



**AGENDA**  
**WATERFORD CITY COUNCIL - REGULAR MEETING**  
**WATERFORD CITY HALL, CITY COUNCIL**  
**CHAMBERS 101 "E" STREET, WATERFORD, CA**

**WATERFORD CITY COUNCIL REGULAR MEETING – August 3, 2023 - 6:30 PM**

**CALL TO ORDER &  
FLAG SALUTE:**

**Mayor Goeken**

**INVOCATION:**

**Invocation**

**ROLL CALL:**

**Mayor: Charlie Goeken**  
**Vice Mayor: Jill Kitchens**  
**Council Members: Christine Harris, Jamie Hilton, Elizabeth Talbott**

**ADOPTION OF AGENDA:**

A member of the City Council motions to accept the items on the agenda for consideration as presented, or motions for any additions, including emergency items, or items pulled from consideration.

**CONFLICT OF INTEREST DECLARATION:**

Declaration by City Council members who may have a direct Conflict of Interest on any scheduled agenda item to be considered.

**1. PRESENTATIONS**

**2. COMMUNICATIONS FROM THE AUDIENCE**

This is the portion of the meeting specifically set aside to invite public comments regarding any matters not appearing on the agenda and within the jurisdiction of the City Council or the Successor Agency. Individual audience participation is limited to a maximum of 5 minutes. We encourage you to share your name and address or submit a speaker card to the City Clerk.

**3. ADOPTION OF CONSENT CALENDAR**

All Matters listed under the Consent Calendar are considered routine by the Council and will be adopted by one action of the Council unless any Council Member desires to discuss any item or items separately. In that event, the Mayor will remove that item from the Consent Calendar and action will be considered separately.

3a: **MOTION:** Waiving all Readings of Ordinances and Resolutions, except by title.

3b: **RESOLUTION:** Resolution 2023-35, Approving the Warrant Register in the Amount of \$1,114,264.14 for the Period of July 10 to July 24, 2023.

3c: **MOTION:** Approving Minutes of the Regular City Council Meeting held July 6, 2023.

3d: MOTION: Approving the Reappointment of Holly Fielder to the Parks & Recreation Commission for an unfilled 2-Year Term Ending July 2025.

3e: MOTION: Approving the Appointment of Dan Clipper to the Parks & Recreation Commission, for an unfilled 2-Year Term Ending July 2025

4. **FINAL READINGS**

5. **PUBLIC HEARINGS**

6. **GENERAL BUSINESS**

6a: MOTION: Authorizing the Release of a Request for Proposals for the Preparation of a Wastewater System Rate and Fee Study. (*Envia*)

6b: RESOLUTION: Approving Resolution 2023-36, Accepting Improvements for Project No. 2022-03, "River Pointe Well 2 Rehab Project" and Authorizing the City Engineer to File a Notice of Completion with the Stanislaus County Recorder's Office. (*Statzer*)

6c: MOTION: Rejecting all Bids for the Project No. 2023-08, "Western Ave., Pecan Ave, and Dorsey St. Improvements" due to Bid Irregularities and Authorizing the City Engineer to Re-Bid the project. (*Statzer*)

6d: MOTION: Accept the Parks & Recreation Commission Recommendation to promote a City Youth Basketball League and Provide Funding per the Proposed Budget. (*Statzer*)

6e: MOTION: Accept the Parks & Recreation Commission Recommendation for City Parks Improvements and direct staff to develop a list of priority improvements based on Council funding direction. (*Statzer*)

6f: RESOLUTION: Approving Resolution 2023-37, Adopting the one day Retail Vendor Application. (*Envia*)

7. **SUCCESSOR AGENCY TO THE FORMER WATERFORD REDEVELOPMENT AGENCY**

8. **INFORMATIONAL ITEMS**

8a: City Project List

9. **STAFF/COUNCIL COMMENTS AND MEETING REPORTS**

9a: City Staff

9b: City Council

10. **ADJOURNMENT / RECESS**

11. **CLOSED SESSION**

12. **REPORT OUT OF CLOSED SESSION**

**NOTICE**

**REPORTS:** Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at the front counter at City Hall during normal business hours.

**COMMUNICATIONS FROM THE AUDIENCE:** If you wish to address the City Council or the Successor Agency on any item *not* on the printed agenda, prior to the start of the meeting, or prior to addressing the City Council or the Successor Agency, complete and submit a speaker card and deliver it to the City Clerk. (Please note, speaker cards are not required, however completing a speaker card enables staff to better follow up with you later, if necessary and attribute your comments to you in the minutes of the meeting). When the Mayor calls for "Communications from the Audience," stand or raise your hand and the Mayor will ask you to approach the podium and state your name and city of residence. It is the policy of the City Council that they will not act on any matter not appearing on the posted agenda. The purpose of the discussion is to permit a member of the public to raise an issue or problem and to permit the City Council to ask questions for clarification of the issue or problem, provide information to the public, provide direction of the City Staff, or schedule the matter for a future meeting. Please hold all comments to five (5) minutes.

**PUBLIC COMMENTS RELATED TO AN ITEM ON THE PRINTED AGENDA:** Members of the public are entitled to directly address the City Council or the Successor Agency concerning any item that is described on the agenda during consideration of that item. If during a public hearing, the Mayor will direct when the hearing has opened for public comment. If you wish to address the City Council or the Successor Agency on any item listed on this agenda, please complete a speaker card and deliver it to the City Clerk prior to discussion of that item. (Please note, speaker cards are not required, however completing a speaker card enables staff to better follow up with you later, if necessary and attribute your comments to you in the minutes of the meeting.) When your name is called proceed to the podium and state your name and city of residence.

**WRITTEN MATERIAL INTRODUCED INTO THE RECORD:** Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the City Clerk prior to the public hearing date and/or prior to the opening of the public hearing so that the material may be distributed to the City Council prior to the public hearing.

**NOTICE REGARDING CHALLENGES TO DECISIONS:** Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

**LIVE AND ON-DEMAND VIDEO RECORDINGS OF THE CITY COUNCIL/SUCCESSOR AGENCY:** The meeting of the Waterford City Council/Successor Agency can be watched live and on-demand from the City's website at [www.cityofwaterford.org](http://www.cityofwaterford.org).

**AMERICANS WITH DISABILITIES ACT (ADA):** In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (209) 874-2328 ext. 101 or email: [pkrause@cityofwaterford.org](mailto:pkrause@cityofwaterford.org). Requests must be made as early as possible and at least two-full business days before the start of the meeting

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**General Information:** The Waterford City Council meets on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month at 6:30PM., unless otherwise noticed.

**Council Agenda's:** Copies of City Council Agenda and agenda related writings or documents will be made available for public inspection at the front counter at City Hall located at 101 "E" Street, Waterford, CA 72 hours prior to the meeting, or at the time of the scheduled meeting.



7/25/2023

Patricia Krause, CMC, City Clerk      Date



**Consent Calendar 3a**

August 3, 2023

Marissa Martinez, Deputy City Clerk / Administrative Analyst  
City Council Staff Report

**Motion: Waive Readings of Ordinances and Resolutions, Except by Title.**

**SUMMARY:**

It is recommended that the City Council approve the waiver of readings of Ordinances and Resolutions, except by title.

**ANALYSIS:**

Pursuant to California Government Code §36934, approval of the waiver of readings will allow Ordinances and Resolutions to be introduced by title only and acted upon without the need to read the entire text of the item into the public record. The documents related to proposed Ordinances and Resolutions are available for review by the public on the City's website and in the City Clerk's office at City Hall.

**FISCAL IMPACT:**

N/A

**ENVIRONMENTAL REVIEW:**

N/A

**ALTERNATIVES:**

1. Direct the City Clerk to read the entire text of resolutions and ordinances prior to approval and adoption.
2. Take no action.

**ATTACHMENTS:**

N/A





**Consent Calendar 3b**

August 3, 2023

Marissa Martinez, Deputy City Clerk / Administrative Analyst  
City Council Staff Report

**Resolution: Adopting Resolution 2023-35, Approving the Warrant Register in the Amount of \$1,114,264.14 for the Period of July 10 to July 24, 2023.**

**SUMMARY:**

Consider approving the Warrant Register for the period of July 10 to July 24, 2023.

**ANALYSIS:**

As per Government Code Section §41004, a listing of all payments the City has made for goods and services need to be approved by City Council on a regular basis. This Warrant Register includes payments and payroll made for the period of July 10 to July 24, 2023.

**FISCAL IMPACT:**

Payments for this period total \$1,114,264.14.

**ENVIRONMENTAL REVIEW:**

N/A

**ALTERNATIVES:**

1. Take no action.
2. Provide staff with further direction.

**ATTACHMENTS:**

- Resolution #2023-35
- Check Register Report

# WATERFORD CITY COUNCIL

## RESOLUTION # 2023-35

	DATE	TOTAL	
<b>PAYROLL</b>	7/10/2023	\$	32,267.01
	7/24/2023	\$	33,811.97
<b>ACCOUNTS PAYABLE</b>	6/29/2023	\$	196,420.59
	7/10/2023	\$	17,159.13
	7/13/2023	\$	601,556.18
	7/21/2023	\$	213,984.42
	7/24/2023	\$	19,064.84
<b>TOTAL</b>		\$	<b>1,114,264.14</b>

The City of Waterford does hereby reserve, determine and order as follows:

SECTION 1: That in accordance with Section 37202 of the Government Code that the City Manager hereby certifies to the accuracy of the following demands and the availability of funds for the payment thereof.

SECTION 2: That the following claims and demands are subject to audit as required by law, and that the same are hereby set forth.

**Passed and Adopted by the City Council of Waterford at a regular meeting  
held on August 3, 2023 By the following vote:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
PATRICIA KRAUSE, CMC, CITY CLERK

\_\_\_\_\_  
CHARLIE GOEKEN, MAYOR

# Payroll

## ACH Check Register

User: 'Marissa'  
Printed: 07/10/2023 - 12:16PM  
Batch: 00010.07.2023  
Include Partial: FALSE



CITY OF WATERFORD  
PO BOX 199  
WATERFORD, CA. 95386  
209-874-2328

Check Date	Check Number	Employee No	Employee Name	Amount
07/10/2023	0	1002		3,568.79
07/10/2023	0	1006		850.06
07/10/2023	0	1008		2,101.35
07/10/2023	0	1017		1,104.57
07/10/2023	0	1018		1,339.41
07/10/2023	0	1019		382.05
07/10/2023	0	2004		265.05
07/10/2023	0	2005		2,587.33
07/10/2023	0	2006		3,031.97
07/10/2023	0	2010		720.18
07/10/2023	0	2012		2,063.95
07/10/2023	0	2020		3,812.96
07/10/2023	0	2024		1,922.40
07/10/2023	0	2028		1,729.46
07/10/2023	0	2030		1,490.40
07/10/2023	0	2031		2,324.16
07/10/2023	0	2032		1,889.62
07/10/2023	0	2033		443.73
07/10/2023	0	3002		135.20
07/10/2023	0	3010		124.51
07/10/2023	0	3012		126.62
07/10/2023	0	3013		126.62
07/10/2023	0	3014		126.62
Total Employees:			23	Total: 32,267.01

# Payroll

## ACH Check Register

User: 'Marissa'  
Printed: 07/24/2023 - 11:20AM  
Batch: 00024.07.2023  
Include Partial: FALSE



CITY OF WATERFORD  
PO BOX 199  
WATERFORD, CA. 95386  
209-874-2328

Check Date	Check Number	Employee No	Employee Name	Amount
07/24/2023	0	1002		3,534.61
07/24/2023	0	1006		1,116.75
07/24/2023	0	1008		2,169.57
07/24/2023	0	1017		1,122.28
07/24/2023	0	1018		1,353.80
07/24/2023	0	1019		652.08
07/24/2023	0	2004		58.23
07/24/2023	0	2005		2,604.04
07/24/2023	0	2006		3,069.03
07/24/2023	0	2010		810.13
07/24/2023	0	2012		2,095.16
07/24/2023	0	2020		3,943.80
07/24/2023	0	2024		1,611.06
07/24/2023	0	2028		1,626.95
07/24/2023	0	2030		1,792.03
07/24/2023	0	2031		2,195.58
07/24/2023	0	2032		2,150.52
07/24/2023	0	2033		1,266.82
07/24/2023	0	3002		135.20
07/24/2023	0	3010		124.47
07/24/2023	0	3012		126.62
07/24/2023	0	3013		126.62
07/24/2023	0	3014		126.62
Total Employees:			23	Total: 33,811.97

# Accounts Payable

## Computer Check Proof List by Vendor

User: tina  
 Printed: 06/29/2023 - 12:44PM  
 Batch: 00027.06.2023



CITY OF WATERFORD  
 PO BOX 199  
 WATERFORD, CA. 95386  
 209-874-2328

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 102226 6.03.2023	Brianda Aguilar Res 6.3.23 Deposit	50.00	06/29/2023	1010-000-2510	ACH Enabled: False
	Check Total:	50.00			
Vendor: 110900 287280326939X06	AT&T MOBILITY Ipad	44.73	06/29/2023	1010-110-7811	ACH Enabled: False
	Check Total:	44.73			
Vendor: 200711 Reimbursement Reimbursement Reimbursement	DAVID BURCIAGO Uniform Reimbursement Uniform Reimbursement Uniform Reimbursement	75.68 75.68 100.91	06/29/2023 06/29/2023 06/29/2023	1010-310-7580 1010-580-7580 5071-800-7580	ACH Enabled: False
	Check Total:	252.27			
Vendor: 108800 20351	CALTRAFFIC Dog Park Signs	130.65	06/29/2023	6580-580-8288	ACH Enabled: False
	Check Total:	130.65			
Vendor: 115705 056464 56563	DG TIRES & WHEELS Mower Tires Mower Tire Repair	855.00 50.00	06/29/2023 06/29/2023	1010-580-7420 1010-580-7420	ACH Enabled: False
	Check Total:	905.00			
Vendor: 200753	GREGORY DONGES Uniform Reimbursement Uniform Reimbursement	122.48 122.47	06/29/2023 06/29/2023	1010-310-7580 1010-580-7580	ACH Enabled: False
	Check Total:	244.95			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 116925	TINA ENVIA			Check Sequence: 7	ACH Enabled: False
Reimbursement	Front Counter Candy	56.97	06/29/2023	1010-110-7510	
	Check Total:	56.97			
Vendor: 123388	HDL COMPANIES			Check Sequence: 8	ACH Enabled: False
SIN028962	Q4/2022	56.08	06/29/2023	1010-110-7190	
	Check Total:	56.08			
Vendor: 131900	MID-VALLEY PUBLICATIONS			Check Sequence: 9	ACH Enabled: False
340823		142.45	06/29/2023	1010-110-7710	
	Check Total:	142.45			
Vendor: 134800	NICHOLS LOCAL GOVERNMENT CONSULTING, LLC			Check Sequence: 10	ACH Enabled: False
2023-9850965-01	State Mandate	1,500.00	06/29/2023	1010-110-7190	
	Check Total:	1,500.00			
Vendor: 136600	PG&E			Check Sequence: 11	ACH Enabled: False
6.15.2023		15.11	06/29/2023	1010-110-7820	
6.15.2023		7.82	06/29/2023	1010-310-7820	
6.15.2023		7.81	06/29/2023	1010-580-7820	
6.15.2023		60.87	06/29/2023	1010-210-7820	
6.15.2023		15.63	06/29/2023	1010-560-7820	
6.15.2023		7.85	06/29/2023	1010-550-7820	
	Check Total:	115.09			
Vendor: 146900	STANISLAUS COUNTY SHERIFF			Check Sequence: 12	ACH Enabled: False
4518	May 2023	178,837.25	06/29/2023	1010-210-7170	
	Check Total:	178,837.25			
Vendor: 150567	TURLOCK IRRIGATION DISTRICT			Check Sequence: 13	ACH Enabled: False
06.21.2023		1,506.09	06/29/2023	5072-800-7820	
	Check Total:	1,506.09			
Vendor: 157347	WILBUR-ELLIS COMPANY LLC			Check Sequence: 14	ACH Enabled: False
15826817		380.66	06/29/2023	5050-700-7510	
15826817		76.13	06/29/2023	5070-800-7510	
15826817		266.46	06/29/2023	5071-800-7510	
15826817		38.07	06/29/2023	5072-800-7510	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
15826817		380.66	06/29/2023	1010-310-7510	
15826817		380.66	06/29/2023	1010-580-7510	
	Check Total:	1,522.64			
Vendor: 157700	WILSON FAMILY PLUMBING, INC.			Check Sequence: 15	ACH Enabled: False
11837	460 Tisdell	2,364.99	06/29/2023	5071-800-7410	
11838	13106 Yosemite	2,254.66	06/29/2023	5071-800-7420	
11839	Alley 6th	2,124.99	06/29/2023	5071-800-7420	
11840	12070 Combine	2,279.10	06/29/2023	5071-800-7420	
11841	12108 Kadota	1,272.46	06/29/2023	5050-700-7410	
11850	224 n western	760.22	06/29/2023	5050-700-7410	
	Check Total:	11,056.42			
	Total for Check Run:	196,420.59			
	Total of Number of Checks:	15			

