2 million revenue budget include secured property tax and sales tax estimated to increase by 5.4% and 2.6%, respectively.

Major expenses of the proposed \$3.1 million budget include almost half for the contract with Stanislaus County for police services, and the balance for administration, streets, planning, engineering, building inspection, and parks. The total General Fund Operating Expenditure increase is expected to be about 2.6% or an increase of \$79,000.

Enterprise Funds

The Wastewater Treatment Fund is continuing to operate with reasonable profits to continue to cover the operational and capital needs of the system. We are anticipating major changes in our Water Enterprise with the acquisition of the Waterford Water System from the City of Modesto. The City is in the process of completing the Water Master Plan and Rate Study to determine the capital needs of the system and how to fund them.

Conclusion

We are facing challenging times, but the future looks promising. Success in these uncertain times will require hard work, an unyielding focus, a sustainable level of energy by staff as well as Council over a multi-year period. Given these challenges I look forward to working with the City Council and the wonderful community of Waterford to ensure that the City's future reflects the City Council's vision.

I would also like to give my thanks to the skilled and hard-working city staff for their commitment to meeting the challenges and opportunities before us.

Respectfully submitted,

Tim Ogden
City Manager
City of Waterford

BUDGET GUIDE

The budget guide is provided as an overview of the various sections of the City of Waterford's annual budget. It describes the structure of the City's finances and the budget.

The budget is the City's fundamental policy document. It describes the City's goals and details how resources are allocated to achieve these goals. In addition, the budget serves as the annual financial plan, an operations guide and a communication tool.

THE BUDGET CONSISTS OF:

Budget Message: The Budget Message is the City Manager's transmittal letter submitting the budget to the City Council. The Budget Message summarizes the City's current and long-term financial position, highlights new programs and organizational changes addressed in the budget and outlines the financial challenges facing the City. Current City financial policies are also described, and an organization chart is included.

Revenue and Expenses By Fund: This section provides detailed revenue and expense projections for all City Funds. Revenue related accounts categorize the type of income received by the City and are specific to the specific source. Expenses are detailed by Fund and Department. Both revenues and expenses include historical data for the past 3 years and an estimate for the current fiscal year not yet completed. The City's General Fund is organized into key operating functions including:

- Administration
- City Council
- Police Services
- Public Works Administration
- Streets/Drainage
- Building & Neighborhood Serv.
- Planning
- Museum
- Community Center
- Parks

The Special Revenue Funds include the budgets for Gas Tax, Grant Funding, Local Transportation, and a variety of budgets related to specific revenue sources.

The Enterprise Funds include the budgets for the Water Systems, Wastewater Treatment Plant, and the Waterford Public Financing Authority.

Other budgets included are the Capital Improvement Funds and the Fiduciary Funds.

Both expenditure and revenue accounts are closely tied with current practices used in governmental budgeting and accounting standards.

Departmental expenses and revenues are grouped into accounts. These detailed accounts provide the accounting and management structure for operations and monitoring throughout the Fiscal Year.

BUDGET GUIDE

Payroll expenses include employee related accounts that include personnel costs for permanent full-time and part-time salaries, overtime, Standby and Special Duty pay, FICA, Retirement, Health Insurance and Worker's Compensation.

Professional services accounts includes legal, accounting, finance, engineering and a variety of consulting and other professional services, contract repair and maintenance, utility charges, training and memberships, equipment rentals, insurance and employment services.

Supply accounts provide the means to purchase items for repair and maintenance, operational activities such as special department expenses, uniforms, and office supplies.

Intergovernmental charges include transfers in and out of funds, administrative charges, which represent inter-fund transfers for services rendered.

Debt Service includes principal and interest payments on outstanding debt.

Capital Outlay includes expenditures for tangible fixed assets including land, buildings, furniture, equipment and City vehicles.

Capital Improvement Program: These capital expenditures are budgeted as funds and stand as separate accounting and management entities. Departments organize these projects and the City Council approves funding on a yearly basis. The Capital Improvement Program is also a tool for planning future projects and proposed projects. This listing may change as it is often dependent on a funding source that may or may not be funded.

Staffing Allocation and Salary Table: The staffing allocation details the positions contained in the City's budget and provides a listing of contracted services. The salary table reflects the current pay structure of the employees.

STRUCTURE OF THE CITY'S FINANCES

The City's finances are structured in a variety of funds that are the basic accounting and reporting entities in governmental accounting. The funds that comprise the budget are grouped into two major categories, Governmental Funds and Proprietary Funds. The purpose of each of the various funds within these two categories is described below:

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Governmental Funds

Governmental Funds include Tax Supported Funds and Special Revenue Funds. They are accounted for under the modified accrual basis of accounting.

Tax Supported Funds includes the General Fund and the Maintenance Districts. The General Fund is the primary operating fund for governmental services, funding traditional tax-supported activities such as law enforcement and community development. The Maintenance Districts are funded through special assessments and provide storm drain facility maintenance, street lighting and in some cases continuing care of the landscaping in the common areas in the district.

Special Revenue funds include the Gas Tax, Local Transportation, Impact Fee Funds and the Lighting and Landscaping Districts. The use of Special Revenue Fund resources are legally restricted for specific purposes.

Proprietary Funds

Proprietary Funds include Enterprise Funds. They are accounted for under the full accrual basis of accounting.

Enterprise Funds, including the Water Systems, Wastewater Treatment Plant, and the Public Financing Authority are used to account for operations that are self-supporting with user fees covering expenditures.

BASIS OF ACCOUNTING

This budget is uniformly presented on a governmental-type (“modified accrual”) accounting basis, which focuses on the use of the City’s expendable resources, rather than determining net income. The City’s enterprise funds, which are financed and operated in a manner similar to business enterprises, are accounted for on an accrual accounting basis. Accrual accounting records revenues when they are earned, versus when cash is received and expenditures are recorded when goods and services are received.

THE ANNUAL BUDGET PROCESS

The City’s annual budget is prepared on a July 1 to June 30 fiscal year basis. The budget preparation is an ongoing process, which includes the phases of development, proposal, public workshop, adoption, monitoring, and mid-year adjustments, and occasional new or amended allocations at publicly noticed City Council meetings.

The budget development phase typically begins in March with the preparation of revenue estimates and budget needs. City Staff prepare budgets for which they

BUDGET GUIDE

are responsible. The City Manager reviews the proposals with departmental managers and makes final adjustments. The proposed budget is then submitted to the City Council in May at a City Council workshop. At this time, the Council hears from the City Manager and department managers regarding budget requests and recommendations. Prior to June 30, the City Council holds public hearing(s) on the budget and then adopts the final budget by resolution. The adopted budget takes effect on July 1, the first day of the new fiscal year.

After the budget is adopted, the City enters the “budget monitoring” phase. The City’s line item budget is controlled throughout the year by the monitoring of all expenditures by City staff and department managers to ensure that funds are used in an approved manner. Adjustments to expenditures within or between departmental budgets are accomplished on an as-needed basis administratively throughout the year with the approval of the City Manager. City Council approval is required for additional appropriations from fund balances or for new revenue sources. A mid-year and year-end budget adjustment process is utilized should there be significant changes needing a comprehensive assessment.

City of Waterford Financial Policies

1. **General Fund Reserves:** The Waterford City Council target for the General Fund reserve level is **60%** of the total appropriations. This is to protect the General Fund against fluctuations in major revenue sources and provide time to adjust budget levels if adverse economic conditions arise.
2. **Enterprise Funds:** Each Enterprise and non-General Fund operations should be self-funding and should carry reserve levels and rate structures that are adequate to protect against fluctuating revenue levels, operational cost impacts, and long-term capital infrastructure requirements.
3. **Enterprise Funds – Allowance for Doubtful Accounts:** The City has established a policy for the allowance for doubtful accounts for the Enterprise Funds at 15% of accounts receivables, and will be adjusted as a part of the yearend close out process.
4. **CIP Enterprise Funds Reserve Transfer:** The Wastewater Treatment Plant Fund and the Water Enterprise Funds will retain in unrestricted fund balance only 25% of annual budgeted expenses. Any remaining amounts will be transferred to CIP Reserves for each fund type and held for capital improvement projects in that fund. This transfer will be computed and budgeted for each year in the funds with the actual transferred amount based on yearend actuals.
5. **Inter-fund loans:** Loans between funds or from fund reserves should be evaluated and considered in light of multi-year business plans that demonstrate a reasonable ability to repay. The annual budget should detail all inter-fund loans and their conditions of repayment. Inter-fund loans should be repaid as soon as financially feasible at an interest rate at least equal to what the advancing fund would earn if the loan were not made. Loans are to be recorded on the balance sheet and articulated in the financial statement notes section.
6. **Inter-fund transfers and charges:** Transfers between funds should be charged on the basis of actual costs, not on budget estimates to ensure proper cost allocation. Charges for Internal Service Funds may be charged at budget estimates because these internal operations have long range plans that may require the build- up of balances for infrastructure maintenance and long-term purposes.
7. **Fees and charges for service:** Fees and charges should reflect the fair and approximate cost of providing those services. They should be updated regularly and should reflect the impact of inflationary CPI cost increases, and not exceed the actual cost. General tax revenue should primarily support basic services to all members of the community. Fees and charges are not basic services and they should reflect the cost of providing those special services, which are generally not used by the typical citizen.

City of Waterford Financial Policies

8. **Purchasing:** The City will adhere to all Government Code requirements for Public Works projects which require a bid process for any contracts over \$5,000. For all other items not dictated by code the City Manager will have authority to contract for any good or service that is in the adopted budget and less than \$20,000. All other items in excess of \$20,000 will require a request for proposal process unless the service or good is unique and enough vendors are not available to provide proposals, and City Council authorization.
9. **Grant Management:** Grant applications that need City Council authorization and resolutions will be agendized for approval; grants of less than \$50,000 will be submitted as needed, and when the timing of application is critical. Budgets will reflect awarded grants only.
10. **Budget items requiring City Council action:**
 - a. Appropriation from reserves
 - b. Transfers between funds when greater than \$10,000
 - c. Appropriation of any non-departmental revenues greater than \$5,000
 - d. Inter-fund loans
 - e. Creation of a new CIP project or changes to existing CIP appropriations
11. **Budget items delegated to the City Manager:**
 - a. Transfer between budgeted activities or departments within a fund
 - b. Transfer of appropriations for capital items budgeted within the same fund
 - c. Increase appropriation where new or additional grant or non-economic based revenue is also increased
 - d. Initiate professional service and maintenance contracts when budgeted and less than \$25,000.
12. **Budget items delegated to Department Managers:**
 - a. Allocation of appropriations within their department fund
 - b. Monitoring and achieving departmental revenue and expenditure estimates
 - c. Planning, recommending, and implementing long-range proposals for operations they are assigned to manage
13. **Budget responsibilities delegated to Waterford Citizens:**
 - a. Get educated about public financing and participate in the city's budgeting and auditing processes
 - b. Be responsible citizens and honor financial obligations for city services
 - c. Shop local to help preserve funding for city services
 - d. Volunteer in civic activities and help minimize impacts the city budget
14. **Investment Strategies:** See attached Investment Policy adopted August 16, 2012.

City of Waterford
Budget Summary - By Fund
2016-2017 Budget

Fund	Fund Number	Beginning Fund Balance	Budgeted Revenues	Budgeted Expenses	Budgeted Ending Fund Balance
General Fund	1010	2,128,575	3,287,985	3,330,430	2,086,130
Abandoned Vehicle Abatement	2010	22,170	12,450	12,000	22,620
CDBG - Rehab	2030	0	0	0	0
Gas Tax	2050	0	183,930	183,930	0
Local Transportation	2270	6,379	75,000	75,000	6,379
Housing Rehab Revolving Loans	2060	0	0	0	0
HCD Home Program	2070	224,437	8,500	27,808	205,129
HOME Consortium	2072	0	0	0	0
CDBG Consortium	2080	0	175,000	175,000	0
Impact Fee Administration and Planning	2091	253	4	0	257
Impact Fee City Facilities	2092	278	5	0	283
Impact Fee Drainage	2110	5,589	79	0	5,668
Parkland Dedication In Lieu	2130	0	0	0	0
Impact Fee Police	2151	431	7	0	438
Impact Fee Public Works	2170	7,693	110	0	7,803
Impact Fee Traffic	2171	88,975	925	0	89,900
Impact Fee Wastewater	2191	0	0	0	0
Lighting and Landscaping District	2210	0	88,935	88,935	0
Lighting District	2230	26,067	27,563	47,164	6,466
CIP Streets	6310	0	400,000	400,000	0
CIP Parks	6580	16,369	470,290	470,290	16,369
Wastewater Treatment Operations	5050	194,428	1,064,800	1,063,679	195,549
Wastewater Treatment CIP	4350	976,824	284,581	389,858	871,547
River Pointe Water System Operations	5070	3,859	148,599	152,458	0
Waterford Water System Operations	5071	198,772	1,027,297	1,053,881	172,188
Hickman Water System Operations	5072	(10,242)	96,725	100,972	(14,489)
Waterford Water System CIP	5075	71,597	421,128	224,703	268,022
Hickman Water System CIP	5076	4,900	31,679	36,579	(0)
Public Financing Authority	5090	45,578	472,031	432,339	85,270
RDA Successor	2330	23,486	169,706	169,706	23,486
All Funds Total		4,036,418	8,447,329	8,434,732	4,049,015

**City of Waterford
General Fund Forecast
2016-2017 Budget**

	Estimated FY 2015-2016	Budget FY 2016-2017	\$ Change	% Change
Beginning Fund Balance	2,409,447	2,128,575	(280,872)	-11.7%
Revenues and Financing Sources (Note 1.)	3,248,894	3,287,985	39,091	1.2%
Expenditures and Capital Outlay (Note 2.)	3,529,766	3,330,430	(199,336)	-5.6%
Net Increase (Decrease)	(280,872)	(42,445)	238,427	-84.9%
Ending Fund Balance	2,128,575	2,086,130	(42,445)	-2.0%