# Accounts Payable

## Computer Check Proof List by Vendor

User: Marissa  
 Printed: 07/11/2023 - 3:02PM  
 Batch: 00010.07.2023



CITY OF WATERFORD  
 PO BOX 199  
 WATERFORD, CA. 95386  
 209-874-2328

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 105201	BANK OF THE WEST (IRS TAXES)			Check Sequence: 1	ACH Enabled: True
	PR Batch 00010.07.2023 Federal Income Tax	4,044.25	07/10/2023	1010-000-2220	PR Batch 00010.07.2023 Federal Income T
	PR Batch 00010.07.2023 Medicare Employee Pc	663.02	07/10/2023	1010-000-2240	PR Batch 00010.07.2023 Medicare Emplo
	PR Batch 00010.07.2023 Medicare Employer Po	663.02	07/10/2023	1010-000-2240	PR Batch 00010.07.2023 Medicare Emplo
	PR Batch 00010.07.2023 FICA Employee Portio	99.17	07/10/2023	1010-000-2240	PR Batch 00010.07.2023 FICA Employee
	PR Batch 00010.07.2023 FICA Employer Portio	99.17	07/10/2023	1010-000-2240	PR Batch 00010.07.2023 FICA Employer I
	Check Total:	5,568.63			
Vendor: 108350	CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT			Check Sequence: 2	ACH Enabled: True
	PR Batch 00010.07.2023 CALIFORNIA SDI	411.54	07/10/2023	1010-000-2260	PR Batch 00010.07.2023 CALIFORNIA S
	PR Batch 00010.07.2023 State Income Tax	1,254.92	07/10/2023	1010-000-2230	PR Batch 00010.07.2023 State Income Tax
	PR Batch 00010.07.2023 EDD TRAINING TAX	4.24	07/10/2023	1010-000-2260	PR Batch 00010.07.2023 EDD TRAININC
	PR Batch 00010.07.2023 STATE UNEMPLOYN	60.33	07/10/2023	1010-000-2260	PR Batch 00010.07.2023 STATE UNEMPI
	Check Total:	1,731.03			
Vendor: 154101	MISSION SQUARE - 303352			Check Sequence: 3	ACH Enabled: False
	PR Batch 00010.07.2023 DEFERRED COMP-4:	445.00	07/10/2023	1010-000-2280	PR Batch 00010.07.2023 DEFERRED CO
	PR Batch 00010.07.2023 457 LOAN REPAY	244.68	07/10/2023	1010-000-2280	PR Batch 00010.07.2023 457 LOAN REP/
	PR Batch 00010.07.2023 DEFERRED COMP 4:	950.77	07/10/2023	1010-000-2280	PR Batch 00010.07.2023 DEFERRED CO
	PR Batch 00010.07.2023 DEFERRED COM-45'	219.41	07/10/2023	1010-000-2285	PR Batch 00010.07.2023 DEFERRED CO
	Check Total:	1,859.86			
Vendor: 139400	PUBLIC EMPLOYEE RETIREMENT SYSTEM			Check Sequence: 4	ACH Enabled: True
	PR Batch 00010.07.2023 EMPLOYEE PERS CC	3,168.28	07/10/2023	1010-000-2270	PR Batch 00010.07.2023 EMPLOYEE PE
	PR Batch 00010.07.2023 EMPLOYER PAID PE	4,434.82	07/10/2023	1010-000-2270	PR Batch 00010.07.2023 EMPLOYER PA
	Check Total:	7,603.10			
Vendor: 147925	FRANCHISE TAX BOARD STATE OF CALIFORNIA			Check Sequence: 5	ACH Enabled: False
	PR Batch 00010.07.2023 CA FRANCHISE TAX	178.00	07/10/2023	1010-000-2290	PR Batch 00010.07.2023 CA FRANCHISE

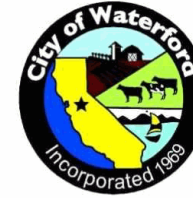


Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	178.00			
Vendor: 148050	STATIONARY ENGINEERS LOCAL 39			Check Sequence: 6	ACH Enabled: False
	PR Batch 00010.07.2023 UNION DUES	218.51	07/10/2023	1010-000-2290	PR Batch 00010.07.2023 UNION DUES
	Check Total:	218.51			
	Total for Check Run:	17,159.13			
	Total of Number of Checks:	6			

# Accounts Payable

## Computer Check Proof List by Vendor

User: tina  
 Printed: 07/13/2023 - 3:23PM  
 Batch: 00001.07.2024



CITY OF WATERFORD  
 PO BOX 199  
 WATERFORD, CA. 95386  
 209-874-2328

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 103200 3006.07	AMERINE SYSTEMS, INC. DOG PARK - PROGRESS PAYMENT	7,030.00	07/13/2023	Check Sequence: 1 6580-580-8288	ACH Enabled: False
	Check Total:	7,030.00			
Vendor: 104800 9706	AVID TRAFFIC SUPPLIES PAINT FOR CROSSWALKS	1,781.96	07/13/2023	Check Sequence: 2 1010-310-7510	ACH Enabled: False
	Check Total:	1,781.96			
Vendor: 105896 476981 477077	AYERA TECHNOLOGIES, INC. INTERNET - CITY HALL INTERNET - WWTP	214.00 84.00	07/13/2023 07/13/2023	Check Sequence: 3 1010-110-7811 5050-700-7811	ACH Enabled: False
	Check Total:	298.00			
Vendor: 105600 20678264 20678264 20678264 20678264	BAY ALARM COMPANY SECURITY ALARM MONITORING - 321 E S' SECURITY ALARM MONITORING - 321 E S' SECURITY ALARM MONITORING - 321 E S' SECURITY ALARM MONITORING - 321 E S'	59.79 59.78 59.78 59.78	07/13/2023 07/13/2023 07/13/2023 07/13/2023	Check Sequence: 4 5050-700-7730 5070-800-7730 5071-800-7730 5072-800-7730	ACH Enabled: False
	Check Total:	239.13			
Vendor: UB*01868	CHARLENE BOTTO Refund Check 006982-000, 13209 WATERWAY	66.42	07/12/2023	Check Sequence: 5 5070-000-2010	ACH Enabled: False
	Check Total:	66.42			
Vendor: 106525 CL-318505 CL-318505 CL-318505 CL-318505	BOYETT PETROLEUM FUEL EXPENSE - JUNE 2023 FUEL EXPENSE - JUNE 2023 FUEL EXPENSE - JUNE 2023 FUEL EXPENSE - JUNE 2023	1,279.95 288.00 151.94 531.77	07/13/2023 07/13/2023 07/13/2023 07/13/2023	Check Sequence: 6 1010-580-7520 5050-700-7520 5070-800-7520 5071-800-7520	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
CL-318505	FUEL EXPENSE - JUNE 2023	75.95	07/13/2023	5072-800-7520	
	Check Total:	2,327.61			
Vendor: 107750 040123-063023	CALIFORNIA BUILDING STANDARDS COMMISSION QUARTERLY CBSC FEES - 04/01 THRU 06/30	38.00	07/13/2023	1010-410-5430	ACH Enabled: False
	Check Total:	38.00			
Vendor: 108025 6063	CALIFORNIA CONSULTING, INC. GRANT WRITING SERVICES - JULY 2023	3,000.00	07/13/2023	1010-110-7190	ACH Enabled: False
	Check Total:	3,000.00			
Vendor: 144410 0076125070423	CHARTER COMMUNICATIONS (7173) INTERNET - COMMUNITY CENTER	104.99	07/13/2023	1010-560-7811	ACH Enabled: False
	Check Total:	104.99			
Vendor: 112755 T723018-1	COLLINS ELECTRICAL COMPANY INC. WWTP - GRINDER #2 REPAIR	500.00	07/13/2023	5050-700-7420	ACH Enabled: False
	Check Total:	500.00			
Vendor: 200760 52255	CSG CONSULTANTS, INC. BUILDING INSPECTION SERVICES THROU	3,230.00	07/13/2023	1010-410-7190	ACH Enabled: False
	Check Total:	3,230.00			
Vendor: 114310 80279025	DE LAGE LANDEN COPIER LEASE - 7/15 TO 08/14/2023	246.63	07/13/2023	1010-110-7600	ACH Enabled: False
	Check Total:	246.63			
Vendor: 115705 056470	DG TIRES & WHEELS TIRES FOR KABOTA MOWER	520.00	07/13/2023	1010-580-7430	ACH Enabled: False
	Check Total:	520.00			
Vendor: 115825 040123-063023	DIVISION OF THE STATE ARCHITECT STATE FEES - 04/01 THRU 06/30/2023	7.60	07/13/2023	1010-000-2601	ACH Enabled: False
	Check Total:	7.60			
Vendor: 117630	EYEMED				ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
165826845	JULY PREMIUM	17.85	07/13/2023	1010-110-7120	
165826845	JULY PREMIUM	2.88	07/13/2023	1010-210-7120	
165826845	JULY PREMIUM	30.98	07/13/2023	1010-310-7120	
165826845	JULY PREMIUM	3.44	07/13/2023	1010-410-7120	
165826845	JULY PREMIUM	1.02	07/13/2023	1010-430-7120	
165826845	JULY PREMIUM	0.58	07/13/2023	1010-550-7120	
165826845	JULY PREMIUM	5.12	07/13/2023	1010-560-7120	
165826845	JULY PREMIUM	13.68	07/13/2023	1010-580-7120	
165826845	JULY PREMIUM	5.12	07/13/2023	2210-260-7120	
165826845	JULY PREMIUM	100.33	07/13/2023	5050-700-7120	
165826845	JULY PREMIUM	20.93	07/13/2023	5070-800-7120	
165826845	JULY PREMIUM	90.82	07/13/2023	5071-800-7120	
165826845	JULY PREMIUM	8.25	07/13/2023	5072-800-7120	
165826845	JULY PREMIUM	2.87	07/13/2023	5090-110-7120	
	Check Total:	303.87			
Vendor: 120800	GEORGE REED, INC.			Check Sequence: 16	ACH Enabled: False
06302023	F STREET OVERLAY - PROGRESS PAYMEN	382,239.53	07/13/2023	6310-310-8286	
	Check Total:	382,239.53			
Vendor: 200786	GHD, INC.			Check Sequence: 17	ACH Enabled: False
380-0034559	YOSEMITE CORRIDOR STUY THROUGH 06	8,724.38	07/13/2023	6310-310-8295	
	Check Total:	8,724.38			
Vendor: 121000	GILTON SOLID WASTE MANAGEMENT, INC.			Check Sequence: 18	ACH Enabled: False
06302023	REINWAY PARK BIN - JUNE 2023	303.17	07/13/2023	1010-580-7410	
	Check Total:	303.17			
Vendor: 200710	JOSH GREEN			Check Sequence: 19	ACH Enabled: False
06282023	UNIFORMS - JEANS	52.41	07/13/2023	5070-800-7580	
06282023	UNIFORMS - JEANS	183.45	07/13/2023	5071-800-7580	
06282023	UNIFORMS - JEANS	26.21	07/13/2023	5072-800-7580	
	Check Total:	262.07			
Vendor: 201111	ALEX GUTIERREZ			Check Sequence: 20	ACH Enabled: False
06302023	BEARD PARK DEPOSIT FEE REFUND - 06/1	50.00	07/13/2023	1010-000-2510	
	Check Total:	50.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 153140	HUGHSON VALLEY FARM SUPPLY			Check Sequence: 21	ACH Enabled: False
H461141	FLAIL PARTS	113.36	07/13/2023	1010-580-7420	
	Check Total:	113.36			
Vendor: 126570	J.B. ANDERSON LAND USE PLANNING			Check Sequence: 22	ACH Enabled: False
070123GPS	PLANNING SERVICES	1,085.55	07/13/2023	1010-430-7195	
070123GPS	PLANNING SERVICES	4,625.60	07/13/2023	1010-430-7197	
070123GPS*	PLANNING SRVICES - SB2 GRANT	370.00	07/13/2023	1010-430-7195	
	Check Total:	6,081.15			
Vendor: 200759	JARED STEELEY WATER & WASTEWATER MANAGEMENT			Check Sequence: 23	ACH Enabled: False
9920	WATER SERVICE MGMNT FOR JUNE 2023	1,834.10	07/13/2023	5070-800-7190	
9920	WATER SERVICE MGMNT FOR JUNE 2023	6,419.35	07/13/2023	5071-800-7190	
9920	WATER SERVICE MGMNT FOR JUNE 2023	917.05	07/13/2023	5072-800-7190	
	Check Total:	9,170.50			
Vendor: 138700	LINDE GAS & EQUIPMENT INC.			Check Sequence: 24	ACH Enabled: False
36648336	CYLINDER RENTAL - 05/20 TO 06/20/2023	43.05	07/13/2023	1010-310-7510	
	Check Total:	43.05			
Vendor: UB*01869	ANGELO MANCUSO			Check Sequence: 25	ACH Enabled: False
	Refund Check 005386-000, 427 CHAFFEE LN	360.26	07/12/2023	5050-000-2010	
	Check Total:	360.26			
Vendor: 131000	MCR ENGINEERING, INC.			Check Sequence: 26	ACH Enabled: False
18440	DOG PARK - CONSTRUCTION MGMNT	570.00	07/13/2023	6580-580-8288	
18440	YOSEMITE ATP PROJECT - ENVIROMENTA	2,160.00	07/13/2023	6310-310-8293	
18440	CALTRANS YOSEMITE ADA PROJECT(REIN	11,520.00	07/13/2023	2171-310-7190	
18440	F STREET PEDESTRIAN - CONSTRUCTION	6,200.00	07/13/2023	6310-310-8297	
18440	F STREET RUBBERIZED OVERLAY	1,800.00	07/13/2023	6310-310-8286	
18440	F STREET RUBBERIZED OVERLAY - CM	9,337.40	07/13/2023	6310-310-8286	
18440	PECAN & DORSEY CDBG IMPROVEMENTS	5,760.00	07/13/2023	2080-460-8290	
18440	SKYLINE IMPROVEMENTS	9,900.00	07/13/2023	6310-310-8298	
18440	WWTP ROAD RETAINING	2,000.00	07/13/2023	4350-700-7196	
	Check Total:	49,247.40			
Vendor: 131898	MID VALLEY IT			Check Sequence: 27	ACH Enabled: False
202142638	MONTHLY IT SERVICES	3,480.00	07/13/2023	1010-110-7195	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	3,480.00			
Vendor: 131900	MID-VALLEY PUBLICATIONS			Check Sequence: 28	ACH Enabled: False
341556	NOTICE TO CONTRACTORS - LEGAL # 123:	129.50	07/13/2023	1010-110-7720	
341586	NOTICE TO CONTRACTORS - LEGAL # 124:	116.55	07/13/2023	1010-110-7720	
	Check Total:	246.05			
Vendor: 132700	MODESTO IRRIGATION DISTRICT			Check Sequence: 29	ACH Enabled: False
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	507.48	07/13/2023	1010-110-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	5,362.56	07/13/2023	5050-700-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	823.71	07/13/2023	1010-210-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	283.09	07/13/2023	1010-310-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	185.92	07/13/2023	1010-550-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	403.73	07/13/2023	1010-580-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	1,238.75	07/13/2023	2210-260-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	450.85	07/13/2023	2230-260-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	586.71	07/13/2023	5050-700-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	3,409.79	07/13/2023	5070-800-7820	
07052023	SERVICE DATES: 06/05 THRU 07/05/2023	15,298.38	07/13/2023	5071-800-7820	
	Check Total:	28,550.97			
Vendor: UB*01867	STEVEN MORROW			Check Sequence: 30	ACH Enabled: False
	Refund Check 010737-000, 615 BRONZE LN	54.70	07/12/2023	5071-000-2010	
	Check Total:	54.70			
Vendor: 132742	MOUNTAIN VALLEY ENVIRONMENTAL SERVICES, INC.			Check Sequence: 31	ACH Enabled: False
4444	CROSS CONNECT - AUGUST 2023	40.00	07/13/2023	5070-800-7190	
4444	CROSS CONNECT - AUGUST 2023	140.00	07/13/2023	5071-800-7190	
4444	CROSS CONNECT - AUGUST 2023	20.00	07/13/2023	5072-800-7190	
	Check Total:	200.00			
Vendor: 200738	NAVIA BENEFIT SOLUTIONS			Check Sequence: 32	ACH Enabled: False
10715339	COBRA ADMIN FEE - JUNE 2023	35.00	07/13/2023	1010-110-7190	
	Check Total:	35.00			
Vendor: 134500	NBS GOVERNMENT FINANCE GROUP			Check Sequence: 33	ACH Enabled: False
202306-2076	CFD - ADMINISTRATION: SPECIAL TAX	1,198.25	07/13/2023	2240-270-7190	
202306-2079	CFD - CONSULTANT	1,010.92	07/13/2023	2230-260-7190	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
202306-2080	CFD - ADMINISTRATION: LANDSCAPE MA	606.40	07/13/2023	2210-260-7190	
	Check Total:	2,815.57			
Vendor: 200709	OPPORTUNITY STANISLAUS			Check Sequence: 34	ACH Enabled: False
3095.3	MOU DUES: FY 2023/2024	10,000.00	07/13/2023	1010-110-7720	
	Check Total:	10,000.00			
Vendor: 135325	O'REILLY AUTO PARTS			Check Sequence: 35	ACH Enabled: False
3915-250728	STREETS OPERATING SUPPLIES	30.96	07/13/2023	1010-310-7510	
3915-251170	WATER DEPT VEHICLE SUPPLIES	10.03	07/13/2023	5070-800-7430	
3915-251170	WATER DEPT VEHICLE SUPPLIES	35.09	07/13/2023	5071-800-7430	
3915-251170	WATER DEPT VEHICLE SUPPLIES	5.01	07/13/2023	5072-800-7430	
	Check Total:	81.09			
Vendor: 136625	PIONEER MARKET WATERFORD			Check Sequence: 36	ACH Enabled: False
07012023	MISCELLANEOUS SUPPLIES	36.59	07/13/2023	1010-110-7510	
07012023	MISCELLANEOUS SUPPLIES	17.27	07/13/2023	1010-310-7510	
07012023	MISCELLANEOUS SUPPLIES	17.27	07/13/2023	1010-580-7510	
07012023	MISCELLANEOUS SUPPLIES	3.45	07/13/2023	5070-800-7510	
07012023	MISCELLANEOUS SUPPLIES	12.08	07/13/2023	5071-800-7510	
07012023	MISCELLANEOUS SUPPLIES	1.73	07/13/2023	5072-800-7510	
	Check Total:	88.39			
Vendor: 200328	MELIZA PUGA			Check Sequence: 37	ACH Enabled: False
06302023	BEARD PARK DEPOSIT REFUND - 06/17/23	50.00	07/13/2023	1010-000-2510	
	Check Total:	50.00			
Vendor: 130200	ROBBINS BROWNING GODWIN & MARCHINI LLP			Check Sequence: 38	ACH Enabled: False
69253	CITY ATTORNEY SERVICES - JUNE 2023	3,036.68	07/13/2023	1010-110-7194	
	Check Total:	3,036.68			
Vendor: 142463	SHARPENING SHOP			Check Sequence: 39	ACH Enabled: False
402442	HAND SAW FOR PARKS DEPARTMENT	194.43	07/13/2023	1010-580-7510	
	Check Total:	194.43			
Vendor: 200771	SNEED AUTO & RV REPAIR			Check Sequence: 40	ACH Enabled: False
101296	2022 F-250 OIL CHANGE - LIC# 1623999	21.65	07/13/2023	5070-800-7430	
101296	2022 F-250 OIL CHANGE - LIC# 1623999	75.77	07/13/2023	5071-800-7430	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
101296	2022 F-250 OIL CHANGE - LIC# 1623999	10.83	07/13/2023	5072-800-7430	
	Check Total:	108.25			
Vendor: 144700	SPRINGBROOK HOLDING COMPANY LLC			Check Sequence: 41	ACH Enabled: False
INV-012679	ACCOUNTING SOFTWARE 07/01/2023 TO 06	4,177.77	07/13/2023	1010-110-7610	
INV-012679	ACCOUNTING SOFTWARE 07/01/2023 TO 06	16,711.07	07/13/2023	5050-700-7610	
INV-012679	ACCOUNTING SOFTWARE 07/01/2023 TO 06	4,177.77	07/13/2023	5070-800-7610	
INV-012679	ACCOUNTING SOFTWARE 07/01/2023 TO 06	14,622.19	07/13/2023	5071-800-7610	
INV-012679	ACCOUNTING SOFTWARE 07/01/2023 TO 06	2,088.88	07/13/2023	5072-800-7610	
INV-013853	CIVIC-PAY: JUNE 2023	489.00	07/13/2023	5050-700-7610	
INV-013853	CIVIC-PAY: JUNE 2023	97.80	07/13/2023	5070-800-7610	
INV-013853	CIVIC-PAY: JUNE 2023	342.30	07/13/2023	5071-800-7610	
INV-013853	CIVIC-PAY: JUNE 2023	48.90	07/13/2023	5072-800-7610	
	Check Total:	42,755.68			
Vendor: 146100	STANISLAUS COUNTY AUDITOR-CONTROLLER			Check Sequence: 42	ACH Enabled: False
07012023	LAFCO FEES: FY 2023/2024 -CODE:7900.006	3,111.14	07/13/2023	1010-110-7720	
	Check Total:	3,111.14			
Vendor: 200708	STANISLAUS COUNTY PUBLIC WORKS			Check Sequence: 43	ACH Enabled: False
3551	CNG FUEL PURCHASE	2.01	07/13/2023	5070-800-7520	
3551	CNG FUEL PURCHASE	7.05	07/13/2023	5071-800-7520	
3551	CNG FUEL PURCHASE	1.01	07/13/2023	5072-800-7520	
	Check Total:	10.07			
Vendor: 148626	SUTTER HEALTH PLUS			Check Sequence: 44	ACH Enabled: False
2669550	AUGUST PREMIUMS	1,268.29	07/13/2023	1010-110-7120	
2669550	AUGUST PREMIUMS	269.89	07/13/2023	1010-210-7120	
2669550	AUGUST PREMIUMS	1,435.46	07/13/2023	1010-310-7120	
2669550	AUGUST PREMIUMS	271.50	07/13/2023	1010-410-7120	
2669550	AUGUST PREMIUMS	79.99	07/13/2023	1010-430-7120	
2669550	AUGUST PREMIUMS	95.29	07/13/2023	1010-560-7120	
2669550	AUGUST PREMIUMS	276.34	07/13/2023	1010-580-7120	
2669550	AUGUST PREMIUMS	95.29	07/13/2023	2210-260-7120	
2669550	AUGUST PREMIUMS	5,883.15	07/13/2023	5050-700-7120	
2669550	AUGUST PREMIUMS	1,340.11	07/13/2023	5070-800-7120	
2669550	AUGUST PREMIUMS	6,168.79	07/13/2023	5071-800-7120	
2669550	AUGUST PREMIUMS	551.16	07/13/2023	5072-800-7120	
2669550	AUGUST PREMIUMS	134.93	07/13/2023	5090-110-7120	