**City of Waterford
General Fund Budget
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Operating Revenues								
1010-110-5020	Property Tax - secured	243,303	247,285	290,658	291,840	307,500	15,660	5.4%
1010-110-5030	Property Tax - unsecured	13,661	13,346	14,637	16,000	17,000	1,000	6.3%
1010-110-5040	Supplemental SB13	3,259	7,575	3,530	6,000	6,000	0	N/A
1010-110-5050	Prop 1A Securitization Revenue	0	2,762	0	0	0	0	0.0%
1010-110-5060	ERAF Contribution Adjustment	(14,430)	0	0	0	0	0	0.0%
1010-110-5065	Property Tax Admin Fees	17,159	42,894	0	(5,500)	(5,500)	0	N/A
1010-110-5080	Other Property Taxes	26	16	0	4,500	0	(4,500)	-100.0%
1010-110-5081	Tax Increment Distribution	712	0	0	40,863	0	(40,863)	-100.0%
1010-110-5110	Sales & Use Tax	324,612	380,975	383,896	468,000	560,000	92,000	19.7%
1010-110-5111	In-lieu Sales Tax	115,116	121,987	123,608	78,000	0	(78,000)	-100.0%
1010-110-5120	Utility Users Tax	572,168	582,322	558,585	558,000	566,000	8,000	1.4%
1010-110-5130	Franchise Fees	144,474	105,048	107,683	117,816	120,000	2,184	1.9%
1010-110-5140	In-lieu Tax Payments	0	17,160	7,286	7,203	7,203	0	N/A
1010-110-5160	Real Property Transfer Tax	4,971	8,142	20,000	15,000	15,000	0	N/A
1010-110-5260	Business License Fees	17,018	17,242	16,988	17,500	17,500	0	N/A
1010-110-5590	Other Lic. & Permits Fees	1,585	2,836	1,900	1,700	1,700	0	N/A
1010-110-5670	Homeowners Property Tax Relief	4,019	3,806	3,410	2,200	2,500	300	13.6%
1010-110-5730	Motor Vehicle In-lieu VLF	4,542	4,817	3,631	3,700	3,700	0	N/A
1010-110-5731	Property Tax In-lieu of MVLF	454,558	484,221	568,017	616,759	647,597	30,838	5.0%
1010-110-5770	State Mandate Reimbursement	0	3,197	47,803	14,500	6,000	(8,500)	-58.6%
1010-110-5800	Other Misc State Grants	2,671	6,959	2,500	0	0	0	0.0%
1010-110-6330	Allocated Interest Earnings	24,548	20,909	18,271	11,500	11,000	(500)	-4.3%
1010-110-6480	Lien Release Fees	(219)	58	(269)	(200)	(200)	0	N/A
1010-110-6560	Other Misc Revenues	13,443	18,316	17,602	17,100	3,800	(13,300)	-77.8%
1010-110-6561	Event Revenue	0	1,200	1,478	1,500	1,500	0	N/A
1010-110-6910	Transfers In	0	44,172	40,000	0	0	0	0.0%
1010-110-6950	Admin Allocation Transfer In	311,068	281,602	275,143	387,730	352,795	(34,935)	-9.0%
1010-130-6560	Other Misc Revenues	0	750	166	0	0	0	0.0%
1010-210-5150	Prop 172 Public Safety Tax	11,081	12,562	12,787	12,000	12,000	0	N/A
1010-210-5770	State Mandate Reimbursement	4,094	3,036	4,586	1,000	1,000	0	N/A
1010-210-5800	Other Misc State Grants	10,610	12,157	57,533	17,000	17,000	0	N/A
1010-210-5803	State COPS SLESF Grant	101,057	99,939	106,367	113,674	115,000	1,326	1.2%
1010-210-6130	Police Report Fees	1,195	1,365	1,395	1,300	1,300	0	N/A
1010-210-6140	Other Police Service Fees	251	212	568	500	500	0	N/A
1010-210-6220	Forfeitures	6,065	7,756	0	0	0	0	0.0%
1010-210-6240	Traffic Violators School	3,387	5,739	8,750	5,500	5,500	0	N/A
1010-210-6250	Vehicle Code Fines	16,129	15,595	23,767	21,500	22,000	500	2.3%
1010-210-6260	Other Fines, Forfeitures	1,966	1,389	2,474	1,300	1,400	100	7.7%
1010-210-6910	Transfers In	6,745	0	15,000	10,000	10,000	0	N/A
1010-300-5630	County Solid Waste Payments	2,141	2,463	7,169	2,950	2,950	0	N/A
1010-300-5800	Other Misc State Grants	0	0	0	16,803	0	(16,803)	-100.0%
1010-300-6560	Other Misc Revenues	185	0	0	0	0	0	0.0%
1010-300-6910	Transfers In	0	5,549	0	0	0	0	0.0%
1010-310-6560	Other Misc Revenues	317	0	485	0	0	0	0.0%
1010-310-6910	Transfers In	327,741	378,548	379,026	262,136	258,930	(3,206)	-1.2%
1010-410-5320	Building Fees - Residential	20,995	35,323	44,479	45,000	70,000	25,000	55.6%
1010-410-5340	State Fee	0	300	302	0	0	0	0.0%
1010-410-5350	Building Fees - Commercial	833	2,128	683	8,500	6,000	(2,500)	-29.4%
1010-410-5420	SMIP Fee	113	193	234	350	140	(210)	-60.0%
1010-410-5430	CBSC Fee	(23)	29	30	20	20	0	N/A
1010-410-5590	Other Lic & Permit Fees	6,240	7,128	10,941	2,500	2,500	0	N/A
1010-410-6260	Other Fines, Forfeitures	0	1,905	17,153	6,000	6,000	0	N/A
1010-430-5590	Other Lic & Permit Fees	2,600	4,550	4,500	12,500	12,000	(500)	-4.0%
1010-430-5800	Other Misc State Grants	47,653	18,543	0	0	0	0	0.0%
1010-460-5080	Other Misc State Grants	8,619	9,760	5,796	10,000	10,000	0	N/A
1010-550-6560	Other Misc Revenues	0	1,000	9,000	0	0	0	0.0%
1010-560-6010	Rental Income	6,897	7,335	4,932	10,000	11,000	1,000	10.0%
1010-560-6560	Other Misc Revenues	0	0	20,475	0	0	0	0.0%
1010-580-5800	Other Misc State Grants	17,143	33,232	8,135	10,000	0	(10,000)	-100.0%
1010-580-6560	Other Misc Revenues	9,450	7,753	11,220	6,650	6,650	0	N/A
1010-580-6910	Transfers In	0	0	0	0	0	0	0.0%
Total General Fund Operating Revenues		2,871,748	3,095,086	3,264,310	3,248,894	3,212,985	(35,909)	-1.1%

**City of Waterford
General Fund Budget
2016-2017 Budget**

2017 Budget vs.

2016 Estimate

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Operating Expenses								
Administration								
1010-110-7020	Payroll - Salary	163,526	175,695	170,074	169,786	194,699	24,913	14.7%
1010-110-7021	Payroll - Overtime	1,558	1,514	1,390	890	1,070	180	20.2%
1010-110-7025	Payroll - Part-time	11,876	11,684	13,415	32,916	32,916	0	N/A
1010-110-7110	PERS Cost	30,539	26,275	29,127	25,917	17,323	(8,594)	-33.2%
1010-110-7120	Insurance - Dental/Medical/Vision	20,540	27,308	16,317	24,919	33,421	8,502	34.1%
1010-110-7130	Payroll Taxes	3,969	3,529	3,119	4,974	4,157	(817)	-16.4%
1010-110-7140	Workers Comp Insurance	46,912	53,111	56,970	79,751	82,100	2,349	2.9%
1010-110-7190	Professional Services - Other	45,093	54,066	48,943	72,224	65,000	(7,224)	-10.0%
1010-110-7191	Professional Services - Acctg	0	(505)	(583)	0	0	0	0.0%
1010-110-7192	Professional Services - Audit	48,761	29,018	22,987	28,079	28,079	0	N/A
1010-110-7194	Professional Services - Legal	43,094	40,641	45,191	38,000	48,000	10,000	26.3%
1010-110-7200	Bank Fees and Service Charges	5,144	5,088	5,003	5,200	5,200	0	N/A
1010-110-7260	Liability & Property Damage Insur	47,472	49,609	54,346	79,110	75,000	(4,110)	-5.2%
1010-110-7300	Other Contracts/Services	0	0	0	6,000	0	(6,000)	-100.0%
1010-110-7410	Property Maintenance	268	350	370	1,000	1,000	0	N/A
1010-110-7420	Equipment Maintenance	566	0	514	4,200	4,200	0	N/A
1010-110-7430	Vehicle Maintenance	0	0	247	0	0	0	0.0%
1010-110-7510	Operating Supplies	25,922	30,768	30,603	14,000	19,000	5,000	35.7%
1010-110-7520	Fuel	2,032	1,534	499	800	800	0	N/A
1010-110-7540	Postage & Mailing	3,153	2,842	2,364	3,000	3,000	0	N/A
1010-110-7580	Uniforms & Protective Clothing	30	30	30	0	0	0	0.0%
1010-110-7600	Leases and Rental	12,098	11,545	10,988	12,500	9,000	(3,500)	-28.0%
1010-110-7610	ASP Software Fee	32,047	30,684	24,782	40,000	41,200	1,200	3.0%
1010-110-7710	Advertising & Legal Notices	2,540	4,709	5,225	5,900	6,500	600	10.2%
1010-110-7720	Dues & Publications	11,108	11,235	9,428	14,000	14,000	0	N/A
1010-110-7730	Other Miscellaneous Services	7,914	5,404	5,075	4,000	1,000	(3,000)	-75.0%
1010-110-7731	Community Events	3,182	6,736	1,694	700	1,500	800	114.3%
1010-110-7740	Training and Development	1,357	1,395	2,754	1,500	3,000	1,500	100.0%
1010-110-7750	Travel, Meetings, Etc.	2,635	1,057	3,475	1,800	2,500	700	38.9%
1010-110-7770	Cash Overages/shortages	(76)	0	(40)	0	0	0	0.0%
1010-110-7810	Communications/telephone	13,108	16,644	18,348	24,000	25,000	1,000	4.2%
1010-110-7820	Electric, Gas & Water	16,657	7,901	4,149	3,500	3,600	100	2.9%
1010-110-7850	Refunds/reimb/write-offs	199	(50)	0	0	0	0	0.0%
1010-110-9010	Debt Service - Principal	0	0	0	5,287	6,195	908	17.2%
1010-110-9110	Debt Service - Interest	0	0	0	1,748	840	(908)	-51.9%
1010-110-9250	Transfers Out	0	0	5,000	0	0	0	0.0%
Total Administration Operating Expenses		603,224	609,817	591,804	705,701	729,300	23,599	3.3%
City Council								
1010-130-7020	Payroll-salary	9,750	8,285	8,850	10,800	10,800	0	N/A
1010-130-7130	Payroll Taxes	1,282	1,090	1,005	1,172	1,074	(98)	-8.4%
1010-130-7510	Operating Supplies	0	797	86	500	500	0	N/A
1010-130-7710	Advertising & Legal Notices	238	294	0	0	0	0	0.0%
1010-130-7720	Dues & Publications	1,950	1,909	1,740	2,150	2,150	0	N/A
1010-130-7750	Travel, Meeting, Etc.	1,533	1,556	1,008	2,000	2,000	0	N/A
1010-130-7870	Election Costs	3,837	8,555	3,854	0	0	0	0.0%
Total City Council Operating Expenses		18,590	22,486	16,543	16,622	16,524	(98)	-0.6%
Police Services								
1010-210-7020	Payroll-salary	9,042	9,473	9,541	9,799	10,112	313	3.2%
1010-210-7025	Payroll Part-Time	3,934	0	0	3,120	3,120	0	N/A
1010-210-7110	PERS Cost	1,567	1,396	1,532	1,312	917	(395)	-30.1%
1010-210-7120	Insurance-Dental/Medical/Vision	1,011	1,318	1,248	1,105	1,328	223	20.2%
1010-210-7130	Payroll Taxes	574	153	153	333	429	96	28.8%
1010-210-7170	Law Enforcement Contract	1,235,212	1,359,465	1,351,979	1,380,037	1,450,000	69,963	5.1%
1010-210-7190	Professional Services-Stanislaus DEA	13,617	15,555	18,131	14,000	14,000	0	N/A
1010-210-7191	Professional Services-Accounting	150	150	0	0	0	0	0.0%
1010-210-7196	Professional Services-Engineer	0	0	0	2,500	20,000	17,500	700.0%
1010-210-7410	Property Maintenance	0	0	0	200	0	(200)	-100.0%
1010-210-7420	Equipment Maintenance	1,904	0	0	500	0	(500)	-100.0%
1010-210-7510	Operating Supplies	1,075	213	514	1,500	0	(1,500)	-100.0%
1010-210-7710	Advertising & Legal Notices	80	50	0	0	0	0	0.0%
1010-210-7730	Other Miscellaneous Services	282	929	960	1,100	1,100	0	N/A
1010-210-7750	Travel, Meetings, Etc.	25	0	0	0	0	0	0.0%
1010-210-7810	Communications/telephone	2,382	2,896	3,753	3,200	3,200	0	N/A
1010-210-7820	Electric, Gas & Water	2,489	12,936	10,112	9,600	10,000	400	4.2%

**City of Waterford
General Fund Budget
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
1010-210-9300	Admin Reimbursement	5,580	3,820	3,777	6,300	5,752	(548)	-8.7%
1010-210-9402	AVA Admin Reimb Out	0	(6,938)	(6,889)	(4,200)	(4,200)	0	N/A
Total Police Services Operating Expenses		1,278,924	1,401,416	1,394,811	1,430,406	1,515,758	85,352	6.0%
Public Work Administration								
1010-300-7020	Payroll-salary	42,286	35,294	29,923	29,766	30,719	953	3.2%
1010-300-7021	Payroll Overtime	79	93	0	0	0	0	0.0%
1010-300-7110	PERS cost	7,117	5,040	4,654	4,300	2,785	(1,515)	-35.2%
1010-300-7120	Insurance-Dental/Medical/Vision	5,783	5,298	4,309	4,800	4,683	(117)	-2.4%
1010-300-7130	Payroll Taxes	715	580	487	488	486	(2)	-0.4%
1010-300-7510	Operating Supplies	5,256	6,034	1,068	5,200	5,000	(200)	-3.8%
1010-300-9300	Admin Reimbursement	18,416	14,375	11,669	14,724	13,353	(1,371)	-9.3%
Total PW Administration Operating Expenses		79,652	66,714	52,110	59,278	57,026	(2,252)	-3.8%
Streets/Drainage								
1010-310-7020	Payroll-salary	133,621	135,728	148,566	140,656	144,857	4,201	3.0%
1010-310-7021	Payroll Overtime	8,944	6,277	7,181	6,566	8,159	1,593	24.3%
1010-310-7110	PERS Cost	22,448	19,578	22,920	18,793	13,249	(5,544)	-29.5%
1010-310-7120	Insurance-Dental/Medical/Vision	28,956	37,615	39,507	36,586	43,896	7,310	20.0%
1010-310-7130	Payroll Taxes	2,583	2,573	2,752	3,230	2,597	(633)	-19.6%
1010-310-7194	Professional Services-Legal	0	0	500	0	0	0	0.0%
1010-310-7196	Professional Services-Engineer	3,325	25,200	10,992	20,000	20,000	0	N/A
1010-310-7420	Equipment Maintenance	0	0	0	19,000	1,500	(17,500)	-92.1%
1010-310-7430	Vehicle Maintenance	9,168	4,772	6,230	33,000	5,000	(28,000)	-84.8%
1010-310-7510	Operating Supplies	26,791	27,771	36,284	25,000	26,000	1,000	4.0%
1010-310-7520	Fuel	8,815	9,153	7,721	7,000	8,000	1,000	14.3%
1010-310-7580	Uniforms & Protective Clothing	293	1,293	300	600	600	0	N/A
1010-310-7710	Advertising & Legal Notices	0	0	0	500	500	0	N/A
1010-310-7720	Dues & Publications	0	0	76	500	150	(350)	-70.0%
1010-310-7730	Other Miscellaneous Services	1,136	2,984	1,135	1,750	1,750	0	N/A
1010-310-7810	Communications/telephone	1,347	1,459	1,715	1,600	1,600	0	N/A
1010-310-7820	Electric, Gas & Water	9,734	10,298	7,751	8,000	8,300	300	3.8%
1010-310-7900	Outside Agency Charges	0	0	0	2,088	0	(2,088)	-100.0%
1010-310-9300	Admin Reimbursement	62,221	57,358	59,910	69,967	62,968	(6,999)	-10.0%
Total Streets/Drainage Operating Expenses		319,382	342,059	353,540	394,836	349,126	(4,414)	-1.1%
Building & Neighborhood Services								
1010-410-7020	Payroll-salary	2,462	26,727	21,848	17,000	47,224	30,224	177.8%
1010-410-7021	Payroll Overtime	26	31	0	472	472	0	N/A
1010-410-7025	Payroll Part-Time	4,768	2,811	0	0	0	0	0.0%
1010-410-7110	PERS Cost	409	1,562	1,323	2,226	2,945	719	32.3%
1010-410-7120	Insurance-Dental/Medical/Vision	647	8,847	10,223	3,103	0	(3,103)	-100.0%
1010-410-7130	Payroll Taxes	510	737	401	440	846	406	92.3%
1010-410-7160	Animal Control	37,982	54,148	26,896	25,258	16,026	(9,232)	-36.6%
1010-410-7190	Professional Services-Other	32,080	31,761	35,050	30,000	30,000	0	N/A
1010-410-7300	Other Contracts/services	157	265	250	0	0	0	0.0%
1010-410-7510	Operating Supplies	0	773	(9)	0	0	0	0.0%
1010-410-9300	Admin Reimbursement	3,240	11,890	8,525	6,424	20,528	14,104	219.6%
1010-410-9402	AVA Admin Reimb Out	(14,270)	0	0	0	0	0	0.0%
Total Building Services Operating Expenses		68,011	139,552	104,507	84,923	118,041	33,118	39.0%
Planning								
1010-430-7020	Payroll-salary	2,856	3,339	12,060	4,903	1,229	(3,674)	-74.9%
1010-430-7021	Payroll Overtime	145	95	44	275	49	(226)	-82.2%
1010-430-7110	PERS Cost	494	423	844	1,277	116	(1,161)	-90.9%
1010-430-7120	Insurance-Dental/Medical/Vision	768	934	416	1,866	380	(1,486)	-79.6%
1010-430-7130	Payroll Taxes	55	61	222	243	22	(221)	-90.9%
1010-430-7190	Professional Services - Other	56,000	16,000	0	5,000	5,000	0	N/A
1010-430-7195	Professional Services-Planning	20,626	21,143	20,592	22,000	25,000	3,000	13.6%
1010-430-7196	Professional Services-Engineer	940	1,350	0	0	0	0	0.0%
1010-430-7510	Operating Supplies	132	47	0	0	0	0	0.0%
1010-430-7710	Advertising & Legal Notices	0	622	84	0	0	0	0.0%
1010-430-7750	Travel, Meetings, Etc.	1,626	0	0	0	0	0	0.0%
1010-430-7850	Refunds/Reimbursements/Write-offs	0	0	500	0	0	0	0.0%
1010-430-9300	Admin Reimbursement	1,296	1,414	4,721	2,895	534	(2,361)	-81.6%
Total Planning Operating Expenses		84,938	45,428	39,487	38,459	32,330	(6,129)	-15.9%
Museum								
1010-550-7020	Payroll-salary	0	322	3,458	927	1,000	73	7.9%