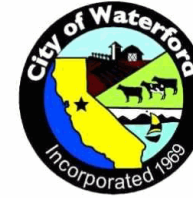
Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	17,870.19			
Vendor: 143300	THATCHER COMPANY, INC.			Check Sequence: 45	ACH Enabled: False
2023250110810	CHLORINE - WELL #1 & #2 FOUNTAIN DR	1,270.63	07/13/2023	5070-800-7510	
2023250110811	CHLORINE - WELL #303 BONNIE BRAE	1,686.16	07/13/2023	5071-800-7510	
2023250110812	CHLORINE - WELL #242 DORSEY STREET	946.86	07/13/2023	5071-800-7510	
2023250110813	CHLORINE - WELL #286 REINWAY AVENUE	946.86	07/13/2023	5071-800-7510	
2023250110814	CHLORINE - WELL #272 LAKE RD - HICKM	561.49	07/13/2023	5072-800-7510	
	Check Total:	5,412.00			
Vendor: 150566	TUOLUMNE SECURITY SERVICE, INC.			Check Sequence: 46	ACH Enabled: False
[163]	JULY SECURITY	87.50	07/13/2023	5050-700-7300	
[163]	JULY SECURITY	50.00	07/13/2023	5070-800-7300	
[163]	JULY SECURITY	87.50	07/13/2023	5071-800-7300	
[163]	JULY SECURITY	25.00	07/13/2023	5072-800-7300	
	Check Total:	250.00			
Vendor: 152772	UMPQUA BANK COMMERCIAL CARD OPS			Check Sequence: 47	ACH Enabled: False
06302023	WINDOW CLEANING	672.00	07/13/2023	1010-110-7410	
06302023	ADMIN OFFICE SUPPLIES	190.44	07/13/2023	1010-110-7515	
06302023	AMAZON - PRINTER	221.99	07/13/2023	1010-110-7516	
06302023	SOFTWARE EXPENSES	-59.39	07/13/2023	1010-110-7620	
06302023	WATER SERVICE	100.87	07/13/2023	1010-110-7730	
06302023	COUNCIL MEMBERS PICTURES & FRAMIN	432.21	07/13/2023	1010-130-7510	
06302023	HOME DEPOT	71.98	07/13/2023	1010-310-7510	
06302023	CV-SALTS AGREEMENT	2,609.03	07/13/2023	5050-700-7190	
06302023	WASTE WATER TRAINING - JOSH GREEN	145.55	07/13/2023	5050-700-7740	
06302023	WASTE WATER TRAINING - JOSH GREEN	321.99	07/13/2023	1010-110-7540	
	Check Total:	4,706.67			
Vendor: 155000	WARDEN'S			Check Sequence: 48	ACH Enabled: False
2099564-0	ADMINISTRATION OFFICE & OPERATING :	140.24	07/13/2023	1010-110-7510	
2099564-0	ADMINISTRATION OFFICE & OPERATING :	14.45	07/13/2023	1010-110-7515	
2100133-0	ADMINISTRATION OFFICE SUPPLIES	140.61	07/13/2023	1010-110-7515	
2100133-0	ADMINISTRATION OFFICE SUPPLIES	73.52	07/13/2023	5050-700-7510	
	Check Total:	368.82			
Vendor: 155600	WATERFORD FARM SUPPLY, INC.			Check Sequence: 49	ACH Enabled: False
06302023	MISCELLANEOUS OPERATING SUPPLIES A	78.64	07/13/2023	1010-110-7510	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
06302023	MISCELLANEOUS OPERATING SUPPLIES A	30.39	07/13/2023	1010-310-7420	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	15.52	07/13/2023	1010-310-7510	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	165.47	07/13/2023	1010-410-7410	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	425.46	07/13/2023	1010-580-7410	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	254.19	07/13/2023	1010-580-7420	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	560.30	07/13/2023	1010-580-7510	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	14.87	07/13/2023	5050-700-7410	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	3.53	07/13/2023	5070-800-7420	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	36.13	07/13/2023	5070-800-7510	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	12.34	07/13/2023	5071-800-7420	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	174.75	07/13/2023	5071-800-7510	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	1.76	07/13/2023	5072-800-7420	
06302023	MISCELLANEOUS OPERATING SUPPLIES A	18.05	07/13/2023	5072-800-7510	
	Check Total:	1,791.40			
Vendor: 201008	STEPHANIE ZELINSKY			Check Sequence: 50	ACH Enabled: False
06302023	BEARD PARK PAVILION DEPOSIT REFUND	50.00	07/13/2023	1010-000-2510	
	Check Total:	50.00			
	Total for Check Run:	601,556.18			
	Total of Number of Checks:	50			

# Accounts Payable

## Computer Check Proof List by Vendor

User: tina  
 Printed: 07/21/2023 - 12:42PM  
 Batch: 00011.07.2023



CITY OF WATERFORD  
 PO BOX 199  
 WATERFORD, CA. 95386  
 209-874-2328

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 103400	ANSWERNET			Check Sequence: 1	ACH Enabled: False
112-86208	ANSWERING SERVICE 07/04 THRU 07/31/20	13.56	07/21/2023	1010-310-7810	
112-86208	ANSWERING SERVICE 07/04 THRU 07/31/20	27.12	07/21/2023	5050-700-7810	
112-86208	ANSWERING SERVICE 07/04 THRU 07/31/20	27.13	07/21/2023	5071-800-7810	
	Check Total:	67.81			
Vendor: 104500	AT&T (9011)			Check Sequence: 2	ACH Enabled: False
0020237205	SERVICE PERIOD: 06/13 THRU 07/12/2023	84.39	07/21/2023	1010-110-7810	
0020237205	SERVICE PERIOD: 06/13 THRU 07/12/2023	1.92	07/21/2023	5070-800-7810	
0020237205	SERVICE PERIOD: 06/13 THRU 07/12/2023	6.76	07/21/2023	5071-800-7810	
0020237205	SERVICE PERIOD: 06/13 THRU 07/12/2023	0.97	07/21/2023	5072-800-7810	
0020237206	SERVICE PERIOD: 06/13 THRU 07/12/2023	249.43	07/21/2023	5050-700-7810	
0020237207	SERVICE PERIOD: 06/13 THRU 07/12/2023	24.43	07/21/2023	5070-800-7810	
	Check Total:	367.90			
Vendor: 105600	BAY ALARM COMPANY			Check Sequence: 3	ACH Enabled: False
20718021	CAMERA MONITORING 321 E ST - 08/01 TH	214.43	07/21/2023	5050-700-7730	
20718021	CAMERA MONITORING 321 E ST - 08/01 TH	214.43	07/21/2023	5070-800-7730	
20718021	CAMERA MONITORING 321 E ST - 08/01 TH	214.43	07/21/2023	5071-800-7730	
20718021	CAMERA MONITORING 321 E ST - 08/01 TH	214.43	07/21/2023	5072-800-7730	
	Check Total:	857.72			
Vendor: 106401	BLUE SHIELD OF CALIFORNIA			Check Sequence: 4	ACH Enabled: False
231950037229	COVERAGE PERIOD - AUGUST 2023	545.42	07/21/2023	1010-110-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	756.14	07/21/2023	1010-310-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	71.11	07/21/2023	1010-410-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	43.21	07/21/2023	1010-550-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	216.04	07/21/2023	1010-560-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	540.10	07/21/2023	1010-580-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	266.12	07/21/2023	2210-260-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	1,761.47	07/21/2023	5050-700-7120	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
231950037229	COVERAGE PERIOD - AUGUST 2023	566.45	07/21/2023	5070-800-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	1,591.34	07/21/2023	5071-800-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	229.22	07/21/2023	5072-800-7120	
231950037229	COVERAGE PERIOD - AUGUST 2023	158.10	07/21/2023	5090-110-7120	
	Check Total:	6,744.72			
Vendor: 107350	CALIFORNIA AUTO SERVICE			Check Sequence: 5	ACH Enabled: False
37274	2016 CHEVROLET 1500 - OIL CHANGE & RC	17.74	07/21/2023	5070-800-7430	
37274	2016 CHEVROLET 1500 - OIL CHANGE & RC	62.08	07/21/2023	5071-800-7430	
37274	2016 CHEVROLET 1500 - OIL CHANGE & RC	8.87	07/21/2023	5072-800-7300	
	Check Total:	88.69			
Vendor: 108800	CALTRAFFIC			Check Sequence: 6	ACH Enabled: False
20357	NO PARKING SIGNS FOR ODIN	100.71	07/21/2023	1010-310-7510	
	Check Total:	100.71			
Vendor: 110000	CENTRAL SAN JOAQUIN RISK MANAGEMENT AUTHORITY			Check Sequence: 7	ACH Enabled: False
RMA 2024-0052	INSURANCE PREMIUM 2023/2024	160,317.00	07/21/2023	1010-110-7260	
RMA 2024-0052	INSURANCE PREMIUM 2023/2024	27,615.00	07/21/2023	1010-110-7140	
RMA 2024-0056	RESOLUTE GUARD FEES - SEPTEMBER 20	3,938.00	07/21/2023	1010-110-7260	
	Check Total:	191,870.00			
Vendor: 112500	CLARK PEST CONTROL			Check Sequence: 8	ACH Enabled: False
33447229	JUNE PEST CONTROL	68.00	07/21/2023	1010-210-7730	
33447229	JUNE PEST CONTROL	68.00	07/21/2023	1010-310-7730	
33447229	JUNE PEST CONTROL	68.00	07/21/2023	1010-560-7730	
	Check Total:	204.00			
Vendor: 200760	CSG CONSULTANTS, INC.			Check Sequence: 9	ACH Enabled: False
B231087	PLAN CHECK - 325 D ST & 428 C ST	868.50	07/21/2023	1010-410-7190	
	Check Total:	868.50			
Vendor: 115200	CALIFORNIA DEPARTMENT OF TRANSPORTATION			Check Sequence: 10	ACH Enabled: False
SL231133	SIGNALS & LIGHTING BILLING - APRIL TF	2,304.47	07/21/2023	1010-310-7820	
	Check Total:	2,304.47			
Vendor: 118800	FINANCIAL CREDIT NETWORK, INC			Check Sequence: 11	ACH Enabled: False
06222023	CUSTOMER #010775-000 ADRIAN GARCIA	109.84	07/21/2023	5050-700-7190	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
06222023	CUSTOMER #010775-000 ADRIAN GARCIA :	21.98	07/21/2023	5070-800-7190	
06222023	CUSTOMER #010775-000 ADRIAN GARCIA :	76.88	07/21/2023	5071-800-7190	
06222023	CUSTOMER #010775-000 ADRIAN GARCIA :	10.99	07/21/2023	5072-800-7190	
	Check Total:	219.69			
Vendor: 121000	GILTON SOLID WASTE MANAGEMENT, INC.			Check Sequence: 12	ACH Enabled: False
WATESS-0063	STREET SWEEPING - JUNE 2023	2,526.48	07/21/2023	1010-310-7190	
	Check Total:	2,526.48			
Vendor: 122560	GUARDIAN			Check Sequence: 13	ACH Enabled: False
07132023	AUGUST PREMIUMS	12.41	07/21/2023	1010-110-7120	
07132023	AUGUST PREMIUMS	0.85	07/21/2023	1010-210-7120	
07132023	AUGUST PREMIUMS	12.18	07/21/2023	1010-310-7120	
07132023	AUGUST PREMIUMS	3.00	07/21/2023	1010-410-7120	
07132023	AUGUST PREMIUMS	1.20	07/21/2023	1010-430-7120	
07132023	AUGUST PREMIUMS	0.17	07/21/2023	1010-550-7120	
07132023	AUGUST PREMIUMS	2.56	07/21/2023	1010-560-7120	
07132023	AUGUST PREMIUMS	7.07	07/21/2023	1010-580-7120	
07132023	AUGUST PREMIUMS	2.56	07/21/2023	2210-260-7120	
07132023	AUGUST PREMIUMS	68.86	07/21/2023	5050-700-7120	
07132023	AUGUST PREMIUMS	14.47	07/21/2023	5070-800-7120	
07132023	AUGUST PREMIUMS	63.38	07/21/2023	5071-800-7120	
07132023	AUGUST PREMIUMS	5.08	07/21/2023	5072-800-7120	
07132023	AUGUST PREMIUMS	0.85	07/21/2023	5090-110-7120	
	Check Total:	194.64			
Vendor: 124500	HOWK SYSTEMS			Check Sequence: 14	ACH Enabled: False
0324863-IN	HICKMAN WELL REPAIR - LAKE RD	290.00	07/21/2023	5072-800-7420	
	Check Total:	290.00			
Vendor: 124558	HUMANA INSURANCE CO			Check Sequence: 15	ACH Enabled: False
581700924	INSURANCE PREMUIMS - AUGUST	109.91	07/21/2023	1010-110-7120	
581700924	INSURANCE PREMUIMS - AUGUST	17.92	07/21/2023	1010-210-7120	
581700924	INSURANCE PREMUIMS - AUGUST	160.07	07/21/2023	1010-310-7120	
581700924	INSURANCE PREMUIMS - AUGUST	20.29	07/21/2023	1010-410-7120	
581700924	INSURANCE PREMUIMS - AUGUST	5.48	07/21/2023	1010-430-7120	
581700924	INSURANCE PREMUIMS - AUGUST	3.58	07/21/2023	1010-550-7120	
581700924	INSURANCE PREMUIMS - AUGUST	27.39	07/21/2023	1010-560-7120	
581700924	INSURANCE PREMUIMS - AUGUST	72.26	07/21/2023	1010-580-7120	
581700924	INSURANCE PREMUIMS - AUGUST	27.39	07/21/2023	2210-260-7120	

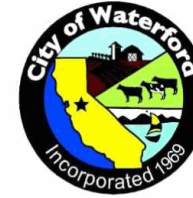
Invoice No	Description	Amount	Payment Date	Acct Number	Reference
581700924	INSURANCE PREMUIMS - AUGUST	485.47	07/21/2023	5050-700-7120	
581700924	INSURANCE PREMUIMS - AUGUST	194.96	07/21/2023	5070-800-7120	
581700924	INSURANCE PREMUIMS - AUGUST	909.30	07/21/2023	5071-800-7120	
581700924	INSURANCE PREMUIMS - AUGUST	57.65	07/21/2023	5072-800-7120	
581700924	INSURANCE PREMUIMS - AUGUST	17.93	07/21/2023	5090-110-7120	
	Check Total:	2,109.60			
Vendor: 135325	O'REILLY AUTO PARTS			Check Sequence: 16	ACH Enabled: False
3915-251818	VACTOR REPAIR	69.32	07/21/2023	5050-700-7430	
	Check Total:	69.32			
Vendor: 142475	SHRED-IT, C/O STERICYCLE, INC.			Check Sequence: 17	ACH Enabled: False
8004270915	SHREDDING SERVICES JUNE 2023	108.22	07/21/2023	1010-110-7190	
	Check Total:	108.22			
Vendor: 145700	STANISLAUS COUNCIL OF GOVERMENTS			Check Sequence: 18	ACH Enabled: False
07052023	2023/2024 DUES	662.00	07/21/2023	1010-310-7720	
	Check Total:	662.00			
Vendor: 143300	THATCHER COMPANY, INC.			Check Sequence: 19	ACH Enabled: False
2023250110829	CHLORINE - WELL #309 HICKMAN	561.49	07/21/2023	5072-800-7510	
2023250110830	CHLORINE - WELL #302 REINWAY	946.86	07/21/2023	5071-800-7510	
	Check Total:	1,508.35			
Vendor: 154141	VERIZON			Check Sequence: 20	ACH Enabled: False
9939145572	IPAD SERVICES - 07/09 THRU 08/08/23	62.35	07/21/2023	5050-700-7810	
9939145572	IPAD SERVICES - 07/09 THRU 08/08/23	12.47	07/21/2023	5070-800-7810	
9939145572	IPAD SERVICES - 07/09 THRU 08/08/23	43.64	07/21/2023	5071-800-7810	
9939145572	IPAD SERVICES - 07/09 THRU 08/08/23	6.23	07/21/2023	5072-800-7810	
	Check Total:	124.69			
Vendor: 155000	WARDEN'S			Check Sequence: 21	ACH Enabled: False
2100626-0	ADMIN OFFICE SUPPLIES	336.39	07/21/2023	1010-110-7515	
2100629-0	ADMIN OFFICE SUPPLIES	39.02	07/21/2023	1010-110-7515	
C2099654-0	ADMIN OFFICE SUPPLIES - RETURN DESK	-14.46	07/21/2023	1010-110-7515	
	Check Total:	360.95			
Vendor: 157859	XCAST LABS, INC.			Check Sequence: 22	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
10880359	MAY VOIP SRVICES	491.55	07/21/2023	1010-110-7810	
10880359	MAY VOIP SRVICES	126.95	07/21/2023	1010-210-7810	
10880359	MAY VOIP SRVICES	79.95	07/21/2023	5050-700-7810	
10880359	MAY VOIP SRVICES	47.97	07/21/2023	5071-800-7810	
10880359	MAY VOIP SRVICES	23.98	07/21/2023	5070-800-7810	
10880359	MAY VOIP SRVICES	7.99	07/21/2023	5072-800-7810	
10882624	JUNE VOIP SRVICES	491.54	07/21/2023	1010-110-7810	
10882624	JUNE VOIP SRVICES	126.95	07/21/2023	1010-210-7810	
10882624	JUNE VOIP SRVICES	79.95	07/21/2023	5050-700-7810	
10882624	JUNE VOIP SRVICES	47.97	07/21/2023	5071-800-7810	
10882624	JUNE VOIP SRVICES	23.98	07/21/2023	5070-800-7810	
10882624	JUNE VOIP SRVICES	8.00	07/21/2023	5072-800-7810	
10884865	JULY VOIP SRVICES	491.87	07/21/2023	1010-110-7810	
10884865	JULY VOIP SRVICES	127.04	07/21/2023	1010-210-7810	
10884865	JULY VOIP SRVICES	80.14	07/21/2023	5050-700-7810	
10884865	JULY VOIP SRVICES	48.08	07/21/2023	5071-800-7810	
10884865	JULY VOIP SRVICES	24.04	07/21/2023	5070-800-7810	
10884865	JULY VOIP SRVICES	8.01	07/21/2023	5070-800-7810	
	Check Total:	2,335.96			
	Total for Check Run:	213,984.42			
	Total of Number of Checks:	22			

# Accounts Payable

## Computer Check Proof List by Vendor

User: Marissa  
 Printed: 07/24/2023 - 1:50PM  
 Batch: 00024.07.2023



CITY OF WATERFORD  
 PO BOX 199  
 WATERFORD, CA. 95386  
 209-874-2328

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 105201	BANK OF THE WEST (IRS TAXES)			Check Sequence: 1	ACH Enabled: True
	PR Batch 00024.07.2023 Federal Income Tax	4,520.25	07/24/2023	1010-000-2220	PR Batch 00024.07.2023 Federal Income T
	PR Batch 00024.07.2023 Medicare Employee Pc	720.53	07/24/2023	1010-000-2240	PR Batch 00024.07.2023 Medicare Emplo
	PR Batch 00024.07.2023 Medicare Employer Po	720.53	07/24/2023	1010-000-2240	PR Batch 00024.07.2023 Medicare Emplo
	PR Batch 00024.07.2023 FICA Employee Portio	261.32	07/24/2023	1010-000-2240	PR Batch 00024.07.2023 FICA Employee
	PR Batch 00024.07.2023 FICA Employer Portio	261.32	07/24/2023	1010-000-2240	PR Batch 00024.07.2023 FICA Employer I
	Check Total:	6,483.95			
Vendor: 108350	CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT			Check Sequence: 2	ACH Enabled: True
	PR Batch 00024.07.2023 CALIFORNIA SDI	447.24	07/24/2023	1010-000-2260	PR Batch 00024.07.2023 CALIFORNIA S
	PR Batch 00024.07.2023 State Income Tax	1,390.71	07/24/2023	1010-000-2230	PR Batch 00024.07.2023 State Income Tax
	PR Batch 00024.07.2023 EDD TRAINING TAX	7.20	07/24/2023	1010-000-2260	PR Batch 00024.07.2023 EDD TRAININC
	PR Batch 00024.07.2023 STATE UNEMPLOYN	104.39	07/24/2023	1010-000-2260	PR Batch 00024.07.2023 STATE UNEMPI
	Check Total:	1,949.54			
Vendor: 154101	MISSION SQUARE - 303352			Check Sequence: 3	ACH Enabled: False
	PR Batch 00024.07.2023 DEFERRED COMP-4:	945.00	07/24/2023	1010-000-2280	PR Batch 00024.07.2023 DEFERRED CO
	PR Batch 00024.07.2023 DEFERRED COMP 4:	950.77	07/24/2023	1010-000-2280	PR Batch 00024.07.2023 DEFERRED CO
	PR Batch 00024.07.2023 DEFERRED COM-45'	219.41	07/24/2023	1010-000-2285	PR Batch 00024.07.2023 DEFERRED CO
	PR Batch 00024.07.2023 457 LOAN REPAY	244.68	07/24/2023	1010-000-2280	PR Batch 00024.07.2023 457 LOAN REP/
	Check Total:	2,359.86			
Vendor: 139400	PUBLIC EMPLOYEE RETIREMENT SYSTEM			Check Sequence: 4	ACH Enabled: True
	PR Batch 00024.07.2023 EMPLOYEE PERS CC	3,260.84	07/24/2023	1010-000-2270	PR Batch 00024.07.2023 EMPLOYEE PE
	PR Batch 00024.07.2023 EMPLOYER PAID PE	4,617.46	07/24/2023	1010-000-2270	PR Batch 00024.07.2023 EMPLOYER PA
	Check Total:	7,878.30			
Vendor: 147925	FRANCHISE TAX BOARD STATE OF CALIFORNIA			Check Sequence: 5	ACH Enabled: False
	PR Batch 00024.07.2023 CA FRANCHISE TAX	178.00	07/24/2023	1010-000-2290	PR Batch 00024.07.2023 CA FRANCHISE



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	178.00			
Vendor: 148050	STATIONARY ENGINEERS LOCAL 39			Check Sequence: 6	ACH Enabled: False
	PR Batch 00024.07.2023 UNION DUES	215.19	07/24/2023	1010-000-2290	PR Batch 00024.07.2023 UNION DUES
	Check Total:	215.19			
	Total for Check Run:	19,064.84			
	Total of Number of Checks:	6			



**Consent Calendar 3c**

August 3, 2023

Marissa Martinez, Deputy City Clerk / Administrative Analyst  
City Council Staff Report

**Motion: Approving Minutes of the Regular City Council Meeting held July 6, 2023.**

**SUMMARY:**

Consider approving minutes from the July 6, 2023 Regular City Council meeting.

**ANALYSIS:**

Approve Minutes of the Regular City Council Meeting held on July 6, 2023.

**FISCAL IMPACT:**

N/A

**ENVIRONMENTAL REVIEW:**

N/A

**ALTERNATIVES:**

1. Direct the City Clerk to make amendments to the minutes and bring them back for approval at a future City Council meeting.
2. Take no action.

**ATTACHMENTS:**

- City Council Regular Meeting Minutes of July 6, 2023.



**MINUTES**  
**WATERFORD CITY COUNCIL - REGULAR MEETING**  
**WATERFORD CITY HALL, CITY COUNCIL**  
**CHAMBERS 101 "E" STREET, WATERFORD, CA**

**WATERFORD CITY COUNCIL REGULAR MEETING – July 6, 2023 - 6:30 PM**

**MEETING CALLED TO ORDER BY MAYOR GOEKEN AT:** 6:30 pm

**FLAG SALUTE:** Mayor Goeken

**INVOCATION:** Pastor Pete Mar, Community Bible Church gave the invocation.

**ROLL CALL PRESENT:**

Mayor Goeken  
Vice Mayor Kitchens  
Council Member Harris  
Council Member Hilton  
Council Member Talbott

**ABSENT:** None

**STAFF PRESENT:**

Michael Pitcock, City Manager  
Marissa Martinez, Administrative Analyst / Deputy City Clerk  
Lonnie Statzer, Public Works Superintendent  
Corbett Browning, City Attorney  
Michael Parker, Police Chief

**ADOPTION OF AGENDA:**

**ACTION:** By motion moved and seconded (CM Hilton / CM Talbott / 5-0) to adopt the Agenda.

AYES: Goeken, Harris, Hilton, Kitchens, Talbott

NAYS: None

ABSENT: None

ABSTAIN: None

Motion passed 5-0.

**CONFLICT OF INTEREST DECLARATION:**

None.

1. **PRESENTATIONS**

2. **COMMUNICATIONS FROM THE AUDIENCE**

This is the portion of the meeting specifically set aside to invite public comments regarding any matters not appearing on the agenda and within the jurisdiction of the City Council or the Successor Agency. Individual audience participation is limited to a maximum of 5 minutes. We encourage you to share your name and address or submit a speaker card to the City Clerk.

3. **ADOPTION OF CONSENT CALENDAR**

All Matters listed under the Consent Calendar are considered routine by the Council and will be adopted by one action of the Council unless any Council Member desires to discuss any item or items separately. In that event, the Mayor will remove that item from the Consent Calendar and action will be considered separately.

3a: MOTION: Waiving all Readings of Ordinances and Resolutions, except by title.

3b: RESOLUTION: Resolution 2023-33, Approving the Warrant Register in the Amount of \$510,755.16 for the Period of June 12 to June 26, 2023.

3c: MOTION: Approving Minutes of the Regular City Council Meeting held June 6, 2023.

**ACTION**: By motion moved and seconded (CM Talbott / CM Kitchens / 5-0) to adopt the Consent Calendar.

AYES: Goeken, Harris, Hilton, Kitchens, Talbott

NAYS: None

ABSENT: None

ABSTAIN: None

Motion passed 5-0.

4. **FINAL READINGS**

5. **PUBLIC HEARINGS**

6. **GENERAL BUSINESS**

6a: RESOLUTION: Approving Resolution 2023-34, Accepting Improvements for, "Edgewater Subdivision (44M91)" and Authorizing the City Engineer to File a Notice of Completion with the Stanislaus County Recorder's Office. (*Statzer*)

**ACTION**: By motion moved and seconded (CM Talbott / CM Harris / 5-0) to approve Resolution 2023-34, Accepting Improvements for, "Edgewater Subdivision (44M91)" and Authorizing the City Engineer to File a Notice of Completion with the Stanislaus County Recorder's Office.

AYES: Goeken, Harris, Hilton, Kitchens, Talbott  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Motion passed 5-0.