**City of Waterford
General Fund Budget
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
1010-550-7021	Payroll Overtime	0	18	103	111	131	20	18.0%
1010-550-7025	Payroll-Part time	0	0	0	2,487	2,560	73	2.9%
1010-550-7110	PERS Cost	0	38	429	139	103	(36)	-25.9%
1010-550-7120	Insurance-Dental/Medical/Vision	0	1	0	311	375	64	20.6%
1010-550-7130	Payroll Taxes	0	4	50	189	155	(34)	-18.0%
1010-550-7190	Professional Services - Other	0	4,200	0	0	0	0	0.0%
1010-550-7510	Operating Supplies	756	970	127	1,000	1,000	0	N/A
1010-550-7730	Other Miscellaneous Services	214	1,097	790	1,400	1,400	0	N/A
1010-550-7820	Electric, Gas & Water	3,701	3,309	2,649	2,600	2,600	0	N/A
1010-550-9300	Admin Reimbursement	0	126	1,449	1,276	1,113	(163)	-12.8%
Total Museum Operating Expenses		4,671	10,085	9,073	10,440	10,437	(3)	0.0%
Community Center								
1010-560-7020	Payroll-salary	20,945	20,448	20,543	25,586	26,451	865	3.4%
1010-560-7021	Payroll Overtime	1,740	1,005	1,098	1,448	1,711	263	18.2%
1010-560-7025	Payroll-Part time	0	0	0	5,200	4,680	(520)	-10.0%
1010-560-7110	PERS Cost	3,548	2,930	3,147	3,800	2,501	(1,299)	-34.2%
1010-560-7120	Insurance-Dental/Medical/Vision	4,747	5,945	5,982	8,000	8,407	407	5.1%
1010-560-7130	Payroll Taxes	419	391	389	1,048	887	(161)	-15.4%
1010-560-7190	Professional Services-Other	343	175	525	500	500	0	N/A
1010-560-7410	Property Maintenance	789	0	0	750	750	0	N/A
1010-560-7420	Equipment Maintenance	0	0	0	500	500	0	N/A
1010-560-7510	Operating Supplies	3,231	3,361	8,362	6,000	4,000	(2,000)	-33.3%
1010-560-7580	Uniforms & Protective Clothing	52	53	52	500	500	0	N/A
1010-560-7730	Other Miscellaneous Services	878	954	1,547	350	350	0	N/A
1010-560-7810	Communications/telephone	70	70	70	150	150	0	N/A
1010-560-7820	Electric, Gas & Water	11,640	9,266	4,842	4,000	4,200	200	5.0%
1010-560-9010	Debt Service- Principal	0	0	939	8,687	10,196	1,509	17.4%
1010-560-9110	Debt Service-Interest	0	0	843	3,308	1,970	(1,338)	-40.4%
1010-560-9300	Admin Reimbursement	9,931	8,742	8,269	15,719	13,532	(2,187)	-13.9%
Total Community Center Operating Expenses		58,333	53,340	56,608	85,546	81,285	(4,261)	-5.0%
Parks								
1010-580-7020	Payroll-salary	74,409	66,832	46,636	49,131	51,980	2,849	5.8%
1010-580-7021	Payroll Overtime	6,557	3,984	2,681	4,205	4,809	604	14.4%
1010-580-7110	PERS Cost	12,542	9,610	7,335	6,988	5,045	(1,943)	-27.8%
1010-580-7120	Insurance-Dental/Medical/Vision	14,920	17,842	13,399	18,000	18,339	339	1.9%
1010-580-7130	Payroll Taxes	1,531	1,371	859	1,088	981	(107)	-9.8%
1010-580-7190	Professional Services-Other	0	587	0	0	0	0	0.0%
1010-580-7196	Professional Services-Engineer	1,554	0	0	1,000	1,000	0	N/A
1010-580-7410	Property Maintenance	0	0	5,390	2,000	2,000	0	N/A
1010-580-7420	Equipment Maintenance	0	16,824	6,500	7,000	6,500	(500)	-7.1%
1010-580-7430	Vehicle Maintenance	343	114	587	1,000	1,000	0	N/A
1010-580-7510	Operating Supplies	7,841	20,016	18,950	12,000	11,000	(1,000)	-8.3%
1010-580-7520	Fuel	5,125	4,935	2,645	3,000	3,500	500	16.7%
1010-580-7580	Uniforms & Protective Clothing	225	400	150	650	650	0	N/A
1010-580-7710	Advertising & Legal Notices	0	90	0	0	0	0	0.0%
1010-580-7730	Other Miscellaneous Services	911	3,064	4,258	5,500	3,500	(2,000)	-36.4%
1010-580-7810	Communications/telephone	488	300	200	500	500	0	N/A
1010-580-7820	Electric, Gas & Water	9,258	8,420	6,894	3,500	3,600	100	2.9%
1010-580-9010	Debt Service- Principal	33,873	35,501	37,207	38,995	40,870	1,875	4.8%
1010-580-9110	Debt Service-Interest	22,230	20,602	18,896	17,108	15,234	(1,874)	-11.0%
1010-580-9300	Admin Reimbursement	35,110	28,247	19,560	25,736	22,595	(3,141)	-12.2%
Total Parks Operating Expenses		226,917	238,739	192,147	197,401	193,103	(4,298)	-2.2%
Total General Fund Operating Expenses		2,742,642	2,929,636	2,810,630	3,023,612	3,102,930	79,318	2.6%
General Fund Operating Surplus or (Deficit)		129,106	165,450	453,680	225,282	110,055	(115,227)	-51.1%

**City of Waterford
General Fund Budget
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
<u>Non-operating Activity</u>								
<u>Capital and Other Non-Operating Expenses</u>								
<u>Administration</u>								
1010-110-7735	Unabsorbed RDA Costs	0	0	0	137,640	0	(137,640)	-100.0%
1010-110-8020	Capital Purchases-Equip/furniture	5,369	85,584	19,340	20,000	5,000	(15,000)	-75.0%
Total Administration		5,369	85,584	19,340	157,640	5,000	(152,640)	-96.8%
<u>Police Services</u>								
1010-210-8020	Capital Purchases-Equip/furniture	0	0	44,352	0	0	0	0.0%
1010-210-8060	Capital Assets - Police Modular	15,552	1,626	0	0	0	0	0.0%
Total Police Services		15,552	1,626	44,352	0	0	0	0.0%
<u>Public Work Administration</u>								
1010-300-7190	Professional Services-other	0	0	45,650	24,843	20,000	(4,843)	-19.5%
1010-300-8040	Capital Assets - Vehicle	0	0	0	16,803	0	(16,803)	-100.0%
Total Public Work Administration		0	0	45,650	24,843	20,000	(4,843)	-19.5%
<u>Streets/Drainage</u>								
1010-310-9250	Transfers Out	0	0	33,377	47,419	0	(47,419)	-100.0%
1010-310-8020	Capital Purchases-Equip/furniture	0	36,489	0	31,200	7,500	(23,700)	-76.0%
1010-310-8290	Capital Purchases - street/drain	8,677	0	0	42,721	40,000	(2,721)	-6.4%
Total Streets/Drainage		8,677	36,489	33,377	121,340	47,500	(73,840)	-60.9%
<u>Building Regulation</u>								
1010-410-8290	Capital Assets - Equip/furniture	0	0	12,265	0	0	0	0.0%
Total Museum		0	0	12,265	0	0	0	0.0%
<u>Museum</u>								
1010-550-8060	Capital Assets - Buildings	0	0	24,443	0	5,000	5,000	0.0%
Total Museum Capital Expenses		0	0	24,443	0	5,000	5,000	0.0%
<u>Community Center</u>								
1010-560-8020	Capital Purchases-Equip/furniture	0	133,808	15,588	47,110	75,000	27,890	59.2%
Total Community Center		0	133,808	15,588	47,110	75,000	27,890	59.2%
<u>Parks</u>								
1010-580-9250	Transfers Out	26,540	0	129,000	150,000	0	(150,000)	-100.0%
1010-580-8020	Capital Purchases-Equip/furniture	12,143	620	0	5,221	75,000	69,779	1336.5%
Total Parks		38,683	620	129,000	155,221	75,000	(80,221)	-51.7%
Total Non-operating Expenses		68,281	258,127	324,015	506,154	227,500	(278,654)	-55.1%
<u>Non-operating Capital Financing Sources</u>								
<u>Administration</u>								
1010-110-9000	Proceeds from long term debt	0	81,421	13,464	0	0	0	0.0%
1010-000-1750	Advance to Successor Agency	0	0	0	0	75,000	75,000	N/A
1010-560-9000	Proceeds from long term debt	0	140,136	9,425	0	0	0	0.0%
Total Administration Capital Sources		0	221,557	22,889	0	75,000	75,000	0.0%
Total Net Use of Fund Balance for Non-Operating Expense		68,281	36,570	301,126	506,154	152,500	(353,654)	-69.9%
Total Surplus (Deficit) for the General Fund		60,825	128,880	152,554	(280,872)	(42,445)	238,427	-84.9%
Beginning General Fund Balance		2,067,188	2,128,013	2,256,893	2,409,447	2,128,575		
Ending General Fund Balance		2,128,013	2,256,893	2,409,447	2,128,575	2,086,130	(42,445)	-2.0%
Total General Fund as a % of Budgeted Expenses		76%	71%	77%	60%	63%		

**City of Waterford
Other Governmental Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Abandoned Vehicle Abatement								
Revenues								
2010-110-6330	Allocated Interest Earnings	136	199	258	0	450	450	0.0%
2010-210-5660	Abandoned Vehicle Abatement	12,842	12,896	15,955	11,000	12,000	1,000	9.1%
	Total 2010 Revenues	12,978	13,095	16,213	11,000	12,450	1,450	13.2%
Expenses								
2010-210-7191	Professional Services - Accounting	975	506	583	0	0	0	0.0%
2010-210-7192	Professional Services - Audit	1,625	850	1,000	0	0	0	0.0%
2010-210-9502	AVA Personnel Costs Reimb In	14,270	6,938	6,889	11,000	12,000	1,000	9.1%
	Total 2010 Expenses	16,870	8,294	8,472	11,000	12,000	1,000	9.1%
	Net of Revenues Over (Under) Expenses	(3,892)	4,801	7,741	0	450		
	Beginning Fund Balance	13,520	9,628	14,429	22,170	22,170		
	Ending Fund Balance	9,628	14,429	22,170	22,170	22,620		
CDBG - Rehab Grant								
Revenues								
2030-110-6330	Allocated Interest Earnings	1,920	1,880	1,414	253	0	(253)	-100.0%
2030-110-6430	CDBG Rehab Program Income	0	0	0	0	0	0	0.0%
2030-110-6910	Transfers In	0	0	5,000	0	0	0	0.0%
	Total 2030 Revenues	1,920	1,880	6,414	253	0	(253)	-100.0%
Expenses								
				0				
2030-110-7190	Professional Services - Other	205	155	0	0	0	0	0.0%
2030-110-7191	Professional Services - Accounting	0	0	0	0	0	0	0.0%
2030-110-7194	Professional Services - Legal	0	0	250	0	0	0	0.0%
2030-110-7710	Advertising & Legal Notices	0	0	176	0	0	0	0.0%
2030-110-7881	Prog Income Disburs - Rehab	14,102	0	0	132,066	0	(132,066)	-100.0%
2030-110-9250	Transfers Out	0	5,000	0	0	0	0	0.0%
2030-110-9300	Admin Reimbursement	0	0	0	0	0	0	0.0%
	Total 2030 Expenses	14,307	5,155	426	132,066	0	(132,066)	-100.0%
	Net of Revenues Over (Under) Expenses	(12,387)	(3,275)	5,988	(131,813)	0		
	Beginning Fund Balance	141,487	129,100	125,825	131,813	0		
	Ending Fund Balance	129,100	125,825	131,813	0	0		
Gas Tax Street Improvements								
Revenues								
2050-110-6330	Allocated Interest Earnings	1,284	2,534	1,960	700	0	(700)	-100.0%
2050-310-5680	Highway Users Gas Tax 2105/6/7	132,315	155,232	155,847	150,722	160,865	10,143	6.7%
2050-310-5710	Highway Users Gas Tax 2107.5	2,000	2,000	2,000	2,000	2,000	0	N/A
2050-310-5715	HUTA R&T 7360	69,607	122,320	95,748	40,132	21,065	(19,067)	-47.5%
	Total 2050 Revenues	205,206	282,086	255,555	193,554	183,930	(9,624)	-5.0%
Expenses								
				0				
2050-310-9250	Transfers Out	211,696	291,539	251,349	193,554	183,930	(9,624)	-5.0%
	Total 2050 Expenses	211,696	291,539	251,349	193,554	183,930	(9,624)	-5.0%
	Net of Revenues Over (Under) Expenses	(6,490)	(9,453)	4,206	0	0		
	Beginning Fund Balance	39,155	32,665	(4,206)	0	0		
	Ending Fund Balance	32,665	23,212	0	0	0		
Local Transportation								
Revenues								
2270-110-6330	Allocated Interest Earnings	537	835	163	0	0	0	0.0%
2270-310-5720	Local Transportation Fund	142,283	170,148	127,514	69,316	75,000	5,684	8.2%
2270-310-5791	Non-motorized Project Funds	0	8,842	24,448	6,379	0	(6,379)	-100.0%
	Total 2270 Revenues	142,820	179,825	152,125	75,695	75,000	(695)	-0.9%
Expenses								
2270-310-7192	Professional Services - Audit	875	0	0	0	0	0	0.0%
2270-310-9250	Transfers Out	141,945	179,825	152,125	69,316	75,000	5,684	8.2%
	Total 2270 Expenses	142,820	179,825	152,125	69,316	75,000	5,684	8.2%
	Net of Revenues Over (Under) Expenses	0	0	0	6,379	0		
	Beginning Fund Balance	0	0	0	0	6,379		
	Ending Fund Balance	0	0	0	6,379	6,379		
Housing Rehab Revolving Loans								
Revenues								
2060-110-6330	Allocated Interest Earnings	449	447	440	34	0	(34)	-100.0%
2060-110-6430	HOME Rehab Program Income	0	0	0	0	0	0	0.0%
	Total 2060 Revenues	449	447	440	34	0	(34)	-100.0%
Expenses								
				0				
2060-460-7190	Professional Services - Other	154	0	0	0	0	0	0.0%
2060-460-7881	Program Income Disburs. Rehab	0	0	0	0	0	0	0.0%
2060-460-9250	Transfers Out	0	0	0	31,584	0	(31,584)	-100.0%
	Total 2060 Expenses	154	0	0	31,584	0	(31,584)	-100.0%