6b: MOTION: Authorizing Staff to Prepare and Release a Request for Proposal (RFP) Soliciting Contractors for the Project No. 2022-07, "Community Center Remodel Project". (*Statzer*)

**ACTION**: By motion moved and seconded (CM Talbott / CM Hilton / 5-0) to Authorize Staff to Prepare and Release a Request for Proposal (RFP) Soliciting Contractors for the Project No. 2022-07, "Community Center Remodel Project".

AYES: Goeken, Harris, Hilton, Kitchens, Talbott  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Motion passed 5-0.

6c: MOTION: Approve Stanislaus Animal Services Agency Joint Powers Agency (SASA JPA) Agreement Amendment #1. (*Pitcock*)

**ACTION**: By motion moved and seconded (CM Talbott / CM Hilton / 5-0) to Approve Stanislaus Animal Services Agency Joint Powers Agency (SASA JPA) Agreement Amendment #1.

AYES: Goeken, Harris, Hilton, Kitchens, Talbott  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Motion passed 5-0

7.

## SUCCESSOR AGENCY TO THE FORMER WATERFORD REDEVELOPMENT AGENCY

8.

## INFORMATIONAL ITEMS

8a: City Project List

9.

## STAFF/COUNCIL COMMENTS AND MEETING REPORTS

9a: City Staff

Lonnie reported the City Clean-Up event was a success and the Dog Park Grand Opening went very well; there was a significant turn out of residents with their pups (pups received puppuccinos).

Chief Parker gave an update on the crime stats for the month of June, as well as information on Illegal Firework Citations given out during the 4<sup>th</sup> of July holiday weekend and the most recent traffic trailer activity.

9b: City Council

Council Member Talbott thanked Lonnie and everyone else that worked on the opening of the Dog Park. She also thanked her children for passing out the puppuccinos to the canine friends that attended.

Council Member Kitchens commented her dogs are enjoying the Dog Park.

10.

**ADJOURNMENT / RECESS**

**ACTION:** By motion moved and seconded (CM Hilton / CM Talbott / 5-0) to adjourn the meeting at 6:49pm.

AYES: Goeken, Harris, Hilton, Kitchens, Talbott

NAYS: None

ABSENT: None

ABSTAIN: None

Motion passed 5-0.

11.

**CLOSED SESSION**

12.

**REPORT OUT OF CLOSED SESSION**

PASSED AND ADOPTED by the Waterford City Council at a regular meeting held on August 3, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CITY OF WATERFORD:

\_\_\_\_\_  
Charlie Goeken, Mayor

ATTEST:

\_\_\_\_\_  
Marissa Martinez,

Deputy City Clerk/Administrative Analyst



**MOTION:** Approving the Reappointment of Holly Fielder to the Parks & Recreation Commission, for an unfilled 2-Year Term Ending July 2025 by the Mayor, with Approval of the City Council as Provided in Waterford Municipal Code Section 2.28.010.

**SUMMARY:**

Consider reappointing Holly Fielder to the Parks & Recreation Commission for a 2-year term ending July 2025.

**ANALYSIS:**

The Parks and Recreation Commission was established pursuant to Waterford Municipal Code Chapter 2.28 and consists of five members appointed by the Mayor with approval of City Council.

The responsibilities of Parks & Recreation Commission is to make recommendations and advise City Council in matters pertaining to the creation, operation, maintenance, management and control of community recreation programs and the City's parks.

Staff has recently received an application for reappointment from Holly Fielder to serve on the Parks and Recreation Commission. City Council may approve the Mayor's appointment of Mrs. Fielder to the Parks and Recreation Commission, for a 2-year term ending July 2025, per Municipal Code Section 2.28.010.

**FISCAL IMPACT:**

None.

**ENVIRONMENTAL REVIEW:**

Not Applicable.

**ALTERNATIVES:**

1. Table this item and direct Staff to solicit additional applications from interested persons.
2. Table this item and provide direction to Staff.
3. Do not approve this appointment.

**ATTACHMENTS:**

- Parks & Recreation Commission Application – Holly Fielder
- Parks & Recreation Commission Roster

CITY OF WATERFORD

# PARKS & RECREATION COMMISSION



## BOARD ROSTER

<b>Michelle Finch</b>	<b>Chair</b>	July 2022 - July 2024
<b>Jose Aldaco</b>	<b>Commissioner</b>	July 2022 - July 2024
<b>Thomas Fielder</b>	<b>Commissioner</b>	July 2022 - July 2024
<b>Vacant</b>	<b>Commissioner</b>	July 2023 - July 2025
<b>Vacant</b>	<b>Commissioner</b>	July 2023 - July 2025
<b>Vacant</b>	<b>Alternate Commissioner</b>	July 2022 - July 2024
<b>Vacant</b>	<b>Student Advisor</b>	July 2022 - July 2024





**CITY OF WATERFORD**

101 E Street  
Waterford, CA 95386  
(209) 874-2328 - Phone  
(209) 874-9656 - Fax

**Application for  
Appointment to City  
Board or Committee**

**For proper consideration, you must currently be at least 18 years old, a resident of the City of Waterford and a Registered Voter in the City of Waterford.**

Commission, Board or Committee applying for: Parks & Rec Committee  
Number of years as a City of Waterford Resident 1969 Are you a City Registered Voter? yes

<b>NAME:</b> <u>Holly Fielder</u>	<b>OCCUPATION:</b> <u>Retired RN</u>
<b>ADDRESS:</b> <u>640 Tim Bell Rd</u>	
<b>DAYTIME PHONE:</b> <u>209 404 7916</u>	<b>EVENING PHONE:</b> <u>same</u>
<b>EMPLOYER NAME:</b> <u>NA</u>	
<b>EMPLOYER ADDRESS:</b> <u>NA</u>	<b>E-MAIL:</b> <u>fielderhbr@gmail.com</u>

Educational Background/Degrees:

AA degree biology

AS degree nursing

List any City or County Board, Committee or Commission on which you have served and the year(s) of service: conference of California Historical Societies (3 yrs)

List any organizations to which you belong (professional, technical, community service):

member waterford historical society

State why you wish to serve as an appointed member of a City Board or Committee, and why you believe you are qualified for the position. Please be specific. (You may attach a separate sheet of paper if necessary.)

TO help make a difference in waterford.  
provide suggestions to city council.

**I understand that any or all information on this form may be verified. I consent to the release of this information for public information purposes.**

Signature: Holly Fielder Date: July 18, 2023

Please return to: Waterford City Hall, 101 E Street (209) 874-2328 (OR)  
Mail to: P.O. Box 199, Waterford, CA 95386



**MOTION:**      **Approving the Appointment of Dan Clipper to the Parks & Recreation Commission, for an unfilled 2-Year Term Ending July 2025 by the Mayor, with Approval of the City Council as Provided in Waterford Municipal Code Section 2.28.010.**

**SUMMARY:**

Consider appointing Dan Clipper to the Parks & Recreation Commission for an unfilled 2-year term ending July 2025.

**ANALYSIS:**

The Parks and Recreation Commission was established pursuant to Waterford Municipal Code Chapter 2.28 and consists of five members appointed by the Mayor with approval of City Council.

The responsibilities of Parks & Recreation Commission is to make recommendations and advise City Council in matters pertaining to the creation, operation, maintenance, management and control of community recreation programs and the City's parks.

Staff has recently received an application for appointment from Dan Clipper to serve on the Parks and Recreation Commission. City Council may approve the Mayor's appointment of Mr. Clipper to the Parks and Recreation Commission, for an unfilled 2-year term ending July 2025, per Municipal Code Section 2.28.010.

**FISCAL IMPACT:**

None.

**ENVIRONMENTAL REVIEW:**

Not Applicable.

**ALTERNATIVES:**

1. Table this item and direct Staff to solicit additional applications from interested persons.
2. Table this item and provide direction to Staff.
3. Do not approve this appointment.

**ATTACHMENTS:**

- Parks & Recreation Commission Application – Dan Clipper
- Parks & Recreation Commission Roster

CITY OF WATERFORD

# **PARKS & RECREATION COMMISSION**



## **BOARD ROSTER**

<b>Michelle Finch</b>	<b>Chair</b>	July 2022 - July 2024
<b>Jose Aldaco</b>	<b>Commissioner</b>	July 2022 - July 2024
<b>Thomas Fielder</b>	<b>Commissioner</b>	July 2022 - July 2024
<b>Vacant</b>	<b>Commissioner</b>	July 2023 - July 2025
<b>Vacant</b>	<b>Commissioner</b>	July 2023 - July 2025
<b>Vacant</b>	<b>Alternate Commissioner</b>	July 2022 - July 2024
<b>Vacant</b>	<b>Student Advisor</b>	July 2022 - July 2024



# CITY OF WATERFORD

101 E Street  
Waterford, CA 95386  
(209) 874-2328 - Phone  
(209) 874-9656 - Fax

## Application for Appointment to City Board or Committee

**For proper consideration, you must currently be at least 18 years old, a resident of the City of Waterford and a Registered Voter in the City of Waterford.**

Commission, Board or Committee applying for: Parks & Recreation  
Number of years as a City of Waterford Resident 41 Are you a City Registered Voter? yes

NAME: <u>Dan Clipper</u>	OCCUPATION: <u>Retired</u>
ADDRESS: <u>323 Pearl Dr</u>	
DAYTIME PHONE: <u>209 918 7748</u>	EVENING PHONE: <u>same</u>
EMPLOYER NAME: _____	
EMPLOYER ADDRESS: _____	E-MAIL: _____

Educational Background/Degrees: B.S. Environmental Resources  
CSUS Sacramento 1978

List any City or County Board, Committee or Commission on which you have served and the year(s) of service:

List any organizations to which you belong (professional, technical, community service);  
Have participated in "Lower Waterford" days

State why you wish to serve as an appointed member of a City Board or Committee, and why you believe you are qualified for the position. Please be specific. (You may attach a separate sheet of paper if necessary.) I have worked for the State Parks as a Park Aid in the maintenance division and have always had a love for our state & National Parks & wilderness areas with experience in heading up a out door men's ministry for many years. Our Parks provide many opportunities for Recreation & Relaxation

**I understand that any or all information on this form may be verified. I consent to the release of this information for public information purposes.**

Signature: [Signature] Date: 7-8-23

Please return to: Waterford City Hall, 101 E Street (209) 874-2328 (OR)  
Mail to: P.O. Box 199, Waterford, CA 95386



**General Business 6a**

August 3<sup>rd</sup>, 2023

Tina Envia, Finance Manager  
City Council Staff Report

**Motion: Authorizing the Release of a Request for Proposals for the Preparation of a Wastewater System Rate and Fee Study.**

**SUMMARY:**

Staff is seeking approval to release of a Request for Proposal (RFP) for the preparation of a Wastewater System Rate and Fee study. At the conclusion of the process, staff will return to City Council to award a professional service agreement to the most qualified firm.

**ANALYSIS:**

During the preparation of the Fiscal Year 2023/2024 budget, staff became concerned that the Wastewater budget was suffering from a lack of revenue necessary to support on-going operations and needed capital improvements. Further review identified that the last rate study was completed in 2018 and the last rate increase occurred in July of 2023. In an effort to meet operational demands and future capital investments, staff recommends Council approve the release of the RFP so staff can start the process of reviewing and, if needed, updating our Wastewater rates.

The Wastewater Rate and Fee study is intended to establish 5-year Wastewater rates that will achieve the following objectives:

- Ensure that the revenues generated by the utility rates are adequate to maintain operations at current service levels and account for anticipated expense increases to include increased staffing.
- Affirm the appropriateness of existing user classifications and/or develop new classifications as needed to achieve equity and clarity.
- Address the historical unfunded deferred maintenance of infrastructure by incorporating reasonable projections for facility replacement within the revenue requirements and rate calculations.
- Ensure that revenues are adequate to meet any future debt that may be needed to finance capital improvements.
- Establish policies with respect to adequate reserves for operations, rate stabilization, and capital improvements.
- Ensure that the proposed rates are in conformance with all applicable laws, including the provisions of Proposition 218.

**FISCAL IMPACT:**

It is anticipated that a rate study will cost between \$30,000 and \$40,000. Funding was included in account number 4350-700-7190 in the adopted Fiscal Year 2023/2024 budget. Once staff has evaluated the proposals, staff will return to City Council with a recommended firm and will identify the actual cost at that time.

**ENVIRONMENTAL REVIEW:**

The City finds and determines with certainty that retaining a firm to prepare a Wastewater Rate and Fee study is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), as the activity is covered under the general rule that CEQA applies to only projects which have the potential for causing a significant effect on the environment.

**ALTERNATIVES:**

1. Approve the release of the RFP as proposed.
2. Approve the release of the RFP with certain requested modifications.
3. Not approve the release of the RFP. Staff does not recommend this action as staff has concerns for the long-term viability of the Wastewater fund.

**ATTACHMENTS:**

- Exhibit A - RFP

**CITY OF WATERFORD**  
**CITY PROPOSAL NO. 2023-11**



**REQUEST FOR PROPOSAL**  
**Wastewater Rate and Fee Study**

**Proposals Due September 29, 2023 @ 5:00PM**

**City of Waterford**  
**101 E Street**  
**Waterford, CA 95386**  
**(209) 874-2328**

**August 3, 2023**

## **INTRODUCTION**

The City of Waterford is requesting proposals for a qualified utility rate consultant to conduct a comprehensive wastewater rate and fee study. The study shall follow accepted industry benchmarks and best practices. The study will include recommendations to update the City's current wastewater utility rates.

The intent of the study is to independently assess and evaluate the City's current wastewater rates and create a simple, equitable, and legal new rate structure to meet the financial needs of the City's wastewater enterprise fund. The proposed rate structure must adequately fund the utility's operating and capital improvement needs.

The study will be based on a comprehensive review of the City's wastewater enterprise funds, historical statements of revenue and expense, current year budgets, customer counts and classes, historical usage data, planned future growth, and any other information deemed important. The results of the study and the resulting proposed rate structure shall provide the foundation for wastewater rates for the next five years. The rates and rate structures proposed must fully meet Proposition 218 and all other legal requirements.

## **BACKGROUND**

The wastewater system serves the City of Waterford which includes approximately 2,400 service connections, serving a population of nearly 9,100 persons. Wastewater demands include residential, a small downtown and other commercial areas. The vast majority of wastewater is received from residential customers. The collection system is comprised of clay or polyvinyl chloride pipe varying in size from 6 inches to 12 inches. Wastewater is conveyed by gravity lines as well as force mains from 3 lift stations to the wastewater treatment plant for treatment through a series of 5 ponds. The current wastewater treatment plant has a 1 MGD capacity and currently treats an average flow of .552 MGD. Treated wastewater is then pumped under the Tuolumne River to evaporation ponds.

The current wastewater rate schedule was put in place in 2018 and the last rate increase was implemented on July 1<sup>st</sup>, 2023. Currently, rates are fixed based on various units of measure for various uses. The existing rate structure can be found in Exhibit "A."

## **SUBMITTAL INSTRUCTIONS:**

### ***By mail:***

City of Waterford  
101 E Street  
Waterford, CA 95386

### ***By email:***

[finance@cityofwaterford.org](mailto:finance@cityofwaterford.org)

## **INQUIRIES/QUESTIONS**

Questions pertaining to the RFP should be directed to Tina Envia, Finance Manager by phone (209)874-2328 ext. 104 or email, [finance@cityofwaterford.org](mailto:finance@cityofwaterford.org) .



## **PROPOSAL SUBMITTAL**

Proposals are due no later than 5:00p.m. September 29, 2023, and must be received by that time and date to be considered for providing the scope of services. Proposal postmark dates and times will not be considered as meeting that deadline. Proposers must submit three (3) bound copies of their proposal and one (1) separately sealed fee proposal envelope to the address shown under “Mailing Instructions” above. If submitting the proposal by email please provide a separate document for the proposal and the fee proposal. The City is not responsible for proposals that are delinquent, lost, mismarked, and sent to an address other than that given above, or sent by mail or courier service. The City reserves the right, after opening the proposals, to reject any or all proposals, or to accept the proposal(s) that in its sole judgment is (are) in the best interest of the City.

Upon receipt of proposals, each consultant shall be presumed to be thoroughly familiar with all specifications and requirements of this proposal. The failure or omission to examine any form, instrument or document shall in no way relieve consultants from any obligation in respect to this proposal.

## **PROJECT SCHEDULE**

Council Approve Release of RFP	August 3, 2023
Proposals Due	September 29, 2023
Proposal Review/Selection	October 6, 2023
Council Approval/Award	October 19, 2023
Project Completed	April 30, 2024

## **REVIEW OF PROPOSALS AND SELECTION OF CONSULTANT**

Proposals should provide a straightforward and concise presentation adequate to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of contents. Responsiveness to the RFP will be a principal basis for evaluation.