**City of Waterford
Other Governmental Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
	Net of Revenues Over (Under) Expenses	295	447	440	(31,550)	0		
	Beginning Fund Balance	30,368	30,663	31,110	31,550	0		
	Ending Fund Balance	30,663	31,110	31,550	0	0		
HCD Home Program								
Revenues								
2070-110-6330	Allocated Interest Earnings	3,993	7,268	2,888	8,758	8,500	(258)	-2.9%
2070-460-5880	Home Program Loan Repayments	0	18,452	0	19,750	0	(19,750)	-100.0%
2070-460-6910	Transfers In	0	0	0	0	0	0	0.0%
	Total 2070 Revenues	3,993	25,720	2,888	28,508	8,500	(20,008)	-70.2%
Expenses								
2070-460-7020	Payroll - Salary	12,659	13,145	13,288	13,461	13,891	430	3.2%
2070-460-7025	Payroll Part-time	1,320	1,298	1,491	2,964	2,964	0	N/A
2070-460-7110	PERS Cost	2,420	2,107	2,344	2,199	1,528	(671)	-30.5%
2070-460-7120	Insurance-Dental/Medical/Vision	1,452	1,817	1,685	1,521	1,829	308	20.2%
2070-460-7130	Payroll Taxes	238	245	248	358	270	(88)	-24.6%
2070-460-7190	Professional Services - Other	4,070	2,636	2,635	0	0	0	0.0%
2070-460-7192	Professional Services - Audit	0	0	0	0	0	0	0.0%
2070-460-7810	Communications/Telephone	0	0	16	0	0	0	0.0%
2070-460-7880	Home Program Disbursements	46,945	0	0	0	0	0	0.0%
2070-460-7881	Program Disb. Rehab	0	0	0	0	0	0	0.0%
2070-460-9300	Admin Reimbursement	6,056	5,766	5,780	7,231	7,326	95	1.3%
	Total 2070 Expenses	75,160	27,014	27,487	27,734	27,808	74	0.3%
	Net of Revenues Over (Under) Expenses	(71,167)	(1,294)	(24,599)	774	(19,308)		
	Beginning Fund Balance	320,723	249,556	248,262	223,663	224,437		
	Ending Fund Balance	249,556	248,262	223,663	224,437	205,129		
HOME Consortium								
Revenues								
2072-460-5870	Home Program Grant Receipts	0	0	0	0	0	0	0.0%
	Total 2072 Revenues	0	0	0	0	0	0	0.0%
Expenses								
2072-460-7880	Home Program Disbursements	0	0	0	0	0	0	0.0%
	Total 2072 Expenses	0	0	0	0	0	0	0.0%
	Net of Revenues Over (Under) Expenses	0	0	0	0	0		
	Beginning Fund Balance	0	0	0	0	0		
	Ending Fund Balance	0	0	0	0	0		
CDBG Consortium								
Revenues								
2080-110-6330	Allocated Interest Earnings	207	4	0	0	0	0	0.0%
2080-460-5860	Community Development Block Grants	25,500	0	0	0	0	0	0.0%
2080-460-5890	Other Federal Revenue	147,429	48,210	301,813	331,350	175,000	(156,350)	-47.2%
2080-460-6910	Transfers In	0	0	0	163,650	0	(163,650)	-100.0%
	Total 2080 Revenues	173,136	48,214	301,813	495,000	175,000	(320,000)	-64.6%
Expenses								
2080-460-7196	Professional Services - Engineer	15,155	1,925	575	0	0	0	0.0%
2080-460-7710	Advertising & Legal Notices	225	0	0	0	0	0	0.0%
2080-460-7880	Program Loan Disbursements	25,500	21,210	0	0	0	0	0.0%
2080-460-8290	Capital Proj - Street/Drain	133,699	45,000	319,215	478,206	175,000	(303,206)	-63.4%
	Total 2080 Expenses	174,579	68,135	319,790	478,206	175,000	(303,206)	-63.4%
	Net of Revenues Over (Under) Expenses	(1,443)	(19,921)	(17,977)	16,794	0		
	Beginning Fund Balance	22,547	21,104	1,183	(16,794)	0		
	Ending Fund Balance	21,104	1,183	(16,794)	0	0		

**City of Waterford
Other Governmental Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
<u>Impact Fee Administration and Planning</u>								
Revenues								
2091-110-5400	Impact Fees - Residential	242	0	0	0	0	0	0.0%
2091-110-6330	Allocated Interest Earnings	4	0	3	4	4	0	N/A
Total 2091 Revenues		246	0	3	4	4	0	N/A
Expenses								
2091-110-9250	Transfers Out	0	0	0	0	0	0	0.0%
Total 2091 Expenses		0	0	0	0	0	0	0.0%
Net of Revenues Over (Under) Expenses		246	0	3	4	4		
Beginning Fund Balance		0	246	246	249	253		
Ending Fund Balance		246	246	249	253	257		
<u>Impact Fee City Facilities</u>								
Revenues								
2092-110-5400	Impact Fees - Residential	0	265	0	0	0	0	0.0%
2092-110-6330	Allocated Interest Earnings	49	4	4	5	5	0	N/A
Total 2092 Revenues		49	269	4	5	5	0	N/A
Expenses								
2092-110-9250	Transfers Out	5,249	0	0	0	0	0	0.0%
Total 2092 Expenses		5,249	0	0	0	0	0	0.0%
Net of Revenues Over (Under) Expenses		(5,200)	269	4	5	5		
Beginning Fund Balance		5,200	0	269	273	278		
Ending Fund Balance		0	269	273	278	283		
<u>Impact Fee Drainage</u>								
Revenues								
2110-110-6330	Allocated Interest Earnings	79	78	77	78	79	1	1.3%
Total 2110 Revenues		79	78	77	78	79	1	1.3%
Expenses								
2110-310-8290	Capital Projects - Street/Drain	0	0	0	0	0	0	0.0%
2110-310-9250	Transfers Out	0	0	0	0	0	0	0.0%
Total 2110 Expenses		0	0	0	0	0	0	0.0%
Net of Revenues Over (Under) Expenses		79	78	77	78	79		
Beginning Fund Balance		5,277	5,356	5,434	5,511	5,589		
Ending Fund Balance		5,356	5,434	5,511	5,589	5,668		
<u>Parkland Dedication In Lieu</u>								
Revenues								
2130-580-6910	Transfers In	26,540	0	0	0	0	0	0.0%
Total 2130 Revenues		26,540	0	0	0	0	0	0.0%
Expenses								
2130-580-9250	Transfers Out	0	0	0	0	0	0	0.0%
Total 2130 Expenses		0	0	0	0	0	0	0.0%
Net of Revenues Over (Under) Expenses		26,540	0	0	0	0		
Beginning Fund Balance		(26,540)	0	0	0	0		
Ending Fund Balance		0	0	0	0	0		
<u>Impact Fee Police</u>								
Revenues								
2151-110-6330	Allocated Interest Earnings	135	7	6	7	7	0	N/A
2151-210-5400	Impact Fees - Residential	0	372	0	0	0	0	0.0%
Total 2151 Revenues		135	379	6	7	7	0	N/A
Expenses								
2151-210-8060	Capital Assets - Police Modular	10,146	0	0	0	0	0	0.0%
2151-210-9250	Transfers Out	0	0	0	0	0	0	0.0%
Total 2151 Expenses		10,146	0	0	0	0	0	0.0%
Net of Revenues Over (Under) Expenses		(10,011)	379	6	7	7		
Beginning Fund Balance		10,050	39	418	424	431		
Ending Fund Balance		39	418	424	431	438		

**City of Waterford
Other Governmental Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
<u>Impact Fee Public Works</u>								
Revenues								
2170-110-6330	Allocated Interest Earnings	773	762	106	110	110	0	N/A
2170-300-5400	Impact Fees - Residential	5,942	0	0	0	0	0	0.0%
	Total 2170 Revenues	6,715	762	106	110	110	0	N/A
Expenses								
2170-300-9250	Transfers Out	6,745	45,549	0	0	0	0	0.0%
	Total 2170 Expenses	6,745	45,549	0	0	0	0	0.0%
	Net of Revenues Over (Under) Expenses	(30)	(44,787)	106	110	110		
	Beginning Fund Balance	52,294	52,264	7,477	7,583	7,693		
	Ending Fund Balance	52,264	7,477	7,583	7,693	7,803		
<u>Impact Fee Traffic</u>								
Revenues								
2171-110-6330	Allocated Interest Earnings	1,291	1,305	1,265	900	925	25	2.8%
2171-310-5400	Impact Fees - Residential	0	1,218	0	0	0	0	0.0%
	Total 2171 Revenues	1,291	2,523	1,265	900	925	25	2.8%
Expenses								
2171-310-7190	Professional Services - Other	0	0	3,920	0	0	0	0.0%
2171-310-7191	Professional Services - Accounting	0	0	0	0	0	0	0.0%
	Total 2171 Expenses	0	0	3,920	0	0	0	0.0%
	Net of Revenues Over (Under) Expenses	1,291	2,523	(2,655)	900	925		
	Beginning Fund Balance	86,916	88,207	90,730	88,075	88,975		
	Ending Fund Balance	88,207	90,730	88,075	88,975	89,900		
<u>Impact Fee Wastewater</u>								
Revenues								
2191-110-6330	Allocated Interest Earnings	55	55	0	0	0	0	0.0%
2191-700-5400	Impact Fees - Residential	0	0	0	0	0	0	0.0%
	Total 2191 Revenues	55	55	0	0	0	0	0.0%
Expenses								
2191-700-9250	Transfers Out	0	3,801	0	0	0	0	0.0%
	Total 2191 Expenses	0	3,801	0	0	0	0	0.0%
	Net of Revenues Over (Under) Expenses	55	(3,746)	0	0	0		
	Beginning Fund Balance	3,691	3,746	0	0	0		
	Ending Fund Balance	3,746	0	0	0	0		

**City of Waterford
Other Governmental Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Lighting & Landscaping District								
Revenues								
2210-110-6330	Allocated Interest Earnings	0	12	3	0	0	0	0.0%
2210-260-5080	Other Property Taxes	2,267	1,194	1,668	0	0	0	0.0%
2210-260-5210	Assessment: Light/Landscape Districts	68,044	66,930	66,308	66,500	67,584	1,084	1.6%
2210-260-6560	Other Miscellaneous Revenue	0	0	3,289	0	0	0	0.0%
2210-260-6910	Transfer In	47,832	73,433	33,377	11,347	21,351	10,004	88.2%
2210-260-9000	Proceeds From Long Term Debt	0	136,989	0	0	0	0	0.0%
	Total 2210 Revenues	118,143	278,558	104,645	77,847	88,935	11,088	14.2%
Expenses								
2210-260-7020	Payroll - Salary	24,587	23,377	22,615	23,252	24,271	1,019	4.4%
2210-260-7021	Payroll Overtime	1,736	1,116	1,126	1,324	1,519	195	14.7%
2210-260-7025	Payroll Part-time	1,320	1,298	1,491	2,964	2,964	0	N/A
2210-260-7110	PERS Cost	4,387	3,562	3,764	2,425	2,555	130	5.4%
2210-260-7120	Insurance-Dental/Medical/Vision	5,380	6,446	6,059	6,022	7,236	1,214	20.2%
2210-260-7130	Payroll Taxes	516	488	452	631	489	(142)	-22.5%
2210-260-7190	Professional Services - Other	22,996	3,724	3,178	3,700	3,800	100	2.7%
2210-260-7194	Professional Services - Legal	1,238	0	0	0	0	0	0.0%
2210-260-7440	Infrastructure Maintenance	0	0	0	4,000	4,000	0	N/A
2210-260-7510	Operating Supplies	828	3,151	23,142	2,000	2,200	200	10.0%
2210-260-7580	Uniforms & Protective Clothing	60	160	53	200	200	0	N/A
2210-260-7710	Advertising & Legal Notices	284	80	0	300	150	(150)	-50.0%
2210-260-7730	Other Miscellaneous Services	0	1,570	0	500	250	(250)	-50.0%
2210-260-7810	Communications/Telephone	80	80	80	300	300	0	N/A
2210-260-7820	Electric, Gas, & Water	42,742	69,317	21,697	3,500	11,500	8,000	228.6%
2210-260-8020	Capital Purchases - Equipment/Furniture	0	140,623	12,215	5,000	3,500	(1,500)	-30.0%
2210-260-9010	Debt Service: Principal	0	0	5,399	6,528	7,738	1,210	18.5%
2210-260-9110	Debt Service: Interest	0	0	4,847	4,656	4,425	(231)	-5.0%
2210-260-9300	Admin Reimbursement	11,989	10,282	9,804	12,552	11,838	(714)	-5.7%
	Total 2210 Expenses	118,143	265,274	115,922	79,854	88,935	9,081	11.4%
	Net of Revenues Over (Under) Expenses	0	13,284	(11,277)	(2,007)	0		
	Beginning Fund Balance	0	0	13,284	2,007	0		
	Ending Fund Balance	0	13,284	2,007	0	0		
Lighting District								
Revenues								
2230-110-6330	Allocated Interest Earnings	269	404	455	175	200	25	14.3%
2230-260-5020	Property Tax Secured	16,578	17,398	18,201	16,900	17,000	100	0.6%
2230-260-5030	Property Tax Unsecured	916	893	968	1,000	1,000	0	N/A
2230-260-5040	Supplemental SB813 - Current	75	176	228	0	0	0	0.0%
2230-260-5080	Other Property Taxes	1,765	1	324	0	0	0	0.0%
2230-260-5220	Assessment: Light/Landscape Districts	9,040	8,914	8,714	7,850	9,363	1,513	19.3%
2230-260-5223	Light/Landscape Delinquent Assessments	0	0	0	0	0	0	0.0%
2230-260-5670	Homeowner Property Tax Relief	131	252	210	0	0	0	0.0%
2230-260-6310	Interest Earned Escrow Funds	0	3	3	0	0	0	0.0%
2230-260-6560	Other Miscellaneous Revenue	0	0	2,953	0	0	0	0.0%
2230-260-9960	Proceeds From Long Term Debt	0	136,989	0	0	0	0	0.0%
	Total 2230 Revenues	28,774	165,030	32,056	25,925	27,563	1,638	6.3%
Expenses								
2230-260-7190	Professional Services - Other	3,934	2,186	1,889	1,935	1,950	15	0.8%
2230-260-7196	Professional Services - Engineer	0	0	0	0	0	0	0.0%
2230-260-7440	Infrastructure Maintenance	0	0	0	0	4,700	4,700	0.0%
2230-260-7510	Operating Supplies	0	7	0	0	0	0	0.0%
2230-260-7710	Advertising & Legal Notices	283	0	0	0	0	0	0.0%
2230-260-7820	Electric, Gas, & Water	28,300	4,918	28,459	6,200	7,000	800	12.9%
2230-260-8020	Capital Purchases - Equipment/Furniture	0	123,623	12,215	0	0	0	0.0%
2230-260-9010	Debt Service: Principal	0	0	5,399	6,528	7,738	1,210	18.5%
2230-260-9110	Debt Service: Interest	0	0	4,848	4,656	4,425	(231)	-5.0%
2230-260-9250	Transfers Out	0	0	0	11,347	21,351	10,004	88.2%
	Total 2230 Expenses	32,517	130,734	52,810	30,666	47,164	16,498	53.8%
	Net of Revenues Over (Under) Expenses	(3,743)	34,296	(20,754)	(4,741)	(19,601)		
	Beginning Fund Balance	21,009	17,266	51,562	30,808	26,067		
	Ending Fund Balance	17,266	51,562	30,808	26,067	6,466		