Proposals submitted will be evaluated by a committee comprised of City of Waterford staff. The committee’s evaluation will be based upon, but not limited to: strength of the proposal, related experience of the firm, professional qualifications of the individual(s) to be assigned to the project, ability to meet required deadlines, references from previous clients, proposal cost, and ability to enter into the City’s standard Consultant Services Agreement.

While cost is a key consideration, the City reserves the right to choose the best proposal, which may not be based on price. The committee may choose to interview the top candidates.

After evaluating the proposals, the City of Waterford reserves the right to further negotiate the proposed work and/or method and amount of compensation. The respondent must clearly state the period of time for which the proposal will be valid. This period must not be less than Ninety (90) days from the date of submittal.

## **PROPOSAL CONTENT**

The City of Waterford requires the proposer to submit a concise proposal clearly addressing all of the requirements outlined in this RFP. Three (3) copies of the proposal shall be submitted and shall be organized in an easy-to-follow format. Proposals should be limited to twenty (20) 8 ½" x 11" pages (including the cover letter and resumes). Proposals submitted by email should also adhere to the length

requirement however only one attachment for each the proposal and the cost proposal will be expected. Lengthy proposals may not be well received.

Proposal must include, at a minimum, the following sections:

- **Cover Letter** : A brief summary containing highlights of Consultant’s proposed approach to the services described in the RFP, including a statement of its understanding of the project and services required, signed by an individual authorized to bind the proposing firm stating the firm has read and will comply with all terms and conditions of the RFP.
- **Background on Firm**: A brief description of the firm including the size of the organization, location of offices, years in business, organizational chart, name of owner and principal parties, and titles of staff. Qualifications of individuals who will perform the work listed in the Scope of Work along with identification of the individual who will be the City’s main contact.
- **Statement of Understanding and Approach**: Provide a description of the methodology the firm will use to complete the Scope of Work as detailed in this RFP. Discuss and describe the firm’s experience working on similar projects and a provide a statement of the services your firm feels differentiates your firm from others. Additionally, as a part of the summary, identify the responsibilities of the City of Waterford and the responsibilities of the firm.
- **Scope of Work**: Provide details with specific task descriptions to demonstrate that the proposer has considered all aspects of the proposal and that the proposer will cover them thoroughly. Attendance at City Council, community meetings, and providing any needed informational material deemed necessary to educate the community and Council regarding the project should be included.
- **Project Schedule**: Provide a project schedule with significant milestone events or deadlines. Scheduling milestones should be concrete and achievable; however, they may be revised on approval of both parties.
- **References**: Provide the following information for three (3) projects which are similar in scope to the project requested by this proposal:
  - Name, address, and telephone number of the client;
  - Person to contact for references;
  - Time period of project and brief description of the scope of services provided
- **Additional Information**: The City of Waterford has outlined the requirements of this project in as much detail as is currently known. Respondents may add information not requested in this RFP, but the information should be in addition to, not instead of, the requested information and format. Please provide any exceptions, additional information, or suggestions that will aid in the selection process (attachments are acceptable). Please keep these as brief as possible.
- **Cost Estimates of Consulting Fee**: Each proposal shall include a cost estimate for providing services. Cost estimates shall be placed in a separate sealed envelope on which is written (if providing an emailed response please have it in a separate attachment):
  - RFP Cost Estimate*
  - Wastewater Rate and Fee Study*
  - (Name of your firm)*

**\* Carefully review the Sample Agreement and Insurance Requirements (Exhibit B). The terms of the agreement, including insurance requirements have been mandated by City Council. Your response to the Request for Proposal must indicate if you are unwilling or unable to execute the agreement as drafted as well as providing the insurance requirements. The City will consider this in determining responsiveness to the Request for Proposal.**

## **EVALUATION CRITERIA**

The City of Waterford intends to engage the most qualified consultant available for this assignment. It is imperative the consultant's proposal fully address all aspects of the RFP. It is critical that the consultant be able to demonstrate a history of providing a stable workforce in projects of similar size and scope for a city or municipal entity. That information is expected to be part of the Consultant's documentation.

Each proposer's offer of services shall be evaluated using the following criteria:

- Consultant's proposal demonstrates a clear understanding of the Scope of Work listed in the RFP and the work to be performed. **(3 points)**
- Recent experience with similar types of projects and relevant experience and technical competence of the Consultant, personnel assigned to this project, and degree of participation in the project by key personnel. **(3 points)**
- Consultant's demonstrated skills in facilitating public meetings, making presentations, engaging and working with the public, understanding the public process, and building community consensus. **(2 points)**
- Reputation of firm, structure of firm or team, positive and/or negative reports from references, proximity/availability/responsiveness, and other factors that the reviewer considers relevant. **(2 points)**

## **OBJECTIVES**

The rate study to be prepared as part of this work effort is intended to establish 5-year wastewater utility rates that will achieve the following objectives:

- Ensure that the revenues generated by the utility rates are adequate to maintain operations at current service levels and account for anticipated expense increases to include increased staffing.
- Affirm the appropriateness of existing user classifications and/or develop new classifications as needed to achieve equity and clarity.
- Address the historical unfunded deferred maintenance of infrastructure by incorporating reasonable projections for facility replacement within the revenue requirements and rate calculations.
- Ensure that revenues are adequate to meet any future debt that may be needed to finance capital improvements.
- Establish policies with respect to adequate reserves for operations, rate stabilization, and capital improvements.
- Ensure that the proposed rates are in conformance with all applicable laws, including the provisions of Proposition 218.

## **SCOPE OF WORK**

The City of Waterford understands this RFP may be inadequate to fully describe the work envisioned. The information contained in this RFP is City of Waterford's best understanding of the current needs and how to address them, but City of Waterford will be relying on the consultant firm to provide modifications to the scope of work described herein based on their professional expertise in this subject area.

If the consultant believes there is a better way to achieve City of Waterford's goals, then that should be reflected in the proposal. Consultants should include additional tasks they deem appropriate, written reasons why a task should be included, and an estimate of the fee required to complete the task.

The Scope of Services involves all necessary analysis and documentation needed to perform the wastewater rate study. In general, the scope of work shall include the following:

1. Review Background Information: Review key information including but not limited to:
  - Regulatory and contractual requirements;
  - Operational and capital improvement needs;
  - Historical revenues, usage, expenses, reserve policies, billing and collection procedures, rates and charges, and customer information;
  - Wastewater Master Plans;
  - Projected revenues, usage, expenses, reserve policies, billing and collection procedures, rates and charges, and customer information;
  - Other pertinent data, as necessary.
2. Prepare a rate model which projects expenses, revenue requirements, and the resulting need for changes in utility rates for a period of at least 10 years. A rate schedule shall be developed that includes planned adjustments for the five-year period beginning FY 2024/2025.
3. The rate model shall be prepared and provided to the City in Excel spreadsheet format. The model's construction shall be documented in a manner that allows the City to understand the formulas which are utilized, and how variables affect rate calculations. The City should be able to use the model in the future to evaluate actual performance against projections and to make adjustments as necessary. The model will be the property of the City and may be used by the City for any purpose.
4. Rate calculations should consider the impacts of:
  - Additional staffing needed to better operate the utility.
  - Necessary improvements to the utility system as described in the Wastewater Master Plan.
  - Increased costs due to new wastewater regulations.
5. Propose a methodology for annual inflationary adjustments in compliance with Proposition 218.
6. Perform an analysis of the various reserves and fund balances and make recommendations for appropriate levels.
7. Review the existing user classifications and provide justification for any new classes of customers.

8. Ensure that proposed rate structures are easy to understand and administer and can be accommodated within the City's existing utility billing system (Springbrook Software).
9. Identify various scenarios for debt repayment. The alternatives should consider the utility's fiscal health as well as ratepayer impacts.
10. Attend meetings and conference calls with staff as needed. In person meetings are not required if virtual and phone call meetings are adequate. If in-person meetings are deemed necessary we ask that staff be available.
11. Present results to City Council in person. Assume up to three Council meetings. The intent is that Council can provide feedback on the alternatives being considered before a final recommendation is made. Council meets the 1st and 3rd Thursday of every month at 6:30 pm.
12. The consultant shall prepare a preliminary report for staff, an administrative draft for the final Council meeting (which includes Council and staff comments up to that point), and a final report (incorporating any final Council and staff changes). The reports should include the following:
  - A brief physical description of the utility system;
  - Service area description, including population characteristics;
  - Overview of financial operations for the last 5 years;
  - A description of the necessary capital improvement program over time (10-years), including potential State and Federal regulatory requirements;
  - The comprehensive revenue & expense model described above;
  - The rate structure alternatives described above.
  - Local rate comparisons and statewide comparisons as appropriate.
13. The consultant will provide guidance and advice to City staff to assure compliance with the Proposition 218 process as it applies to wastewater services. The consultant will include the preparation and completion of the Proposition 218 notification as a service to the City. It is the intent of the City to adopt the wastewater rates proposed at the conclusion of the Proposition 218 Public Hearing. Consultant shall present at that hearing which will most likely take place at a regularly scheduled Council meeting.

## **SERVICES TO BE PROVIDED BY THE CITY**

The services to be provided by the City include, but are not necessarily limited to, the following:

- Furnish all reasonably available records and information, including financial reports, budget, system planning documents etc.
- Provide a copy of the Wastewater Master Plan and Capital Facility Fee Nexus Study.
- Provide staff support and assistance as required and agreed to in advance of the studies.
- Key City contacts will include the City Manager, Finance Manager, Public Works Superintendent, and the contract City Engineer. Line wastewater staff will be made available as necessary.

## **ADDITIONAL INFORMATION**

- The City will not reimburse the RFP respondents for any costs involved in the preparation and submission of proposals nor to prepare for and attend interviews.

- This RFP does not obligate the City to award a contract or accept or contract for any expressed or implied services.
- City reserves the right to reject or accept any and all proposals, and to waive informalities and minor irregularities in any proposal reviewed.
- City reserves the right to request any firm submitting a proposal to clarify its proposal or to supply additional material deemed necessary to assist in the selection of a consultant, and to modify or alter any of the requirements herein.
- In an attempt to reach an agreed upon contract by both parties, City reserves the right to negotiate with the proposer selected by the committee. If the parties cannot negotiate a contract, City reserves the right to negotiate with other proposers, or make no award of this RFP.
- In the event that the proposal guidelines change materially, all respondents who submit a proposal will be given an opportunity to modify their proposal in the specific areas that are impacted.
- Further, City may reject any proposal which does not conform to the instructions contained within this RFP.

## **CONFLICT OF INTEREST**

By submission of a proposal, Consultant warrants and covenants that no official or employee of the City, nor any business entity in which an official of the City has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City.

## **INSURANCE**

Insurance coverage for proposed services shall include general liability and property damage insurance that shall include automobile liability insurance in a combined single limit of not less than \$1 million dollars. Professional Liability Insurance (E&O) coverage of \$1 million is also required. The selected firm shall provide within ten (10) days after the notice of award is issued a copy of their existing liability insurance certificate naming City of Waterford and its officers and employees as an additionally named insured on said policies, confirmation of worker's compensation coverage, and a copy of their Professional Liability Insurance certificate. Such insurance coverage shall be maintained in full force and effect for the duration of the Contract and must be in a form satisfactory to the City.

## **GENERAL CONDITIONS**

### ***1. General Information***

The City of Waterford, California will receive at its office located at City Hall, 101 E Street, proposals for City of Waterford Proposal No. **XXXXXX**. Proposals shall be submitted as previously outlined in "Proposal Content." Proposals shall be computer generated printed documents or emailed as PDF's. Mistakes may be crossed out and corrections inserted adjacent thereto and must be initialed in ink by the person signing the proposal. Proposals are to be verified before submission as they cannot be corrected or altered or signed after the proposal due date deadline.

### ***2. Interpretation of Proposals***

Should a proposer find discrepancies in, or omissions from the RFP, or should proposer be in doubt as to their true meaning, proposer may submit to the Finance Manager a written request for an interpretation thereof prior to the proposal due date deadline. The person submitting the request shall be responsible for its prompt delivery. Any interpretation of or change in the proposed documents will be made only by an addendum issued to each person to whom RFPs

have been issued, and shall become part of any contract awarded. The City will not be responsible for any other explanation or interpretations.

**3. *Addenda***

The City reserves the right to amend this RFP prior to the proposal due date. Any substantive interpretation, correction or change of the proposal documents shall be made by written addendum. Unless otherwise specified the addendum will be posted to the City of Waterford web-site [www.cityofwaterford.org](http://www.cityofwaterford.org).

**It is the proposer's responsibility to visit this web-site to insure that they have received all important addenda or revisions to the Request for Proposal prior to proposing.**

Interpretation, corrections or changes of the proposal documents made in any other manner shall not be binding. Such interpretations, corrections or changes shall not be relied upon by proposer. Any addenda shall be issued by the City within a reasonable time prior to the proposal date. Any addenda issued by the City shall be covered in the proposal and shall be made a part of the contract.

**4. *Proposal Deadline***

Proposals shall be delivered to the City of Waterford on or before the day and hour set as identified above. A bidder may withdraw his proposal, either personally or by written request, at any time prior to the scheduled date and time proposals are due.

**5. *Late Proposals***

Any proposals received after the scheduled due date and time will be noted as received, but they will not be opened or considered.

**6. *Payment Terms***

Partial payments will be made as the work progresses at the end of each calendar month, or as soon thereafter as practicable on estimates made by the proposer and as approved by the City, provided that the proposer is performing the overall job in a diligent manner.

**7. *Assignment***

No assignment by the proposer will be recognized by the City unless such assignment has had the prior written approval of the City.

## Exhibit A

**Table 12: Proposed Sewer Rates  
Sewer Rate and Fee Study  
City of Waterford**

Customer Class	Billing Unit Description	Current Rate	ADOPTED				
			Jul 1, 2019	Jul 1, 2020	Jul 1, 2021	Jul 1, 2022	Jul 1, 2023
Single Family Residential	per dwelling unit	\$31.53	\$37.78	\$44.01	\$48.41	\$49.86	\$51.36
Multifamily Residential	per dwelling unit	\$31.53	\$35.50	\$39.97	\$43.97	\$45.29	\$46.65
Beauty Salon/Barber	per basin	\$31.53	\$16.74	\$19.50	\$21.45	\$22.09	\$22.75
Car wash	per bay	\$36.26	\$23.77	\$27.69	\$30.46	\$31.37	\$32.31
Church	per 100 people	\$31.53	\$33.15	\$34.84	\$36.63	\$37.73	\$38.86
Commercial - Flat	per account	\$47.30	\$32.46	\$37.82	\$41.60	\$42.85	\$44.14
Fast Food	per account	\$63.30	\$47.67	\$55.54	\$61.09	\$62.92	\$64.81
Gas Station	per pump	\$14.18	\$15.11	\$16.10	\$17.16	\$17.67	\$18.20
Health Services	per account	\$63.06	\$37.47	\$43.65	\$48.02	\$49.46	\$50.94
Industrial	per account	\$126.12	\$57.14	\$66.57	\$73.23	\$75.43	\$77.69
Laundromat	per washer	\$6.93	\$8.46	\$10.32	\$12.60	\$12.98	\$13.37
Major Food Market	per 1,000 sq ft	\$28.38	\$33.11	\$38.64	\$45.08	\$46.43	\$47.82
Pharmacy	per account	\$47.30	\$34.58	\$37.93	\$41.60	\$42.85	\$44.14
Prof Service	per account	\$31.53	\$34.58	\$37.93	\$41.60	\$42.85	\$44.14
Restaurant	per seat	\$2.68	\$3.11	\$3.62	\$3.98	\$4.10	\$4.22
Retail	per account	\$31.53	\$34.58	\$37.93	\$41.60	\$42.85	\$44.14
School	per school	\$756.74	\$823.20	\$895.49	\$974.13	\$1,003.35	\$1,033.45



## Exhibit B

### AGREEMENT FOR PROFESSIONAL SERVICES (Between the City of Waterford and XXX)

**THIS AGREEMENT** made this XXX day of XXX, 20\_\_ between XXX, having a principal place of business at XXX, hereinafter referred to as the "Consultant", and The City of Waterford, hereinafter referred to as the "City", 101 "E" Street, P.O. Box 199, Waterford, CA 95386.

#### Legal Status of CITY

The City is a General Law City, a municipal corporation formed under the laws of the State of California.

#### Legal Status

The Consultant is a Corporation operating under the laws of the State of California and is in the business of XXX services.

#### Business of CITY

The City performs municipal functions through its City and related entities.

#### Independent Contractor

In the performance of the work, duties and obligations devolving upon Consultant under this agreement, it is mutually agreed and understood that Consultant is an independent contractor, and the sole interest and responsibility of City is to assure that the services covered by this agreement shall be performed and rendered in a competent, efficient and satisfactory manner.