**City of Waterford
Capital Improvement Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
CIP Streets								
Revenues								
6310-310-5821	California DOT Overlays	153,077	27,542	8,120	400,000	400,000	391,880	98.0%
6310-310-5822	California DOT Safe Routes to School	2,088	189,742	21,543	0	0	(21,543)	0.0%
6310-310-5823	CMAQ E Street Grant	19,060	10,940	173,850	0	0	(173,850)	0.0%
6310-310-6910	Transfers In	25,900	59,383	24,448	47,419	0	(24,448)	-51.6%
	Total 6310 Revenues	200,125	287,607	227,961	447,419	400,000	172,039	38.5%
Expenses								
6310-310-8291	Capital Project - Overlay Projects	173,413	31,110	19,870	388,251	400,000	380,130	97.9%
6310-310-8292	Capital Project - Safe Routes	22,993	221,297	10,919	0	0	(10,919)	0.0%
6310-310-8293	Capital Project - E Street Grant	13,199	10,195	318,301	0	0	(318,301)	0.0%
6310-310-9250	Transfers Out	0	0	0	0	0	0	0.0%
	Total 6310 Expenses	209,605	262,602	349,090	388,251	400,000	50,910	13.1%
	Net of Revenues Over (Under) Expenses	(9,480)	25,005	(121,129)	59,168	0		
	Beginning Fund Balance	46,436	36,956	61,961	(59,168)	0		
	Ending Fund Balance	36,956	61,961	(59,168)	0	0		
CIP Parks								
Revenues								
6580-580-5800	Other Miscellaneous State Grants	0	67,048	0	17,500	0	0	N/A
6580-580-5801	River Parkways Prop 84 Grant	0	107,867	98,543	1,275,000	0	(98,543)	-7.7%
6580-580-5802	Department of Boating and Waterways	0	0	36,895	0	470,290	433,395	0.0%
6580-580-5804	Prop 13 Reimbursement	49,292	0	0	0	0	0	0.0%
6580-580-5805	LWCF Grant - S. Reinway Trailhead	0	0	0	220,000	0	0	N/A
6580-580-5900	Donations - Skate Park	1,379	9,065	2,687	0	0	(2,687)	0.0%
6580-580-6560	Other Miscellaneous Revenues	0	550	416	0	0	(416)	0.0%
6580-580-6910	Transfers In	71,065	25,000	129,000	150,000	0	(129,000)	-86.0%
	Total 6580 Revenues	121,736	209,530	267,541	1,662,500	470,290	202,749	12.2%
Expenses								
6580-580-8280	Capital Project - Recycled Tire - Bark	0	53,270	0	17,500	0	0	N/A
6580-580-8281	Capital Project - Skate Park	5,000	1,492	206,151	0	0	(206,151)	0.0%
6580-580-8282	Capital Project - River Parkway	42,250	76,538	104,816	1,385,850	0	(104,816)	-7.6%
6580-580-8283	Capital Project - Boat Ramp	7,256	10,606	31,074	0	470,290	439,216	0.0%
6580-580-8284	River Trail Acquisition	1,161	0	0	0	0	0	0.0%
6580-580-8285	Capital Project - Prop 13 Trail Costs	42,226	0	576	0	0	(576)	0.0%
6580-580-8286	LWCF Grant - S. Reinway Trailhead	0	0	0	220,000	0	0	N/A
6580-580-9250	Transfers Out	0	39,172	0	0	0	0	0.0%
	Total 6580 Expenses	97,893	181,078	342,617	1,623,350	470,290	127,673	7.9%
	Net of Revenues Over (Under) Expenses	23,843	28,452	(75,076)	39,150	0		
	Beginning Fund Balance	0	23,843	52,295	(22,781)	16,369		
	Ending Fund Balance	23,843	52,295	(22,781)	16,369	16,369		

**City of Waterford
Enterprise Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Wastewater Treatment System								
Wastewater Treatment Operations								
Revenues								
5050-110-6330	Allocated Interest Earnings	2,904	5,435	2,566	3,000	3,300	300	10.0%
5050-700-5950	FOG Permit Fee	963	94	0	1,000	1,000	0	N/A
5050-700-5920	Sewer Monthly Service Charges	904,844	938,669	980,071	1,026,745	1,050,000	23,255	2.3%
5050-700-5930	Other Sewer Revenue	2,581	844	23,284	10,000	10,500	500	5.0%
5050-700-6560	Other Miscellaneous Revenues	0	631	797	14,453	0	(14,453)	-100.0%
5050-700-6910	Transfers In	37,384	0	0	0	0	0	0.0%
Total 5050 Revenues		948,676	945,673	1,006,718	1,055,198	1,064,800	9,602	0.9%
Expenses								
5050-700-7020	Payroll - Salary	188,717	195,123	219,574	192,578	185,440	(7,138)	-3.7%
5050-700-7021	Payroll Overtime	8,107	8,606	11,488	11,101	16,941	5,840	52.6%
5050-700-7025	Payroll Part-time	21,284	23,110	17,072	8,892	8,892	0	N/A
5050-700-7110	PERS Cost	31,603	27,076	30,464	25,234	20,039	(5,195)	-20.6%
5050-700-7120	Insurance-Dental/Medical/Vision	47,808	51,046	58,400	49,782	58,388	8,606	17.3%
5050-700-7130	Payroll Taxes	5,100	5,506	5,314	4,151	4,274	123	3.0%
5050-700-7190	Professional Services - Other	16,166	11,899	15,631	16,000	15,000	(1,000)	-6.3%
5050-700-7194	Professional Services - Legal	367	4,388	4,220	15,000	15,000	0	N/A
5050-700-7196	Professional Services - Engineer	100	0	552	0	0	0	0.0%
5050-700-7200	Bank Fees and Service Charges	0	0	1,170	0	0	0	0.0%
5050-700-7300	Other Contract Services	0	0	0	4,500	7,500	3,000	66.7%
5050-700-7420	Equipment Maintenance	0	0	0	25,000	15,000	(10,000)	-40.0%
5050-700-7430	Vehicle Maintenance	513	311	1,324	5,000	11,500	6,500	130.0%
5050-700-7450	Depreciation Expense (Non-cash)	103,325	102,397	99,927	110,000	105,000	(5,000)	-4.5%
5050-700-7510	Operating Supplies	25,014	27,679	32,849	25,000	35,000	10,000	40.0%
5050-700-7520	Fuel	5,593	5,608	3,696	4,500	6,500	2,000	44.4%
5050-700-7540	Postage & Mailing	7,221	4,414	795	7,500	7,500	0	N/A
5050-700-7580	Uniforms & Protective Clothing	297	1,047	290	750	750	0	N/A
5050-700-7710	Advertising & Legal Notices	0	279	0	750	500	(250)	-33.3%
5050-700-7720	Dues & Publications	206	0	603	250	250	0	N/A
5050-700-7730	Other Miscellaneous Services	1,756	5,997	1,908	2,500	500	(2,000)	-80.0%
5050-700-7740	Training and Development	199	266	231	500	500	0	N/A
5050-700-7810	Communications/Telephone	3,481	5,875	3,884	4,000	4,000	0	N/A
5050-700-7820	Electric, Gas, & Water	87,156	84,982	59,375	55,000	65,000	10,000	18.2%
5050-700-7850	Refunds/Reimb/Write-offs	357	40	164	0	0	0	0.0%
5050-700-7920	Outside Agency Charges	12,394	13,875	14,929	15,000	16,500	1,500	10.0%
5050-700-9010	Debt Service: Principal	70,000	75,000	80,000	85,000	90,000	5,000	5.9%
5050-700-9110	Debt Service: Interest	131,221	126,044	122,150	116,375	110,250	(6,125)	-5.3%
5050-700-9150	Amortization Expense (Non-cash)	0	15,405	15,405	15,405	15,405	0	N/A
5050-700-9250	Transfers Out	0	249,442	156,766	366,758	283,981	(82,777)	-22.6%
5050-700-9300	Admin Reimbursement	92,335	90,316	94,896	100,848	84,474	(16,374)	-16.2%
Total 5050 Expenses		860,320	1,135,731	1,053,077	1,267,374	1,184,084	(83,290)	-6.6%
Net of Revenues Over (Under) Expenses		88,356	(190,058)	(46,359)	(212,176)	(119,284)		
Add Back - Non Cash Items		103,325	117,802	115,332	125,405	120,405		
Net Increase (Decrease) to Cash		191,681	(72,256)	68,973	(86,771)	1,121		
Other Cash to Accrual Adjustments		(40,698)	35,938	(19,798)	0	0		
Beginning Cash Balance		117,359	268,342	232,024	281,199	194,428		
Ending Cash Balance		268,342	232,024	281,199	194,428	195,549		
CIP Wastewater								
Revenues								
4350-110-6330	Allocated Interest Earnings	12,340	6,130	9,769	8,700	3,100	(5,600)	-64.4%
4350-700-5910	Sewer - Connect/Disconn. Fee	0	2,500	0	20,846	0	(20,846)	-100.0%
4350-700-6910	Transfers In	0	253,243	141,766	364,258	281,481	(82,777)	-22.7%
4350-700-9960	Proceeds From Long Term Debt	0	1,263,221	0	0	0	0	0.0%
Total 4350 Revenues		12,340	1,525,094	151,535	393,804	284,581	(109,223)	-27.7%
Expenses								
4350-700-7420	Equipment Maintenance	660	11,720	9,406	175,000	105,000	(70,000)	-40.0%
4350-700-7190	Professional Services - Other	0	0	0	0	165,000	165,000	0.0%
4350-700-7196	Professional Services - Engineering	440	330	0	0	0	0	0.0%
4350-700-8020	Capital Purchases - Furniture/Equipment	37,384	1,263,221	239,511	12,579	10,000	(2,579)	-20.5%
4350-700-9010	Debt Service: Principal	0	0	11,738	76,876	90,276	13,400	17.4%
4350-700-9110	Debt Service: Interest	0	0	10,538	30,854	19,582	(11,272)	-36.5%
4350-700-9250	Transfers Out	200,000	0	0	0	0	0	0.0%
Total 4350 Expenses		238,484	1,275,271	271,193	295,309	389,858	94,549	32.0%
Net of Revenues Over (Under) Expenses		(226,144)	249,823	(119,658)	98,495	(105,277)		
Beginning Fund Balance		974,308	748,164	997,987	878,329	976,824		
Ending Fund Balance		748,164	997,987	878,329	976,824	871,547		

**City of Waterford
Enterprise Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Water System								
River Pointe Water Operations								
Revenues								
5070-110-6330	Allocated Interest Earnings	382	45	0	0	0	0	0.0%
5070-800-5921	Water Monthly Service Charges	158,957	163,888	147,923	133,891	138,000	4,109	3.1%
5070-800-5931	Other Water Revenue	236	163	870	0	0	0	0.0%
5070-800-6580	Energy Efficient Block Grant	0	0	0	0	0	0	0.0%
5070-800-6910	Transfers In	200,000	51,598	131,595	27,828	10,599	(17,229)	-61.9%
	Total 5070 Revenues	359,575	215,694	280,388	161,719	148,599	(13,120)	-8.1%
Expenses								
5070-800-7020	Payroll - Salary	87,391	96,486	97,279	43,107	45,641	2,534	5.9%
5070-800-7021	Payroll Overtime	4,131	3,802	5,720	2,724	2,761	37	1.4%
5070-800-7025	Payroll Part-time	3,959	3,895	4,471	1,482	1,482	0	N/A
5070-800-7110	PERS Cost	15,791	13,206	14,131	5,653	4,304	(1,349)	-23.9%
5070-800-7120	Insurance-Dental/Medical/Vision	21,405	27,344	23,077	11,603	14,382	2,779	24.0%
5070-800-7130	Payroll Taxes	1,769	1,958	1,887	900	855	(45)	-5.0%
5070-800-7190	Professional Services - Other	22,124	3,509	8,289	11,000	11,000	0	N/A
5070-800-7194	Professional Services - Legal	1,579	2,915	19,304	1,500	1,000	(500)	-33.3%
5070-800-7196	Professional Services - Engineer	0	0	552	0	0	0	0.0%
5070-800-7420	Equipment Maintenance	0	0	0	4,000	0	(4,000)	-100.0%
5070-800-7430	Vehicle Maintenance	602	1,299	871	500	500	0	N/A
5070-800-7450	Depreciation Expense (Non-cash)	104,013	102,156	99,529	112,000	112,000	0	N/A
5070-800-7510	Operating Supplies	25,379	23,796	37,701	15,000	12,500	(2,500)	-16.7%
5070-800-7520	Fuel	3,196	3,034	2,814	2,000	1,500	(500)	-25.0%
5070-800-7540	Postage & Mailing	2,407	1,045	265	2,200	1,000	(1,200)	-54.5%
5070-800-7580	Uniforms & Protective Clothing	93	93	93	150	150	0	N/A
5070-800-7710	Advertising & Legal Notices	0	179	575	150	150	0	N/A
5070-800-7720	Dues & Publications	1,119	413	413	500	500	0	N/A
5070-800-7730	Other Miscellaneous Services	126	315	246	500	500	0	N/A
5070-800-7740	Training and Development	577	805	591	500	500	0	N/A
5070-800-7750	Travel, Meeting, Etc.	500	0	0	0	0	0	0.0%
5070-800-7810	Communications/Telephone	2,443	4,373	2,674	1,500	1,500	0	N/A
5070-800-7820	Electric, Gas, & Water	31,523	32,029	25,103	28,000	28,000	0	N/A
5070-800-8020	Capital Purchases - Equip/Furniture	0	8,280	0	0	0	0	0.0%
5070-800-9250	Transfers Out	100,000	0	0	3,750	3,750	0	N/A
5070-800-9300	Admin Reimbursement	42,606	41,879	41,000	21,141	20,483	(658)	-3.1%
	Total 5070 Expenses	472,733	372,811	386,585	269,860	264,458	(5,402)	-2.0%
	Net of Revenues Over (Under) Expenses	(113,158)	(157,117)	(106,197)	(108,141)	(115,859)		
	Add Back - Non Cash Items	104,013	102,156	99,529	112,000	112,000		
	Net Increase (Decrease) to Cash	(9,145)	(54,961)	(6,668)	3,859	(3,859)		
	Other Cash to Accrual Adjustments	118,381	6,516	6,668	0	0		
	Beginning Cash Balance	(60,791)	48,445	0	0	3,859		
	Ending Cash Balance	48,445	0	0	3,859	0		

**City of Waterford
Enterprise Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Waterford Water System Operations								
Revenues								
5071-110-6330	Allocated Interest Earnings	0	0	0	1,250	1,250	0	N/A
5071-800-5921	Water Monthly Service Charges	0	0	0	903,876	986,047	82,171	9.1%
5071-800-5931	Other Water Revenue	0	0	0	39,245	40,000	755	1.9%
5071-800-6910	Transfers In	0	0	0	0	0	0	0.0%
	Total 5071 Revenues	0	0	0	944,371	1,027,297	82,926	8.8%
Expenses								
5071-800-7020	Payroll - Salary	0	0	0	162,000	171,706	9,706	6.0%
5071-800-7021	Payroll Overtime	0	0	0	12,641	15,034	2,393	18.9%
5071-800-7025	Payroll Part-time	0	0	0	5,928	6,817	889	15.0%
5071-800-7110	PERS Cost	0	0	0	23,053	17,344	(5,709)	-24.8%
5071-800-7120	Insurance-Dental/Medical/Vision	0	0	0	45,658	53,830	8,172	17.9%
5071-800-7130	Payroll Taxes	0	0	0	3,621	3,370	(251)	-6.9%
5071-800-7190	Professional Services - Other	0	0	0	24,000	30,000	6,000	25.0%
5071-800-7194	Professional Services - Legal	0	0	0	2,000	8,000	6,000	300.0%
5071-800-7196	Professional Services - Engineer	0	0	0	30,000	50,000	20,000	66.7%
5071-800-7198	Professional Services - Water System	0	0	0	10,000	10,000	0	N/A
5071-800-7450	Bank Fees and Service Charges	0	0	0	1,500	1,500	0	N/A
5071-800-7300	Other Contracts/Services	0	0	0	4,500	1,500	(3,000)	-66.7%
5071-800-7420	Equipment Maintenance	0	0	0	120,000	100,000	(20,000)	-16.7%
5071-800-7430	Vehicle Maintenance	0	0	0	700	3,000	2,300	328.6%
5071-800-7450	Depreciation Expense (Non-cash)	0	0	0	89,440	89,440	0	N/A
5071-800-7510	Operating Supplies	0	0	0	25,000	20,000	(5,000)	-20.0%
5071-800-7520	Fuel	0	0	0	2,500	1,800	(700)	-28.0%
5071-800-7540	Postage & Mailing	0	0	0	2,500	3,000	500	20.0%
5071-800-7550	Small Tools/Special Supplies	0	0	0	5,500	1,000	(4,500)	-81.8%
5071-800-7580	Uniforms & Protective Clothing	0	0	0	500	1,000	500	100.0%
5071-800-7710	Advertising & Legal Notices	0	0	0	500	2,500	2,000	400.0%
5071-800-7720	Dues & Publications	0	0	0	1,000	0	(1,000)	-100.0%
5071-800-7730	Other Miscellaneous Services	0	0	0	500	15,000	14,500	2900.0%
5071-800-7740	Training and Development	0	0	0	2,000	2,000	0	N/A
5071-800-7750	Travel, Meeting, Etc.	0	0	0	0	0	0	0.0%
5071-800-7810	Communications/Telephone	0	0	0	800	3,000	2,200	275.0%
5071-800-7820	Electric, Gas, & Water	0	0	0	80,000	80,000	0	N/A
5071-800-8020	Capital Purchases - Equip/Furniture	0	0	0	7,000	0	(7,000)	-100.0%
5071-800-9250	Transfers Out	0	0	0	90,028	374,878	284,850	316.4%
5071-800-9300	Admin Reimbursement	0	0	0	82,170	77,602	(4,568)	-5.6%
	Total 5071 Expenses	0	0	0	835,039	1,143,321	308,282	36.9%
	Net of Revenues Over (Under) Expenses	0	0	0	109,332	(116,024)		
	Add Back - Non Cash Items	0	0	0	89,440	89,440		
	Net Increase (Decrease) to Cash	0	0	0	198,772	(26,584)		
	Other Cash to Accrual Adjustments	0	0	0	0	0		
	Beginning Cash Balance	0	0	0	0	198,772		
	Ending Cash Balance	0	0	0	198,772	172,188		