#### Work Schedule

Consultant will exercise its best efforts to complete tasks on the schedule agreed upon between Consultant and City's representative, the City Manager.

#### Term of Agreement

This agreement shall become effective as of the date hereinabove stated and shall continue in effect as noted in the attachment. The City shall have the right to extend the term of this Contract.

#### Compensated Services to Be Performed by Consultant

Consultant agrees to perform the services set forth in the proposal attached hereto as **Exhibit A**. Work products as a result of this scope shall become the property of the City, and made available to the City at its request within a reasonable time of being requested.

Payment for all services performed by the Consultant shall be as set forth and shall be considered as full compensation for all personnel, consultants, materials, supplies, services and equipment used in carrying out the work described by this Contract.

#### Insurance

##### 1. Category 1 "Low Risk"

## Insurance Requirements

### i. Commercial General Liability

- a. Vendor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Vendor's general liability policies shall be primary and shall not seek contribution from the City's coverage, and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies. For construction projects, an endorsement providing completed operations coverage for the additional insured, ISO form CG 20 37 (or equivalent), is also required.
- b. Any failure to comply with reporting provisions of the policies by Vendor shall not affect coverage provided the City.
- c. Coverage shall state that Vendor insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- d. Coverage shall contain a waiver of subrogation in favor of the City.

### ii. Business Automobile Liability

- a. Vendor shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01 (or equivalent) with a limit of no less than one million dollars (\$1,000,000) per accident.

### iii. Workers' Compensation and Employers' Liability - Statutory

- a. Vendor shall maintain Workers' Compensation Insurance and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000). Vendor shall submit to City, along with the certificate of insurance, a waiver of subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

(Coverage can be waived by city, if vendor, in writing, confirms not required to carry coverage)

### iv. Professional Liability Insurance

- i. Contractor shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount of two million dollars (\$2,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Contractor agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

### v. All Coverages

- i. Each insurance policy required by the agreement shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in limits except after thirty (30) days' prior written notice has been given to the City, except that ten (10) days' prior written notice shall

apply in the event of cancellation for nonpayment of premium.

- ii. All self-insurance, self-insured retentions, and deductibles must be declared and approved by the City.
- iii. Evidence of Insurance - Prior to commencement of work, the Vendor shall furnish the City with certificates, additional insured endorsements, and waivers of subrogation evidencing compliance with the insurance requirements above. The Vendor must agree to provide complete, certified copies of all required insurance policies if requested by the City.
- iv. Acceptability of Insurers - Insurance shall be placed with insurers admitted in the State of California and with an AM Best rating of A- VII or higher.

## **Indemnity**

**Indemnification.** When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend, and hold harmless City and any and all of its officials, employees and agents from and against any and all losses, liabilities, damages, costs, and expenses, including legal counsel's fees and costs but only to the extent the Consultant (and its Subconsultants), are responsible for such damages, liabilities and costs on a comparative basis of fault between the Consultant (and its Subconsultants) and the City in the performance of professional services under this agreement.

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend, and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or City for which Consultant is legally liable, including, but not limited to officers, agents, employees, or subcontractors of Consultant.

Notwithstanding the foregoing, nothing herein shall be construed to require Consultant to indemnify the Indemnified Parties from any Claim arising from the active negligence or willful misconduct of the Indemnified Parties. Nothing in this indemnity shall be construed as authorizing any award of attorney's fees in any action on or to enforce the terms of this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by the Consultant.

In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Consultant's performance of this agreement, the Consultant shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

## **Compliance**

The Consultant shall keep itself fully informed of and shall observe and comply with and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with all federal, state, county and municipal laws, ordinances, regulations, orders, and decrees which in any manner affect those engaged or employed on the work described by this Contract or the materials used or which in any way affect the conduct of the work.

## **Billing**

The Consultant shall maintain and make available for inspection by the City and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until **six (6) months** after the final payments under this Contract are made to the Consultant.

## **Termination Upon Notice**

This Agreement may be terminated by the City by giving the Consultant **thirty (30) days** written notice to the other party.

## **Termination for Unsatisfactory Performance**

Should the City at any time become dissatisfied with the Consultant's performance under this Agreement, City may terminate this Agreement immediately upon giving notice in writing to the Consultant. The City shall be the sole judge as to whether the performance of the Consultant is satisfactory.

## **Time is of the Essence**

Time is of the essence of this Agreement.

## **Arbitration**

Any dispute arising under this Agreement shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment on the award rendered by the Arbitrator may be entered in any court having jurisdiction.

## **Notices**

Any notices to be given hereunder by either party to the other, may be affected either by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the addresses of the parties as they appear in the introductory paragraph of this agreement, but each party may change address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of actual receipt; mailed notices shall be deemed communicated as of **five (5) days** after mailing.

## **Entire Contract**

This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force or effect excepting a subsequent modification in writing, signed by the party to be charged.

## **Partial Invalidity**

Partial invalidity of this agreement shall not affect the remainder.

**Governing Law**

The validity of this agreement and of any of its terms or provisions, as well as the rights and duties of the parties hereunder, shall be interpreted and construed pursuant to and in accordance with the laws of the State of California.

**IN WITNESS WHEREOF**, City and Consultant have executed this Agreement as of the date first hereinabove written.

**“CITY”**

\_\_\_\_\_

**City of Waterford**

\_\_\_\_\_

By: \_\_\_\_\_

Michael G. Pitcock  
City Manager

By: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Patricia Krause, CMC,  
City Clerk / Administrative Services Director

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Corbett J. Browning  
City Attorney



**General Business 6b**

August 3, 2023

Lonnie Statzer Public Works Superintendent  
City Council Staff Report

**Resolution: Approving Resolution 2023-36, Accepting Improvements for Project No. 2022-03, “River Pointe Well 2 Rehab Project” and Authorizing the City Engineer to File a Notice of Completion with the Stanislaus County Recorder’s Office.**

**SUMMARY:**

City Council is being asked to approve Resolution 2023-36, accepting the improvements for Project No. 2022-03, “River Pointe Well 2 Rehab Project” and authorize the City Engineer to file a Notice of Completion with the Stanislaus County Recorder’s Office.

**ANALYSIS:**

Operations staff has recently (last 6 months) noticed a significant production loss with Well 2, from an original production amount of 900-1200 gallons per minute to a reduced production of 400 gallons per minute. The reason for this large drop in production is due to the perforations that pull the groundwater into the well via the underground aquafer being plugging with manganese and other particles that are picked up through the layers of the earth. This creates strain on the bowls, pump, and booster pumps. We have already repaired a booster pump last year which was an indication of impending rehab work needed.

When a well is running at half production it typically will call the well to run more than is needed too based off demand and pressures by the distribution system. This creates premature wear and tear on the pump, electrical windings in the motor, and eventually will lead to well failure. With the rehabilitation of Well 2 the residents of River Pointe and Waterford will have good water pressure and quality water to drink.

When the contractor started checking the condition of the well, they noticed that Manganese had severely corroded the Shaft, bearings, and spiders. A change order was needed to add these repairs to the total cost of the project. Following completion of all work, the well was tested and production has returned to 1100 gallons per minute.

The table below provides the City Council of an accounting of funding approved to date:

<b>Action</b>	<b>Scope of Work</b>	<b>Approval</b>	<b>Amount</b>
Award of Bid	Original Contract	City Manager	\$45,866.42
Change Order #1	Replace shaft, bearings, and spiders.	City Manager >10%	\$21,448.41
		Final Contract Price	\$67,354.83

All work has been completed in accordance with the Plans, Specifications and Standard Plans. Staff recommends City Council accept the improvements and authorize the City Engineer to file a Notice of Completion with the Stanislaus County Recorder’s Office.

**FISCAL IMPACT**

All of the funding for this project will come from Water funds and is included in the FY 2022-2023 budget. The project budget is as follows:

Expenses

Total Project Cost	Construction Contract	Change Order #1	Construction Engineering & Inspection	Preliminary Engineering
\$74,046.31	\$45,866.42	\$21,448.41	\$3,365.74	\$3,365.74

Revenues:

Funding Title	Funding Required	Budget Number
Water Fund	\$74,046.31	5075-800-7420
	Total	\$74,046.31

No General Fund money will be used for this project.

**ENVIRONMENTAL REVIEW:**

This project is categorically exempted according to Title 14, Chapter 3, Article 19 of the Guidelines for Implementation of the California Environmental Quality Act (CEQA), in accordance with Section 15301 "Existing Facilities."

**ALTERNATIVES:**

1. Council could choose not to accept the NOC.

**ATTACHMENTS:**

- Resolution 2023-36
- Notice of Completion
- Change Order #1

**WATERFORD CITY COUNCIL  
RESOLUTION # 2023-36**

**APPROVING RESOLUTION 2023-36, ACCEPTING IMPROVEMENTS FOR  
PROJECT NO. 2022-03, "RIVER POINTE WELL 2 REHAB PROJECT" AND  
AUTHORIZING THE CITY ENGINEER TO FILE A NOTICE OF COMPLETION WITH  
THE STANISLAUS COUNTY RECORDER'S OFFICE.**

**WHEREAS**, the City Council of the City of Waterford previously approved the "River Pointe Well 2 Rehab Project" bid documents; and

**WHEREAS**, on or around April 6, 2023, a Contract was duly executed by and between Howk Systems, Inc. Contractor, and the City of Waterford, California, a Municipal Corporation to have certain public improvements constructed and installed to the satisfaction of the City Engineer; and

**WHEREAS**, it is the City Engineer's opinion the improvements have been constructed and installed in accordance with the contract, approved specifications and plans; and

**WHEREAS**, security securing the payment to the contractor, his subcontractors, and to persons furnishing labor, materials, or equipment may be released six (6) months from receipt by the City of the recorded Notice of Completion, provided no claims have been filed with the City; and

**WHEREAS**, the performance security to remain in effect for (1) year guaranteeing that the completed work remains satisfactory during the required one (1) year warranty period and may be released upon correction, by Contractor, of any defects in the work existing at the end of the warranty period.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATERFORD DOES  
HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The City Council of the City of Waterford accepts the public improvements into the City of Waterford maintained infrastructure system, such having been inspected by the City Engineer of the City of Waterford.

**Section 2.** The City Council of the City of Waterford authorizes the City Engineer to prepare the Notice of Completion and cause same to be recorded in the Official Records of Stanislaus County, California.

**Section 3.** The adoption of this resolution does not release any improvement securities which have been provided in accordance with the above-referenced Contract. Such shall remain in full force and effect as set forth above.

**PASSED, APPROVED, AND ADOPTED** by the Waterford City Council of the City of Waterford at a regular meeting this 3<sup>rd</sup> day of August 2023, by the following vote:



**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**CITY OF WATERFORD**

---

Charlie Goeken, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

---

PATRICIA KRAUSE, CMC  
City Clerk

---

CORBETT J. BROWNING  
City Attorney

RECORDING REQUESTED BY  
CITY OF WATERFORD  
WHEN RECORDED MAIL TO:

City Engineer  
City of Waterford  
101 "E" Street  
Waterford, California 95386

SPACE ABOVE THIS LINE FOR RECORDER'S USE

## Notice of Completion

### Notice is hereby given that:

1. The undersigned is a representative of the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is the City of Waterford.
3. The full address of the owner 101 E Street, Waterford, California, 95386
4. The nature of the title of the owner is: In fee.
5. A work of improvement on the property hereinafter described was completed in June 26, 2023. The name of the contractor, for such work of improvement was Howk Systems, Inc.
6. The nature of the work of improvement was the rehabilitation of River Pointe Well 2.
7. The property on which said work of improvement was completed is in the city of Waterford, county of Stanislaus, state of California, and is described as follows:  
13203 Fountain Drive River Pointe, Waterford Ca, 95386.
8. The street address of said property is none.

I, Robert B. Marler, declare under penalty of perjury, under the laws of the State of California that the foregoing is true and correct.

Signing on behalf of City of Waterford

Dated: \_\_\_\_\_ By \_\_\_\_\_  
Robert B. Marler, Waterford City Engineer

### VERIFICATION:

I, Robert B. Marler, the undersigned, declare under penalty, under the laws of the State of California that I am the owner, or agent of the owner, of the interest or estate in the property described in the above notice; that I have read the notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Executed on \_\_\_\_\_, at Manteca, California.

Signing on behalf of City of Waterford

\_\_\_\_\_  
Robert B. Marler, Waterford City Engineer



# ESTIMATE

TO: City of Waterford

PROJECT: River Point Repairs

## MATERIAL

ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	EXT. PRICE
New shaft, bearing, and spiders	30	ea	533.00	15990.00

MATERIAL SUBTOTAL	15,990.00
TAX (7.875)	1,258.41
<b>MATERIAL TOTAL</b>	<b>17,248.41</b>

## LABOR

LABOR DESCRIPTION	QTY	UNIT	UNIT PRICE	EXT. PRICE
Load up and unload column pipe	8	hrs	210.00	1,680.00
Scrape and pressure wash column pipe	8	hrs	100.00	800.00
Disassemble and clean up bowl reassemble	10	hrs	100.00	1,000.00

<b>LABOR TOTAL</b>	<b>3,480.00</b>
--------------------	-----------------

## EQUIPMENT

EQUIPMENT DESCRIPTION	QTY	UNIT	UNIT PRICE	EXT. PRICE
Flatbed	1	day	240.00	240.00
Small crane	1	day	480.00	480.00

<b>EQUIPMENT TOTAL</b>	<b>720.00</b>
------------------------	---------------

TERMS:

**PROJECT TOTAL: \$21,448.41**

CUSTOMER SIGNATURE: 

DATE: 7/18/23

By signing, customer agrees to the terms & conditions on the back of this form.



**General Business 6c**

August 3, 2023

Lonnie Statzer Public Works Superintendent  
City Council Staff Report

**Motion: Rejecting all Bids for Project No. 2023-08, “Western Ave., Pecan Ave, and Dorsey St. Improvements” due to Bid Irregularities and Authorizing the City Engineer to Re-Bid the Project.**

**SUMMARY:**

The City Council is being asked to reject all bids for Project No. 2023-08 “Western Ave., Pecan Ave, and Dorsey St. Improvements” due to bid irregularities and authorizing the City Engineer to re-bid the project.

**ANALYSIS:**

Per the attached bid protest from United Pavement Maintenance, the lowest bidder, Taylor Backhoe Services (TBS), failed to comply with the HUD requirements contained in the bid package. Specifically, they did not submit the “EEO Certification” for their subcontractors, which is clearly identified and required for all bidders. Second, they failed to provide “signed” verification of Addendum #1, per the City’s requirements. Therefore, we are forced to reject their bid proposal at this time.

The second lowest responsive bidder was United Pavement Maintenance, at \$678,713.90, which is roughly \$79K more than Taylor Backhoe Services, Inc. Staff is recommending that the City reject all bids and rebid the project immediately.

On July 19, staff received 4 bids:

Bid	Company	City and State	Amount
1.	Taylor Backhoe	Merced, CA 95341	\$599,925.47
2.	United Pavement Maintenance, Inc	Hughson, CA 95326	\$678,713.90
3.	Consolidated Engineers, Inc	Valley Springs, CA 95252	\$686,312.22
4.	George Reed, Inc.	Modesto, CA 95352	\$881,412.25

**FISCAL IMPACT**

Engineers Estimate for this project is \$490,000.

Funding for this project will come from the CDBG Funds budget number 2080-460-8290 for fiscal year 2022/2023.

**ENVIRONMENTAL REVIEW:**

This project is categorically exempted according to Title 14, Chapter 3, Article 19 of the Guidelines for Implementation of the California Environmental Quality Act (CEQA), in accordance with Section 15301 “Existing Facilities.”

**ALTERNATIVES:**

1. Council can direct staff as desired

**ATTACHMENTS:**

N/A



P.O. Box 1017 Hughson, CA 95326 License NO. 905503 DIR NO. 1000878534  
(209) 883-4345 Office (209) 883-2238 Fax  
[elsa@asphaltpavingpros.net](mailto:elsa@asphaltpavingpros.net)

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July 21, 2023

City of Waterford  
101 E Street  
Waterford California, 95386

Attn: MCR Engineering, City of Waterford Public Works Dept.

RE: Bid Protest of Pecan/Dorsey and Western Neighborhood Improvement  
Bid Date: Wednesday, July 19, 2023 at 3:00 PM

Attached: Taylor Backhoe bid documents without Signed EEO's for subs and without signed acknowledgement of addendum no. 1, UPM bid documents **With** Signed EEO's for subs and Signed acknowledgement of addendum no.1

Dear MCR Engineering & City of Waterford,

Per the bid documents, sheet P-1 'Receipt of copies of the following addenda(s) is hereby acknowledged' it clearly shows Taylor Backhoe failed to sign under 'Bidders Signature'. Also, according to the equal employment opportunity section 3 certification, the EEO was to be signed for each subcontractor per instructions at the top of page 21. Taylor Backhoe listed Hensley's Paving (EEO not included) and Womack Striping (EEO not included).