**City of Waterford
Enterprise Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Hickman Water System Operations								
Revenues								
5072-110-6330	Allocated Interest Earnings	0	0	0	0	0	0	0.0%
5072-800-5921	Water Monthly Service Charges	0	0	0	89,228	96,725	7,497	8.4%
5072-800-6910	Transfers In	0	0	0	0	0	0	0.0%
	Total 5072 Revenues	0	0	0	89,228	96,725	7,497	8.4%
Expenses								
5072-800-7020	Payroll - Salary	0	0	0	24,000	15,828	(8,172)	-34.1%
5072-800-7021	Payroll Overtime	0	0	0	1,500	505	(995)	-66.3%
5072-800-7025	Payroll Part-time	0	0	0	1,000	593	(407)	-40.7%
5072-800-7110	PERS Cost	0	0	0	3,600	1,425	(2,175)	-60.4%
5072-800-7120	Insurance-Dental/Medical/Vision	0	0	0	7,693	4,494	(3,199)	-41.6%
5072-800-7130	Payroll Taxes	0	0	0	639	288	(351)	-54.9%
5072-800-7190	Professional Services - Other	0	0	0	4,500	4,000	(500)	-11.1%
5072-800-7194	Professional Services - Legal	0	0	0	500	500	0	N/A
5072-800-7196	Professional Services - Engineer	0	0	0	2,500	0	(2,500)	-100.0%
5072-800-7200	Bank Fees and Service Charges	0	0	0	750	250	(500)	-66.7%
5072-800-7300	Other Contracts/Services	0	0	0	200	200	0	N/A
5072-800-7420	Equipment Maintenance	0	0	0	13,000	8,000	(5,000)	-38.5%
5072-800-7430	Vehicle Maintenance	0	0	0	572	572	0	N/A
5072-800-7450	Depreciation Expense (Non-cash)	0	0	0	14,560	14,560	0	N/A
5072-800-7510	Operating Supplies	0	0	0	7,000	5,500	(1,500)	-21.4%
5072-800-7520	Fuel	0	0	0	0	500	500	0.0%
5072-800-7540	Postage & Mailing	0	0	0	700	500	(200)	-28.6%
5072-800-7580	Uniforms & Protective Clothing	0	0	0	100	100	0	N/A
5072-800-7710	Advertising & Legal Notices	0	0	0	100	100	0	N/A
5072-800-7720	Dues & Publications	0	0	0	0	0	0	0.0%
5072-800-7730	Other Miscellaneous Services	0	0	0	2,800	4,000	1,200	42.9%
5072-800-7740	Training and Development	0	0	0	0	0	0	0.0%
5072-800-7750	Travel, Meeting, Etc.	0	0	0	0	0	0	0.0%
5072-800-7810	Communications/Telephone	0	0	0	0	0	0	0.0%
5072-800-7820	Electric, Gas, & Water	0	0	0	14,800	14,800	0	N/A
5072-800-8020	Capital Purchases - Equip/Furniture	0	0	0	0	0	0	0.0%
5072-800-9250	Transfers Out	0	0	0	0	31,679	31,679	0.0%
5072-800-9300	Admin Reimbursement	0	0	0	13,516	7,138	(6,378)	-47.2%
	Total 5072 Expenses	0	0	0	114,030	115,532	1,502	1.3%
	Net of Revenues Over (Under) Expenses	0	0	0	(24,802)	(18,807)		
	Add Back - Non Cash Items	0	0	0	14,560	14,560		
	Net Increase (Decrease) to Cash	0	0	0	(10,242)	(4,247)		
	Other Cash to Accrual Adjustments	0	0	0	0	0		
	Beginning Cash Balance	0	0	0	0	(10,242)		
	Ending Cash Balance	0	0	0	(10,242)	(14,489)		

**City of Waterford
Enterprise Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
CIP Waterford Water								
Revenues								
5075-110-6330	Allocated Interest Earnings	0	0	0	0	0	0	0.0%
5075-800-5910	Water - Connect/Disconn. Fee	0	0	0	50,000	50,000	0	N/A
5075-800-6910	Transfers In	0	0	0	86,278	371,128	284,850	330.2%
5075-800-9960	Proceeds From Long Term Debt	0	0	0	2,666,000	0	(2,666,000)	-100.0%
	Total 5075 Revenues	0	0	0	2,802,278	421,128	(2,381,150)	-85.0%
Expenses								
5075-800-7420	Equipment Maintenance	0	0	0	0	0	0	0.0%
5075-800-7190	Professional Services - Other	0	0	0	25,000	0	(25,000)	-100.0%
5075-800-7196	Professional Services - Engineering	0	0	0	0	0	0	0.0%
5075-800-8020	Capital Purchases - Furniture/Equipment	0	0	0	236,662	0	(236,662)	-100.0%
5075-800-8021	Capital Purchases - System Acquisition	0	0	0	2,236,000	0	(2,236,000)	-100.0%
5075-800-9010	Debt Service: Principal	0	0	0	143,105	146,458	3,353	2.3%
5075-800-9110	Debt Service: Interest	0	0	0	78,914	78,245	(669)	-0.8%
5075-800-9250	Transfers Out	0	0	0	11,000	0	(11,000)	-100.0%
	Total 5075 Expenses	0	0	0	2,730,681	224,703	(2,505,978)	-91.8%
	Net of Revenues Over (Under) Expenses	0	0	0	71,597	196,425		
	Beginning Fund Balance	0	0	0	0	71,597		
	Ending Fund Balance	0	0	0	71,597	268,022		
CIP Hickman Water								
Revenues								
5076-110-6330	Allocated Interest Earnings	0	0	0	0	0	0	0.0%
5076-800-5910	Water - Connect/Disconn. Fee	0	0	0	0	0	0	0.0%
5076-800-6910	Transfers In	0	0	0	11,000	31,679	20,679	188.0%
5076-800-9960	Proceeds From Long Term Debt	0	0	0	434,000	0	(434,000)	-100.0%
	Total 5076 Revenues	0	0	0	445,000	31,679	(413,321)	-92.9%
Expenses								
5076-800-7420	Equipment Maintenance	0	0	0	0	0	0	0.0%
5076-800-7190	Professional Services - Other	0	0	0	0	0	0	0.0%
5076-800-7196	Professional Services - Engineering	0	0	0	0	0	0	0.0%
5076-800-8020	Capital Purchases - Furniture/Equipment	0	0	0	39,956	0	(39,956)	-100.0%
5076-800-8021	Capital Purchases - System Acquisition	0	0	0	364,000	0	(364,000)	-100.0%
5076-800-9010	Debt Service: Principal	0	0	0	23,297	23,842	545	2.3%
5076-800-9110	Debt Service: Interest	0	0	0	12,847	12,737	(110)	-0.9%
5076-800-9250	Transfers Out	0	0	0	0	0	0	0.0%
	Total 5076 Expenses	0	0	0	440,100	36,579	(403,521)	-91.7%
	Net of Revenues Over (Under) Expenses	0	0	0	4,900	(4,900)		
	Beginning Fund Balance	0	0	0	0	4,900		
	Ending Fund Balance	0	0	0	4,900	(0)		

**City of Waterford
Enterprise Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Public Financing Authority								
Revenues								
5090-110-6310	Interest Earned Cash & Investments	4,199	1,901	1,500	1,500	700	(800)	-53.3%
5090-110-6350	Charges - RDA Interest	36,750	35,175	33,425	33,425	29,750	(3,675)	-11.0%
5090 Information Only Charges - RDA Principal						30,000		
5090-110-6360	Charges - WW Interest	132,650	127,575	122,150	122,150	110,250	(11,900)	-9.7%
5090 Information Only Charges - WW Principal						90,000		
5090-110-6380	Charges - Assessment Dist. Interest	113,988	102,752	90,591	90,591	63,282	(27,309)	-30.1%
5090 Information Only Charges - Assess. Dist. Principal						138,049		
5090-110-6560	Transfers In	0	10,000	10,000	10,000	10,000	0	N/A
Total 5090 Revenues		287,587	277,403	257,666	257,666	472,031	214,365	83.2%
Expenses								
5090-110-7020	Payroll - Salary	12,823	13,145	13,107	13,107	5,224	(7,883)	-60.1%
5090-110-7021	Payroll Overtime	0	0	0	0	0	0	0.0%
5090-110-7025	Payroll Part-time	1,320	1,298	1,710	1,710	2,964	1,254	73.3%
5090-110-7110	PERS Cost	2,421	2,107	2,386	2,386	742	(1,644)	-68.9%
5090-110-7120	Insurance-Dental/Medical/Vision	1,452	1,817	1,612	1,612	691	(921)	-57.1%
5090-110-7130	Payroll Taxes	238	245	251	251	135	(116)	-46.2%
5090-110-7190	Professional Services - Other	3,950	4,008	4,000	4,000	4,000	0	N/A
5090-110-7191	Professional Services - Accounting	0	0	0	0	0	0	0.0%
5090-110-7192	Professional Services - Audit	1,305	0	1,000	1,000	1,000	0	N/A
5090-110-7194	Professional Services - Legal	67	438	1,000	1,000	1,000	0	N/A
5090-110-9110	Debt Service: Interest	140,573	133,931	128,270	128,270	112,465	(15,805)	-12.3%
5090 Information Only Debt Service: Principal						290,000	290,000	0.0%
5090-110-9150	Amortization Expense (Non-cash)	46,806	46,806	46,806	46,806	46,806	0	N/A
5090-110-9250	Transfers Out	154,529	25,000	57,310	27,828	10,559	(17,269)	-62.1%
5090-110-9300	Admin Reimbursement	6,056	5,766	7,000	7,231	3,559	(3,672)	-50.8%
Total 5072 Expenses		371,540	234,561	264,452	235,201	479,145	243,944	103.7%
Net of Revenues Over (Under) Expenses		(83,953)	42,842	(6,786)	22,465	(7,114)		
Add Back - Non Cash Items		46,806	46,806	46,806	46,806	46,806		
Net Increase (Decrease) to Cash		(37,147)	89,648	40,020	69,271	39,692		
Other Cash to Accrual Adjustments		(29,276)	(86,323)	(54,259)	(62,026)	0		
Beginning Cash Balance		115,670	49,247	52,572	38,333	45,578		
Ending Cash Balance		49,247	52,572	38,333	45,578	85,270		

**City of Waterford
Fiduciary Funds
2016-2017**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
<u>RDA Successor</u>								
Revenues								
2330-110-5020	Property Tax - Secured	38,802	64,945	87,762	115,849	169,706	81,944	70.7%
2330-110-6910	Transfers In	58,856	35,148	6,581	0	0	(6,581)	0.0%
	Total 2330 Revenues	97,658	100,093	94,343	115,849	169,706	75,363	65.1%
Expenses								
2330-110-702	Payroll-salary	21,865	22,445	22,826	23,108	23,108	282	1.2%
2330-110-7021	Payroll Overtime	87	60	67	59	59	(8)	-13.6%
2330-110-7025	Payroll-Part time	2,639	2,597	2,981	3,000	5,928	2,947	98.2%
2330-110-7110	PERS Cost	4,242	3,650	4,085	3,896	3,896	(189)	-4.9%
2330-110-7120	Insurance-Dental/Medical/Vision	2,902	3,463	3,202	3,700	2,882	(320)	-8.6%
2330-110-7130	Payroll Taxes	426	432	441	425	658	217	51.1%
2330-110-7191	Professional Services - Accounting	3,400	0	0	0	0	0	0.0%
2330-110-7192	Professional Services - Audit	5,120	0	0	0	0	0	0.0%
2330-110-7194	Professional Services - Legal	2,582	3,293	1,900	1,500	1,500	(400)	-26.7%
2330-110-7730	Other Miscellaneous Services	0	0	335	0	0	(335)	0.0%
2330-110-7810	Communications/telephone	0	0	34	0	0	(34)	0.0%
2330-110-9020	Debt Service: Principal	25,000	25,000	25,000	25,000	25,000	0	N/A
2330-110-9110	Debt Service: Interest	36,750	45,179	32,915	31,675	31,675	(1,240)	-3.9%
2330-110-9300	Admin Reimbursement	0	1,621	0	0	0	0	0.0%
2330-000-2081	Loan Repayment to City	0	0	0	0	75,000	75,000	0.0%
	Total 2330 Expenses	105,013	107,740	93,786	92,363	169,706	75,920	82.2%
	Net of Revenues Over (Under) Expenses	(7,355)	(7,647)	557	23,486	0		
	Beginning Cash Balance	5,489	0	251	0	23,486		
	Cash to Accrual Adjustments	1,866	7,898	(808)	0	0		
	Ending Cash Balance	0	251	0	23,486	23,486		

**City of Waterford
Agency Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
<u>Assessment District 1991-1</u>								
Revenues								
	Assessment Current Collections	22,592	27,650	22,800	18,941	21,244	(1,556)	-8.2%
	Assessment Delinquent Payments	0	0	0	0	0	0	0.0%
	Assessment Prepayments/Pay-offs	8,256	0	0	0	0	0	0.0%
	Total 7310 Revenues	30,848	27,650	22,800	18,941	21,244	(1,556)	-8.2%
Expenses								
	Professional Services Other/Admin Costs	2,477	2,106	2,357	2,551	2,600	243	9.5%
	Transfer to PFA for Debt Service	23,236	30,327	17,609	18,193	18,644	1,035	5.7%
	Total 7310 Expenses	25,713	32,433	19,966	20,744	21,244	1,278	6.2%
	Net of Revenues Over (Under) Expenses	5,135	(4,783)	2,834	(1,803)	0		
	Beginning Cash Balance	25,540	30,675	25,892	28,726	28,726		
	Ending Cash Balance	30,675	25,892	28,726	26,923	28,726		
<u>Assessment District 1991-3</u>								
Revenues								
	Assessment Current Collections	5,833	16,896	6,042	6,922	7,804	1,762	25.5%
	Assessment Delinquent Payments	0	0	0	0	0	0	0.0%
	Assessment Prepayments/Pay-offs	0	0	0	0	0	0	0.0%
	Total 7320 Revenues	5,833	16,896	6,042	6,922	7,804	1,762	25.5%
Expenses								
	Professional Services Other/Admin Costs	1,081	1,299	1,392	1,935	1,900	508	26.3%
	Transfer to PFA for Debt Service	4,882	5,094	5,465	5,194	5,904	439	8.5%
	Total 7320 Expenses	5,963	6,393	6,857	7,129	7,804	947	13.3%
	Net of Revenues Over (Under) Expenses	(130)	10,503	(815)	(207)	0		
	Beginning Cash Balance	6,848	6,718	17,221	16,406	16,199		
	Ending Cash Balance	6,718	17,221	16,406	16,199	16,199		
<u>Assessment District 1991-5</u>								
Revenues								
	Assessment Current Collections	76,557	68,243	87,441	85,276	85,276	(2,165)	-2.5%
	Assessment Delinquent Payments	0	0	0	12,596	0	0	N/A
	Assessment Prepayments/Pay-offs	0	5,303	5,636	0	0	(5,636)	0.0%
	Total 7330 Revenues	76,557	73,546	93,077	97,872	85,276	(7,801)	-8.0%
Expenses								
	Professional Services Other/Admin Costs	8,319	3,210	6,195	6,034	6,100	(95)	-1.6%
	Transfer to PFA for Debt Service	106,495	108,366	104,859	101,199	106,937	2,078	2.1%
	Total 7330 Expenses	114,814	111,576	111,054	107,233	113,037	1,983	1.8%
	Net of Revenues Over (Under) Expenses	(38,257)	(38,030)	(17,977)	(9,361)	(27,761)		
	Beginning Cash Balance	151,202	112,945	74,915	56,938	47,577		
	Ending Cash Balance	112,945	74,915	56,938	47,577	19,816		
<u>Assessment District 1991-7</u>								
Revenues								
	Assessment Current Collections	8,569	17,897	7,678	8,478	9,691	2,013	23.7%
	Assessment Delinquent Payments	0	0	0	0	0	0	0.0%
	Assessment Prepayments/Pay-offs	0	0	0	0	0	0	0.0%
	Total 7340 Revenues	8,569	17,897	7,678	8,478	9,691	2,013	23.7%
Expenses								
	Professional Services Other/Admin Costs	995	5,340	1,066	1,947	1,800	734	37.7%
	Transfer to PFA for Debt Service	8,094	7,656	7,220	6,782	7,891	671	9.9%
	Total 7340 Expenses	9,089	12,996	8,286	8,729	9,691	1,405	16.1%
	Net of Revenues Over (Under) Expenses	(520)	4,901	(608)	(251)	0		
	Beginning Cash Balance	17,240	16,720	21,621	21,013	20,762		
	Ending Cash Balance	16,720	21,621	21,013	20,762	20,762		

**City of Waterford
Agency Funds
2016-2017 Budget**

Account	Description	Actual 2013	Actual 2014	Actual 2015	Estimate 2016	Budget 2017	2017 Budget vs. 2016 Estimate	
							\$ Change	% Change
Assessment District 1992-2								
Revenues								
	Assessment Current Collections	1,577	14,655	2,595	1,723	3,264	669	38.8%
	Assessment Delinquent Payments	0	0	0	0	0	0	0.0%
	Assessment Prepayments/Pay-offs	0	0	0	0	0	0	0.0%
	Total 7350 Revenues	1,577	14,655	2,595	1,723	3,264	669	38.8%
Expenses								
	Professional Services Other/Admin Costs	737	1,018	1,102	1,879	1,800	698	37.1%
	Transfer to PFA for Debt Service	1,408	1,349	1,290	1,553	1,464	174	11.2%
	Total 7350 Expenses	2,145	2,367	2,392	3,432	3,264	872	25.4%
	Net of Revenues Over (Under) Expenses	(568)	12,288	203	(1,709)	0		
	Beginning Cash Balance	2,483	1,915	14,203	14,406	12,697		
	Ending Cash Balance	1,915	14,203	14,406	12,697	12,697		
Assessment District 1992-4								
Revenues								
	Assessment Current Collections	14,848	14,464	1,349	0	0	(1,349)	0.0%
	Assessment Delinquent Payments	0	0	0	0	0	0	0.0%
	Assessment Prepayments/Pay-offs	0	54,464	0	0	0	0	0.0%
	Total 7360 Revenues	14,848	68,928	1,349	0	0	(1,349)	0.0%
Expenses								
	Professional Services Other/Admin Costs	1,673	1,883	1,112	2,834	0	(1,112)	-39.2%
	Transfer to PFA for Debt Service	10,443	10,777	62,966	5,936	0	(62,966)	-1060.7%
	Total 7360 Expenses	12,116	12,660	64,078	8,770	0	(64,078)	-730.6%
	Net of Revenues Over (Under) Expenses	2,732	56,268	(62,729)	(8,770)	0		
	Beginning Cash Balance	12,499	15,231	71,499	8,770	0		
	Ending Cash Balance	15,231	71,499	8,770	0	0		
Assessment District 1992-5								
Revenues								
	Assessment Current Collections	53,198	38,297	53,265	55,639	47,020	(6,245)	-11.2%
	Assessment Delinquent Payments	0	0	0	0	0	0	0.0%
	Assessment Prepayments/Pay-offs	0	0	0	0	0	0	0.0%
	Total 7370 Revenues	53,198	38,297	53,265	55,639	47,020	(6,245)	-11.2%
Expenses								
	Professional Services Other/Admin Costs	4,156	3,416	3,713	2,219	2,500	(1,213)	-54.7%
	Transfer to PFA for Debt Service	48,980	46,780	49,360	41,940	44,520	(4,840)	-11.5%
	Total 7370 Expenses	53,136	50,196	53,073	44,159	47,020	(6,053)	-13.7%
	Net of Revenues Over (Under) Expenses	62	(11,899)	192	11,480	0		
	Beginning Cash Balance	67,504	67,566	55,667	55,859	67,339		
	Ending Cash Balance	67,566	55,667	55,859	67,339	67,339		
Assessment District 1993-1								
Revenues								
	Assessment Current Collections	18,082	20,777	17,813	15,884	18,671	858	5.4%
	Assessment Delinquent Payments	0	0	0	0	0	0	0.0%
	Assessment Prepayments/Pay-offs	17,094	0	0	0	0	0	0.0%
	Total 7380 Revenues	35,176	20,777	17,813	15,884	18,671	858	5.4%
Expenses								
	Professional Services Other/Admin Costs	2,190	5,118	2,015	2,265	2,700	685	30.2%
	Transfer to PFA for Debt Service	19,314	37,579	18,060	17,015	15,971	(2,089)	-12.3%
	Total 7380 Expenses	21,504	42,697	20,075	19,280	18,671	(1,404)	-7.3%
	Net of Revenues Over (Under) Expenses	13,672	(21,920)	(2,262)	(3,396)	0		
	Beginning Cash Balance	26,428	40,100	18,180	15,918	12,522		
	Ending Cash Balance	40,100	18,180	15,918	12,522	12,522		
Total Agency Cash		291,870	299,198	218,036	204,019	178,061		
Not included in City's totals as amounts are held for bondholders benefit								

**City of Waterford
Capital Improvement Projects Budget Summary**

Fund	Project	Project Description	Funding Source	Estimate FY 15/16	Budget FY 16/17
1010-310	Summer Street Storm Basin	<u>Acquisition of storm basin</u>	General Fund	42,721	-
		<u>Construction of storm basin</u>	General Fund	-	50,000
	City Signage Entry, Downtown	<u>City Signs</u>	General Fund	31,200	-
1010-550	Museum Bathroom	<u>Renovate bathrooms</u>	General Fund	-	5,000
1010-560	Community Center	<u>Interior Upgrades</u>	General Fund	47,110	-
		<u>Parking lot improvements and cameras</u>	General Fund	-	50,000
1010-580	Beard Park Improvements	<u>Replace Beard Park bathroom</u>	General Fund	-	50,000
		<u>Beard Park Gazebo</u>	General Fund	-	10,000
2080	La Gallina Infrastructure Project Phase 2 Becky Way	<u>Curb, Gutter, Sidewalk, Drainage Improvements E St to C St</u>	CDBG/PI	478,206	-
		<u>Curb, Gutter, Sidewalk, Drainage Improvements Becky Way</u>	CDBG/PI	-	175,000
2210	Street Light Installation	<u>Add Street Light at Center St. and Hwy 132</u>	Lighting & Landscaping Fund	-	3,500
4350	Wastewater Collection Maint Section 1	<u>Various Projects</u>	Wastewater Improvement Fund		
		Equipment Maintenance		175,000	105,000
		Sludge Removal and Hauling		-	165,000
		Vehicles and Other Equipment		12,579	10,000
5075	Waterford Water System	<u>Acquisition of system from City of Modesto</u>	Umpqua Bank Loan	2,236,000	-
5076	Hickman Water System	<u>Acquisition of system from City of Modesto</u>	Umpqua Bank Loan	364,000	-
6310	Waterford RSTP Overlay Project	<u>Overlay Bentley - I to F, Tim Bell from Vineyard to El Pomar, Various Other</u>	RSTP	388,250	400,000
6580	River Parkway	<u>Develop river front access and trail parkway</u>	Prop 84 Grant	1,425,850	-
6580	River Parkway	<u>Trailhead Improvements - Bathroom, fitness equipment, etc.</u>	LWCF Grant	220,000	-
6580	Boat Ramp	<u>Boat Ramp</u>	Dept. Boating & Waterways	-	470,290
6580	Tire Derived Products Grant	<u>Purchase wheel stops, landscape bark, speed bumps, rubber pavers</u>	TDP Grant	17,500	-
Total Capital Projects				5,438,416	1,493,790

**City of Waterford
Schedule of Inter-Fund Transfers
Fiscal Year 2016-2017**

Fund	Dept	Account		Fund Description	Department	Transfer Out	Transfer In	Description
5050	700	9250	Transfers Out	Wastewater Treatment Plant	Wastewater	2,500		Contribution for Public Safety
5070	800	9250	Transfers Out	Water - River Pointe	Water	3,750		Contribution for Public Safety
5071	800	9250	Transfers Out	Water - Waterford	Water	3,750		Contribution for Public Safety
1010	210	6910	Transfers In	General Fund	Police Services		10,000	Contribution for Public Safety
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2050	310	9250	Transfer Out	Gas Tax Street Improvements	Streets/Drainage	183,930		Street Maintenance
1010	310	6910	Transfer In	General Fund	Streets/Drainage		183,930	(Based on revenues)
<hr/>								
2270	310	9250	Transfer Out	LTF Motorized and Nonmotorized	Streets/Drainage	75,000		Street Maintenance
1010	310	6910	Transfer In	General Fund	Streets/Drainage		75,000	(Based on revenues)
<hr/>								
2230	260	9250	Transfer Out	Lighting District	Streets/Drainage	21,351		Funds to cover deficit
2210	260	6910	Transfer In	Lighting and Landscaping District	Streets/Drainage		21,351	Funds to cover deficit (Estimate - use actual)
<hr/>								
5090	110	9250	Transfers Out	WPFA	WPFA	10,559		Cover deficit in River Pointe
5070	800	6910	Transfers In	River Pointe	Water		10,559	Cover deficit in River Pointe (Accounted for as a loan)
<hr/>								
5050	700	9250	Transfers Out	Wastewater Operations	Wastewater	281,481		CIP Reserves
4350	700	6910	Transfers In	Wastewater CIP	Wastewater		281,481	CIP Reserves
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5071	800	9250	Transfers Out	Water Operations - Waterford	Water	371,128		CIP Reserves
5075	800	6910	Transfers In	Water CIP	Water		371,128	CIP Reserves
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5072	800	9250	Transfers Out	Water Operations - Hickman	Water	31,679		CIP Reserves
5076	800	6910	Transfers In	Water CIP - Hickman	Water		31,679	CIP Reserves
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Transfers						<u>300,840</u>	<u>300,840</u>	

**City of Waterford
Schedule of Inter-Fund Loans
Outstanding as of June 30, 2016**

Date Loaned	Loaned From:	Loaned To:	Purpose:	Amount	Interest Rate
October 18, 2012	General Fund 1010	River Pointe Water System Fund 5070	Cover operating deficits	100,000	LAIF + 1.00%
June 30, 2014	General Fund 1010	River Pointe Water System Fund 5070	Cover operating deficits	51,598	LAIF + 1.00%
April 4, 2013	CIP Wastewater Improvement Fund 4350	River Pointe Water System Fund 5070	Contribution for City Hall	100,000	LAIF + 1.00%
June 30, 2015	General Fund 1010	River Pointe Water System Fund 5070	Cover operating deficits	131,595	LAIF + 1.00%
June 30, 2016 <i>Estimate</i>	Waterford Public Financing Authority Fund 5090	River Pointe Water System Fund 5070	Cover operating deficits	27,828	LAIF + 1.00%
Total Loaned to River Pointe Water System				251,598	
June 30 2012	General Fund 1010	Redevelopment Obligation Retirement Fund 2330	Cover operating deficits to 6/30/212	48,176	LAIF + 1.00%
June 30, 2013	General Fund 1010	Redevelopment Obligation Retirement Fund 2330	Cover operating deficits fiscal 6/30/2013	58,856	LAIF + 1.00%
June 30, 2014	Waterford Public Financing Authority Fund 5090	Redevelopment Obligation Retirement Fund 2330	Cover operating deficits fiscal 6/30/2014	35,148	LAIF + 1.00%
June 30, 2015	Waterford Public Financing Authority Fund 5090	Redevelopment Obligation Retirement Fund 2330	Cover operating deficits fiscal 6/30/2015	6,581	LAIF + 1.00%
Total Loaned to Successor Agency				148,761	

CITY OF WATERFORD

"AMENDED" SALARY SCHEDULE

Effective: July 1, 2016 - June 30, 2017 - Bi-Weekly/Hourly Salary Schedule

Adopted 061616

ADMINISTRATION / FINANCE

POSITION	STEP A - Bi-Weekly	STEP B - Bi-Weekly	STEP C - Bi-Weekly	STEP D - Bi-Weekly	STEP E - Bi-Weekly	FIXED - Bi-Weekly	POSITION STATUS
City Manager						\$5,556.28	Budgeted - Filled
City Clerk / Ass't to the City Manager	\$3,272.60	\$3,444.84	\$3,626.15	\$3,817.00	\$4,017.90		Budgeted - Filled
Accounting Technician III / Deputy City Clerk	\$1,832.85	\$1,924.49	\$2,020.72	\$2,121.75	\$2,353.02		Budgeted - Filled
Accounting Technician II	\$1,575.44	\$1,654.21	\$1,736.92	\$1,823.77	\$1,961.46		Budgeted - Filled
Accounting Technician I / Deputy City Clerk	\$1,325.90	\$1,392.20	\$1,461.81	\$1,534.90	\$1,611.64		Budgeted - Filled

PUBLIC WORKS

POSITION	STEP A - Bi-Weekly	STEP B - Bi-Weekly	STEP C - Bi-Weekly	STEP D - Bi-Weekly	STEP E - Bi-Weekly	FIXED - Bi-Weekly	POSITION STATUS
Public Works Director	\$3,680.50	\$3,874.21	\$4,078.12	\$4,292.75	\$4,518.69		Budgeted - Filled
Public Works Supervisor	\$2,183.50	\$2,292.67	\$2,407.31	\$2,527.67	\$2,733.60		Budgeted - Filled
Maintenance Worker III	\$1,732.96	\$1,819.61	\$1,910.59	\$2,006.12	\$2,107.83		Budgeted - Filled
Maintenance Worker II	\$1,581.17	\$1,660.23	\$1,743.72	\$1,831.55	\$1,921.92		Budgeted - Filled
Maintenance Worker I	\$1,353.76	\$1,421.44	\$1,492.52	\$1,566.24	\$1,644.91		Budgeted - Filled
Wastewater TP Operator I	\$1,537.77	\$1,618.71	\$1,703.90	\$1,793.58	\$1,887.98		Budgeted - Filled

CITY COUNCIL - ELECTED

POSITION						FIXED - Monthly	POSITION STATUS
Mayor & City Council Members						\$150.00 plus \$30 stipend	Elected

PART-TIME / TEMPORARY / SEASONAL - HOURLY POSITIONS

POSITION						FIXED - Hourly	POSITION STATUS
<u>Part-Time</u> Finance Manager / Treasurer						\$57.00	Budgeted - Filled
Code Enforcement Officer						\$22.00	Budgeted - Filled
Custodian						\$15.00	Budgeted - Filled

CONTRACTED EMPLOYEES - PROFESSIONAL AND EXECUTIVE MANAGEMENT SERVICES

LEGAL SERVICES

POSITION					FIXED - Monthly	FIXED - Hourly	POSITION STATUS
City Attorney (Monthly Retainer)					\$3,000.00		Contracted Services
City Attorney (City General Legal Svcs)						\$175.00	Contracted Services
City Attorney (WPFA & RDA General Legal Svcs)						\$175.00	Contracted Services
City Attorney (All Litigation Svcs)						\$225.00	Contracted Services
City Attorney (Financing/Foreclosure Issues)						\$225.00	Contracted Services
Legal Assistant						\$75.00	Contracted Services

ENGINEERING

POSITION					FIXED 2015	FIXED 2016	Effective	POSITION STATUS
					Effective 1/1/15 Hourly	1/1/16 Hourly	1/1/16	
Principal					\$150.00		\$150.00	Contracted Services
Planner					\$100.00		\$100.00	Contracted Services
Civil Engineer					\$125.00		\$110.00	Contracted Services
City Engineer					\$110.00		\$110.00	Contracted Services
Project Manager					\$110.00		\$110.00	Contracted Services
Designer					\$100.00		\$90.00	Contracted Services
Senior Drafter / CADD					\$80.00		\$80.00	Contracted Services
Drafter / CADD					\$70.00		\$70.00	Contracted Services
Expert Witness					\$200.00		\$200.00	Contracted Services
Clerical					\$45.00		\$45.00	Contracted Services
Administrative Assistant					\$60.00		\$60.00	Contracted Services
Office Manager					\$60.00		\$60.00	Contracted Services
Construction Manager					\$125.00		\$125.00	Contracted Services
Construction Inspector					\$100.00		\$100.00	Contracted Services
Office Surveyor					\$125.00		\$110.00	Contracted Services
Assistant Office Surveyor					\$100.00		\$100.00	Contracted Services
One-Man Survey Crew					\$160.00		\$160.00	Contracted Services
Two-Man Survey Crew					\$220.00		\$240.00	Contracted Services
Public Works Survey Crew					\$220.00		\$220.00	Contracted Services

PLANNING & COMMUNITY DEVELOPMENT

POSITION					FIXED 2015	FIXED 2016	Effective	POSITION STATUS
					Effective 1/1/15 Hourly	1/1/16 Hourly	1/1/16	
Planning Monthly Retainer - Contracted 4/4/14					\$1848.00/mo		\$1848.00/mo	Contracted Services
Planning Manager (M. Niskanen) - Special Projects					\$110.00/hr		\$110.00/hr	Contracted Services
Planning Manager (M. Niskanen) - Gen Planning							75.00/hr	Contracted Services
Planning Assistant Manager (D.Niskanen) - Spec Proj					\$65.00/hr		\$65.00/hr	Contracted Services
Planning Assistant Manager (D.Niskanen) - Gen Planning							50.00/hr	Contracted Services
Planning Administrative Assistant					\$48.00/hr		\$48.00/hr	Contracted Services

BUILDING

POSITION						FIXED - Hourly	POSITION STATUS
Chief Building Official						\$40.00	Contracted Services

LAW ENFORCEMENT SERVICES

POSITION						FIXED - Annual	POSITION STATUS
Total Budgeted Cost of Contract with Stan County						\$1,450,000.00	Contracted Services
						+ true up at end of FY	



City of Waterford Investment Policy

City of Waterford

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August 2012

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I. Scope

This policy applies to the investments of the City of Waterford to all funds accounted for in the annual budget. Funds of the City will be invested in compliance with the provisions of, but not necessarily limited to California Government Code Section 53601 et sec and other applicable statutes. Investments will be in accordance with these policies and written administrative procedures. This policy does not regulate the investment of bond proceeds.

II. Philosophy

The basic principles underlying Waterford's investment philosophy is to ensure the safety of public funds; provide that sufficient money is always available to meet current expenditures; and achieve a reasonable rate of return on its investments.

III. Objectives and Safety

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

A. Safety: Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

Credit risk is the risk that an obligation will not be paid and a loss will result. The City will seek to minimize this risk by:

- Limiting investment to the safest types of securities as listed in the "Authorized Investment" section.
- Diversifying its investments among the types of securities that are authorized under this investment policy.

Interest rate risk is the risk that changes in interest rates will adversely affect the value of an investor's portfolio. For example, an investor with large holdings in long-term bonds has assumed significant interest rate risk because the value of the bonds will fall if interest rates rise. The City can minimize this risk by:

- Buying and holding its securities until maturity.
- Structuring the investment portfolio so that securities mature to meet cash flow requirements.

B. **Liquidity:** Liquidity is the second most important objective of the investment program. The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by maintaining a portion of the portfolio in liquid money market mutual funds or local government investment pools. In addition, the City will maintain one month's cash needs in short term investments no more than 50% shall be maintained in securities maturing in more than two years. Since all possible cash demands cannot be anticipated, however, the portfolio will consist of securities with active secondary or resale markets should the need to sell a security prior to maturity arises.

C. **Yield:** Yield on the City's portfolio is last in priority among investment objectives. The investment portfolio shall be designed to obtain a market rate of return that reflects the authorized investments, risk constraints, and liquidity needs outlined in the City's investment policy. Compared to similar sized cities, the City of Waterford should be able to take advantage of its reserve balances to achieve higher yields through long-term investments. In addition, the City will strive to maintain the level of investment of idle funds as close to 100 percent as possible.

IV. Prudence

A) Standards

The City of Waterford adheres to the guidance provided by the "prudent investor" standard (CA 53600.3) to insure that:

"When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

This standard of prudence is to be used by all investment staff and will be applied in the context of managing an overall portfolio.

B) Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

C) Delegation of Authority

The authority to invest City funds rests with the City Manager and designated staff, herein referred to as investment staff. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established. The City Manager shall be responsible for all transactions undertaken and will establish a system of controls to regulate the activities of subordinate officials.

The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Investment Parameters

A. AUTHORIZED INVESTMENTS

The California Government Code (Sections 53600 et seq.) governs investment of City funds. The following investments are authorized:

1. U.S. Government Securities (e.g. Treasury notes, bonds and bills) that are backed by the full faith and credit of the United States
 - a) There is no limit on purchase of these securities.
 - b) Securities will not exceed 10 years maturity.
 - c) All purchased securities must have an explicit or a de facto backing of the full faith and credit of the U.S. Government.

2) U.S. Government Agency Securities – Obligations issued by the Federal Government agencies (e.g. Federal National Mortgage Association).

a) There is no limit on purchase of these securities except for:

- Callable and Multi-step-up securities provided that:
- The potential call dates are known at the time of purchase;
- The interest rates at which they “step-up” are known at the time of purchase
- The entire face value of the security is redeemed at the call date.
- No more than 25 percent of the par value of the portfolio.

b) Securities will not exceed 10 years maturity.

3. Bonds of State of California Municipal Agencies

a) Having at time of investment a minimum Double A (AA/AA2) rating as provided by a nationally recognized rating service (e.g. Moody’s and/or Standard and Poor’s).

b) May not exceed 10 percent of the par value of the portfolio.

4. Certificates of Deposit (CD) - A debt instrument issued by a bank for a specified period of time at a specified rate of interest.

a) May not exceed 20 percent of the par value of the portfolio.

b) No more than 10 percent of the par value of the portfolio in collateralized CDs in any institution.

c) Purchase collateralized deposits only from federally insured large banks that are rated by a nationally recognized rating service (e.g. Moody’s and/or Standard and Poor’s).

d) For non-rated banks, deposit should be limited to amounts federally insured (FDIC).

5. Banker's Acceptance Notes (BA) – Bills of exchange or time drafts drawn on and accepted by commercial banks. Purchases of banker's acceptances are limited to:

- a) No more than 30 percent of the par value of the portfolio.
- b) Not to exceed 180 days maturity.

6. Commercial Paper - Short-term unsecured obligations issued by banks, corporations, and other borrowers. Purchases of commercial paper are limited to:

- a) Having highest letter or numerical rating as provided for by a nationally recognized rating service (e.g. Moody's and/or Standard and Poor's).
- b) No more than 15 percent of the par value of the portfolio.
- c) Not to exceed 270 days maturity.
- d) No more than \$3 million or 10 percent of the outstanding commercial paper of any one institution, whichever is lesser.

7. State Approved Investment Pools – Such as Local Agency Investment Fund (LAIF) – A State of California managed investment pool or the Central San Joaquin Valley RMA Pooled Investment, etc., may be used up to the maximum permitted by California State Law.

8. Short-Term Repurchase Agreements (REPO) – A contractual agreement between a seller and a buyer, usually of U.S. government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

- a) Not to exceed 1 year.
- b) Market value of securities that underlay a repurchase agreement shall be valued at 102 percent or greater of the funds borrowed against those securities.
- c) A Master Repurchase agreement must be signed with the bank or dealer.

9. Money Market Deposit Accounts – Liquid bank accounts which seek to maintain a net asset value of \$1.00.

10. Mutual Funds which seek to maintain a net asset value of \$1.00 and which are limited essentially to the above investments.

- a) No more than 20 percent of the par value of the portfolio.
- b) No more than 10 percent of the par value with any one institution.

11. Negotiable Certificates of Deposit (NCD) issued by nationally or state chartered banks and state or federal savings institutions and further defined in note 11 of Appendix A. Purchases of negotiable certificates of deposit:

- a) May not exceed 10 percent of the par value of the portfolio.

12. Medium-Term Corporate Notes – Issued by corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating with the United States.

- a) Not to exceed 5 years maturity.
- b) Securities eligible for investment shall have a minimum rating of AA from a nationally recognized rating service (e.g. Moody's and/or Standard & Poor's).
- c) No more than 10 percent of the par value of the portfolio.
- d) If securities owned by the City are downgraded by either Moody's or Standard & Poor's to a level below AA, it shall be the City's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio.

B) PROHIBITED INVESTMENTS

Includes all investments not specified above, and in particular:

- Reverse repurchase agreements
- Derivatives
- Financial Futures and Financial Options also known as forward contracts for securities

C) Investment Policies

The following general criteria relating to portfolio diversification and credit worthiness will be used in selecting depositors and brokers/dealers (financial institutions) in the placement of city investments:

- The financial capacity and credit worthiness of the financial institution shall be considered before the placement of city investments
- Current financial statements shall be maintained for each institution in which or through which cash is invested
- No more than 25% of the city's portfolio (exclusive of government agency issues and LAIF) shall be placed with any financial institution
- No more than 10% of the portfolio value shall be invested in the corporate bonds of any single corporate entity (exclusive of government agency issues)
- Certificates of deposit (negotiable and collateralized) placed by the city shall not constitute more than 15% of the total assets of the institution; and negotiable certificates of deposit will only be placed with institutions with total assets in excess of \$200 million and maintain a ratio of equity to total assets of at least 5%.

D) Definitions of Lengths for Investments

DEFINITION OF SHORT-TERM INVESTMENTS Short-term investments are generally defined as those instruments maturing in one year or less. Short-term investments in repurchase agreements are defined as those investments maturing in less than five calendar days.

DEFINITION OF LONG-TERM INVESTMENTS- Investments considered long-term are generally defined as those instruments maturing in one year or longer. Repurchase agreements with maturities greater than five days are considered long-term.

VI. Reporting

A) Quarterly Reporting

The Finance Manager will provide to the City Council quarterly investment reports which provide a detailed summary of the status of the investment program. The quarterly report will contain the following:

- The type of investment, issuer, and date of maturity par and dollar amount invested on all securities, investments and moneys held by the local agency.
- A description of any of the local agency's funds, investments, or programs that are under the management of contracted parties, including lending programs.
- A current market value as of the date of the report and the source of this same valuation for all securities held by the local agency, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund.
- A statement of compliance with the Government Code and this policy.
- A statement denoting the ability of the local agency to meet its pool's expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

VII. Investment Advisor

A) Qualifications

A dealer acts as a principal in security transactions, selling securities from and buying securities for their own position. A dealer must have the following in order to be considered an acceptable dealer:

- a) At least three years of experience operating with California municipalities;
- b) Maintain an inventory of trading securities of at least \$10 million; and
- c) Be approved by the Finance Director and City Manager before being added to the City's approved dealers. In addition, individual traders or agents representing a dealer:

A dealer will be removed from the approved dealers should there develop a history of problems to include: failure to deliver securities as promised, failure to honor transactions as quoted, or failure to provide accurate information.

B) Renewal

The performance of the city's investment advisor and investment advisory firm shall be reviewed annually based on the following criteria:

- Understanding of the city's overall investment program and the investment objectives and constraints unique to the city, and approach to management of the city's portfolio.
- Experience, resources, and qualifications of the firm and individuals assigned to this account.
- Experience of the firm in managing state/local/district government reserve funds.
- Performance of the managed portion of the city's portfolio.
- Reporting methodology and additional investment of financial services offered or available through affiliation.
- Fees, relative to services

VIII. Definitions

1. Bond proceeds- The money paid to the issuer by the purchaser for a new issue of municipal bonds, used to finance a project or purpose for which the bonds were issued and to pay certain costs of issuance. This is equal to the par amount of bonds, plus accrued interest, less original issue discount plus premium
2. Securities- An instrument representing ownership (stocks), a debt agreement (bonds) or the rights to ownership (derivatives).
3. Liquidity- The degree to which an asset or security can be bought or sold in the market without affecting the asset's price. Liquidity is characterized by a high level of trading activity
4. Money market mutual funds- is an open-ended mutual fund that invests in short-term debt securities such as US Treasury bills and commercial paper
5. Local government investment pools-is a voluntary investment vehicle operated by the State Treasurer
6. Bonds- is a debt security, in which the authorized issuer owes the holders a debt and, depending on the terms of the bond, is obliged to pay interest (the coupon) to use and/or to repay the principal at a later date, termed maturity
7. Secondary markets- is the financial market in which previously issued financial instruments such as stock, bonds, options, and futures are bought and sold
8. Treasury Notes- a government debt issued by the United States Department of the Treasury through the Bureau of the Public Debt. Treasury securities are the debt financing instruments of the United States federal government
9. Collateralized deposits- an instrument offered by a bank that guarantees the depositor a rate of return if they hand over their money to the bank for a set time period

10. Rollovers-the action taking place at end of day, where all open positions with value date equals SPOT (A foreign exchange transaction in which each party promises to pay a certain amount of currency to the other on the same day or within one or two days), will be rolled over to the next business day
11. Master repurchase agreement-the sale of securities together with an agreement for the seller to buy back the securities at a later date
12. Mutual funds- a professionally managed type of collective investment scheme that pools money from many investors to buy stocks, bonds, short-term money market instruments, and/or other securities
13. Depository institutions- a financial institution in the United States (such as a savings bank, commercial bank, savings and loan association, or credit union) that is legally allowed to accept monetary deposits from consumers
14. Reverse repurchase agreements- The purchase of securities with the agreement to sell them at a higher price at a specific future date
15. Derivatives- a contract between two parties that specifies conditions (especially the dates, resulting values of the underlying variables, and notional amounts) under which payments, or payoffs, are to be made between the parties
16. Financial Options - a derivative financial instrument that specifies a contract between two parties for a future transaction on an asset at a reference price (the strike).^[1] The buyer of the option gains the right, but not the obligation, to engage in that transaction, while the seller incurs the corresponding obligation to fulfill the transaction. The price of an option derives from the difference between the reference price and the value of the *underlying* asset (commonly a stock, a bond, a currency or a futures contract) plus a premium based on the time remaining until the expiration of the option
17. Negotiable certificates of deposit-a time deposit, a financial product commonly offered to consumers in the United States by banks, thrift institutions, and credit unions