United Pavement Maintenance, Inc. provided the Equal Employment Opportunity Certification Section 3 with the bid for ALL their listed subcontractors, in addition included the acknowledgement of addendum no. 1 with signature..

Therefore, please award the contract to United Pavement Maintenance, Inc. as we are the lowest responsive bidder.

Your consideration on this matter is greatly appreciated.

Rodolfo Ruvalcaba, President

PROPOSAL TO CITY OF WATERFORD  
DEPARTMENT OF PUBLIC WORKS  
FOR THE CONSTRUCTION OF

**CDBG PROJECT**  
**PECAN/DORSEY AND WESTERN NEIGHBORHOOD IMPROVEMENT**  
**WATERFORD, CALIFORNIA**

NAME OF BIDDER Taylor Backhoe Service Inc. dba TBS Contractors  
BUSINESS P.O. BOX N/A  
CITY, STATE, ZIP N/A  
BUSINESS STREET ADDRESS 11605 E. Gerard Avenue  
(Please include even if P.O. Box used)  
CITY, STATE, ZIP Merced, CA 95341  
TELEPHONE NO: AREA CODE ( 209 ) 384-8424  
FAX NO: AREA CODE ( 209 ) 384-7629  
CONTRACTOR LICENSE NO. 810520

The work for which this proposal is submitted is for construction in accordance with the special provisions (including the payment of not less than the Federal prevailing wage rates or), the project plans described below, including any addenda thereto, the contract annexed hereto, and also in accordance with the Standard Specifications and Drawings for the City of Waterford, dated January, 2014, and the Labor Surcharge And Equipment Rental Rates in effect on the date the work is accomplished.

The special provisions for the work to be done are included in this document. Project plans for the work to be done were approved and are entitled:

**IMPROVEMENT PLANS FOR**  
**PECAN/DORSEY AND WESTERN NEIGHBORHOOD IMPROVEMENT**

Receipt of copies of the following addenda(s) is hereby acknowledged.

Addendum No.	Bidders Signature	Date
<u>1</u>		<u>7/19/23</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Bids are to be submitted for the entire work necessary to construct those items listed in the "Contractor's Bid" sheet (P-3). The amount of the bid for comparison purposes will be the total of all items of the base bid and any combination of the bid alternates.



**EQUAL EMPLOYMENT OPPORTUNITY, CIVIL RIGHTS AND**  
**SECTION 3 CERTIFICATION**

(To Be Completed By General Contractor And All Subcontractors and Submitted with the Bid)

PROJECT NAME: Pecan Dorsey and Western Neighborhood Improvement

The undersigned, having submitted a bid for construction of the above identified project, certifies that he/she shall:

1. Comply with Title VI of the Civil Rights Act of 1964 as amended; Section 109 of Title I of the Housing and Community Development Act of 1974 as amended; Sections 502 and 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; and the Age Discrimination Act of 1975 in that no person shall on the grounds of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
2. Comply with Executive Orders 11246, 11375 and 12086 in that no employee or applicant for employment shall be discriminated against because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. Will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the hiring, upgrading, demotion, transfer, recruitment or recruiting advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
3. Comply with Executive Orders 11625 and 12432 Concerning Minority Business Enterprise and Executive Order 12138 Concerning Women's Business Enterprise to ensure to the maximum extent possible the inclusion of minorities and women and entities owned by minorities and women in all subcontracts pursuant to the above contract.
4. Comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and the implementing regulations in 24 CFR Part 135 which requires to the greatest extent feasible that the training, employment and other economic opportunities arising in connection with the above identified project be given to low and very-low income persons residing within the local community and that contracts be awarded to eligible business concerns which employ and/or are owned in substantial part by such low and very-low income persons residing in Stanislaus County.
5. Furnish and cause each of its own subcontractors to furnish all information and reports required hereunder and permit access to its books, records and accounts by Stanislaus County, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

Contractor Name: Taylor Baalho Service Inc. dba TBS Contractors

Signature/Title:  Vice President

Federal I.D. or Social Security Number: 77-0573963

Date: 7/19/23

The Bidder shall list the name, address, license number, and DIR number of each subcontractor to whom the Bidder proposes to subcontract portions of the work, as required by the provisions in Section 7 (c) (2) "Required Listing of Proposed Subcontractors," of the Standard Specifications.

### LIST OF SUBCONTRACTORS

Name, Address, License #, DIR # Description of Work Subcontracted

Hensley's Paving Paving & Grading  
P.O. Box 449  
Hickman, CA 95323  
DIR #: 1000000913

Wanack Striping Striping  
1336 Lone Palm Ave.  
Modesto, CA 95351  
DIR #: 1000000664



PROPOSAL TO CITY OF WATERFORD  
DEPARTMENT OF PUBLIC WORKS  
FOR THE CONSTRUCTION OF

**CDBG PROJECT**  
**PECAN/DORSEY AND WESTERN NEIGHBORHOOD IMPROVEMENT**  
**WATERFORD, CALIFORNIA**

NAME OF BIDDER United Pavement Maintenance, Inc.  
BUSINESS P.O. BOX 1017  
CITY, STATE, ZIP Hughson, CA 95326  
BUSINESS STREET ADDRESS 7017 Hughson Ave  
(Please include even if P.O. Box used)  
CITY, STATE, ZIP Hughson, CA 95326  
TELEPHONE NO: AREA CODE ( 209 ) 883-4345  
FAX NO: AREA CODE ( 209 ) 883-2238  
CONTRACTOR LICENSE NO. 905503

The work for which this proposal is submitted is for construction in accordance with the special provisions (including the payment of not less than the Federal prevailing wage rates or), the project plans described below, including any addenda thereto, the contract annexed hereto, and also in accordance with the Standard Specifications and Drawings for the City of Waterford, dated January, 2014, and the Labor Surcharge And Equipment Rental Rates in effect on the date the work is accomplished.

The special provisions for the work to be done are included in this document. Project plans for the work to be done were approved and are entitled:

**IMPROVEMENT PLANS FOR**  
**PECAN/DORSEY AND WESTERN NEIGHBORHOOD IMPROVEMENT**

Receipt of copies of the following addenda(s) is hereby acknowledged.

Addendum No.	Bidders Signature	Date
<u>1</u>	<u><i>JR Valencia</i></u>	<u>July 12, 2023</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Bids are to be submitted for the entire work necessary to construct those items listed in the "Contractor's Bid" sheet (P-3). The amount of the bid for comparison purposes will be the total of all items of the base bid and any combination of the bid alternates.

**EQUAL EMPLOYMENT OPPORTUNITY, CIVIL RIGHTS AND  
SECTION 3 CERTIFICATION**

(To Be Completed By General Contractor And All Subcontractors and Submitted with the Bid)

**PROJECT NAME:** Pecan-Dorsey and Western Neighborhood Improvement

The undersigned, having submitted a bid for construction of the above identified project, certifies that he/she shall:

1. Comply with Title VI of the Civil Rights Act of 1964 as amended; Section 109 of Title I of the Housing and Community Development Act of 1974 as amended; Sections 502 and 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; and the Age Discrimination Act of 1975 in that no person shall on the grounds of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
2. Comply with Executive Orders 11246, 11375 and 12086 in that no employee or applicant for employment shall be discriminated against because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. Will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the hiring, upgrading, demotion, transfer, recruitment or recruiting advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
3. Comply with Executive Orders 11625 and 12432 Concerning Minority Business Enterprise and Executive Order 12138 Concerning Women's Business Enterprise to ensure to the maximum extent possible the inclusion of minorities and women and entities owned by minorities and women in all subcontracts pursuant to the above contract.
4. Comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and the implementing regulations in 24 CFR Part 135 which requires to the greatest extent feasible that the training, employment and other economic opportunities arising in connection with the above identified project be given to low and very-low income persons residing within the local community and that contracts be awarded to eligible business concerns which employ and/or are owned in substantial part by such low and very-low income persons residing in Stanislaus County.
5. Furnish and cause each of its own subcontractors to furnish all information and reports required hereunder and permit access to its books, records and accounts by Stanislaus County, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

**Contractor Name:** United Pavement Maintenance, Inc.

**Signature/Title:** *J. J. Valcaba / President*

**Federal I.D. or Social Security Number:** 47-1439289

**Date:** 07/19/2023

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Contractor Name: Tap Master, Inc

Signature/Title: [Signature] Corp. Secretary

Federal I.D. or Social Security Number: 68-0446867

Date: 07/19/2023

**EQUAL EMPLOYMENT OPPORTUNITY, CIVIL RIGHTS AND  
SECTION 3 CERTIFICATION**

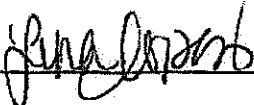
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Contractor Name: Chrisp Company

Signature/Title:  Estimating / Billing Coordinator

Federal I.D. or Social Security Number: 94-2578099

Date: 07/19/2023



**EQUAL EMPLOYMENT OPPORTUNITY, CIVIL RIGHTS AND**  
**SECTION 3 CERTIFICATION**

(To Be Completed By General Contractor And All Subcontractors and Submitted with the Bid)

**PROJECT NAME:** Pecan-Dorsey and Western Neighborhood Improvement

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5. Furnish and cause each of its own subcontractors to furnish all information and reports required hereunder and permit access to its books, records and accounts by Stanislaus County, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

**Contractor Name:** Cole Concrete Sawing & Drilling, Inc

**Signature/Title:**  President

**Federal I.D. or Social Security Number:** 86-3161294

**Date:** 07/19/2023

The Bidder shall list the name, address, license number, and DIR number of each subcontractor to whom the Bidder proposes to subcontract portions of the work, as required by the provisions in Section 7 (c) (2) "Required Listing of Proposed Subcontractors," of the Standard Specifications.

**LIST OF SUBCONTRACTORS**

<u>Name, Address, License #, DIR #</u>	<u>Description of Work Subcontracted</u>
Tap Master, Inc.	Hot Tap
1647 Willow Pass Rd # 136 Concord, CA, 94520-2611	
697696	
1000000405	

Chrisp Company	Signage and Striping
1001 Stokes Ave Stockton, CA 95215	
374600	
1000000306	

Cole Concrete Sawing & Drilling, Inc.	Saw Cutting
P.O. Box 1138 Waterford, CA 95386	
1030759	
1000779028	



## **General Business 6d**

August 3, 2023

Lonnie Statzer Public Works Superintendent  
City Council Staff Report

**Motion: Accept the Parks and Recreation Commission Recommendation to promote a City Youth Basketball League, Provide Level of Funding per the Proposed Budget and Identify Funding to come from General Fund Reserve, Cannabis Derived Revenue or other Fund.**

### **SUMMARY:**

The Parks and Recreation is seeking approval to move forward with the youth basketball League and requests City Council fund the program per the proposed budget.

### **ANALYSIS:**

Council directed staff at the February priorities workshop to have the Parks and Recreation Commission investigate what it would take to start a youth basketball league in Waterford and the costs associated with startup. Staff has met several times with the Parks and Recreation Committee on this subject and staff believes that a league could be started in January. Staff is looking for direction from council to see if they desire to use city funds for this youth basketball league and if so what level of funding and from what funding source.

Staff, based on council direction, will bring back a budget amendment for council approval. A proposed budget was included in the packet showing a breakdown of the youth basketball league estimated budget needs (Exhibit A). Funding would be expended by staff on a reimbursement basis following receiving receipts of actual expenses.

### **FISCAL IMPACT:**

The cost for running a Youth Basketball League is an estimated \$15,000. Possible funding sources could be General Fund Reserve or revenues derived by cannabis sales.

### **ENVIRONMENTAL REVIEW:**

The City finds and determines with certainty that the Parks and Recreation recommended community events are exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), and that the activity is covered under the general rule that CEQA applies to only projects which have the potential for causing a significant effect on the environment. All capital improvement projects funded in the future will be required to undergo further CEQA review.

### **ALTERNATIVES:**

1. Not to approve the Parks and Recreations proposed Youth Basketball League and provide further guidance.
2. Direct funds to be spent elsewhere.

### **ATTACHMENTS:**

1. Exhibit A

## Waterford Youth Basketball League 2023-24 Budget - Divisions 1 & 2

<u>Expenses</u>	<u>Cost</u>	<u>Estimate</u>	<u>Season</u>
Gym (High School / Jr. High)			
- Rate	\$500.00 / day		\$5,000.00
- Custodian fee	\$150.00 (min 4 hour)		\$1,500.00
- Security Guard (25 or more people)	\$25.00 / hr	6 hr /day	\$1,500.00
Insurance			TBD
Jerseys w/ lettering	\$30.00 / per jersey	12 players / per team	* \$2,160 (based on 6 teams)
Basketballs (Practice & Game use)	\$80.00 Game	\$30.00 practice	\$260.00
Officials pay rate			
- Head Referee	\$35.00 per game	30 games (3 games per day)	\$1,500.00
- Associate Referee	\$30.00 per game	30 games (3 games per day)	\$900.00
Ref shirts	\$20.00	6 refs per day / season	\$120.00
Ref whistles	\$10.00	6 refs per day / season	\$60.00
Board member / Staff shirts	\$45.00 / per shirt	10 Board / Staff	\$450.00
Awards (Trophies or medals)	\$10.00 / per award	14 (12 players / 2 coaches)	\$140.00
Marketing (Flyers & Website)	\$100.00 flyers	\$120.00 + fees website	\$250.00
P.O Box	\$78.00 / year		\$78.00
Coaches Background checks	\$30.00 / a check	2 coaches per team	\$360.00
CPR /First Aid Training	\$25.00 / per cert	25 (All coaches & staff)	\$625.00

\* Estimate on registration

### Income

Registration			
- Regular	\$75.00 / per player	12 players / per team	* \$5,400 (based on 6 teams)
- Late	\$90.00 / per player	1-Week only	
Sponsors	\$200.00 / per sponsor	Based on 6 teams	\$1,200
Fundraising	TBD		
Donations	TBD		
Entry Fees	\$7.00 a game	3 games a day	\$210.00





## **General Business 6e**

August 3, 2023

Lonnie Statzer Public Works Superintendent  
City Council Staff Report

**Motion: Accept the Parks and Recreation Commission Recommendation for City Parks Improvements and direct staff to develop a list of priority improvements based on Council funding direction.**

### **SUMMARY:**

The Parks and Recreation was asked by staff to evaluate our community parks and make recommendation for City Parks Improvements. Council is being asked to review and accept the report and:

1. Send the report to staff and direct staff to prioritize improvements and bring it back for council consideration.
2. Council could decide to prioritize the improvements themselves and direct staff.
3. Choose a different direction.

In all cases, it is recommended the Council give directions as to an annual funding amount and determine a funding source.

### **ANALYSIS:**

At the February priorities workshop, Council directed staff to have the Parks and Recreation Commission form a committee to evaluate our existing parks and develop a report defining improvements that could enhance public use of our community parks. The committee would consist of community members to investigate improvements that may be needed or anything that should be added to enhance our city parks. The Parks and Recreation Commission and committee developed the attached report for council review and acceptance.

It is recommended that Council accept the report and send it back to staff with direction for staff to bring back a list of priority improvements and develop an improvement plan. If Council were to choose this option, a level and duration of annual funding should be determined and given to staff as guidance in developing the plan.

Another option would be for Council to review and prioritize improvements themselves and give staff direction as to how to proceed and develop a funding source for said improvements.

### **FISCAL IMPACT:**

There are no costs currently. However, if Council decides to move forward with certain improvements, a cost would be incurred for each improvement made.

### **ENVIRONMENTAL REVIEW:**

The City finds and determines with certainty that the Parks and Recreation recommended community events are exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), and that the activity is covered under the general rule that CEQA applies to only projects which have the potential for causing a significant effect on the environment. All capital improvement projects funded in the future will be required to undergo further CEQA review.

### **ALTERNATIVES:**

1. Not to approve the Parks and Recreations suggested community events and provide further guidance.

**ATTACHMENTS:**

1. Parks Improvement Committee Report

***CITY OF WATERFORD  
REVIEW AND EVALUATION OF NEED OF CITY  
BUILDINGS, PARKS AND TRAILS REPORT***



**City of Waterford  
June 20, 2023  
José M. Aldaco  
Parks & Recreation Commissioner**



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# INSTRUCTION

## TASK

On February 14, 2023, City of Waterford, Public Works Superintendent, Lonnie Statzer tasked the Waterford Parks & Recreation Committee with the review and evaluate the need of City Buildings, Parks and Trails.

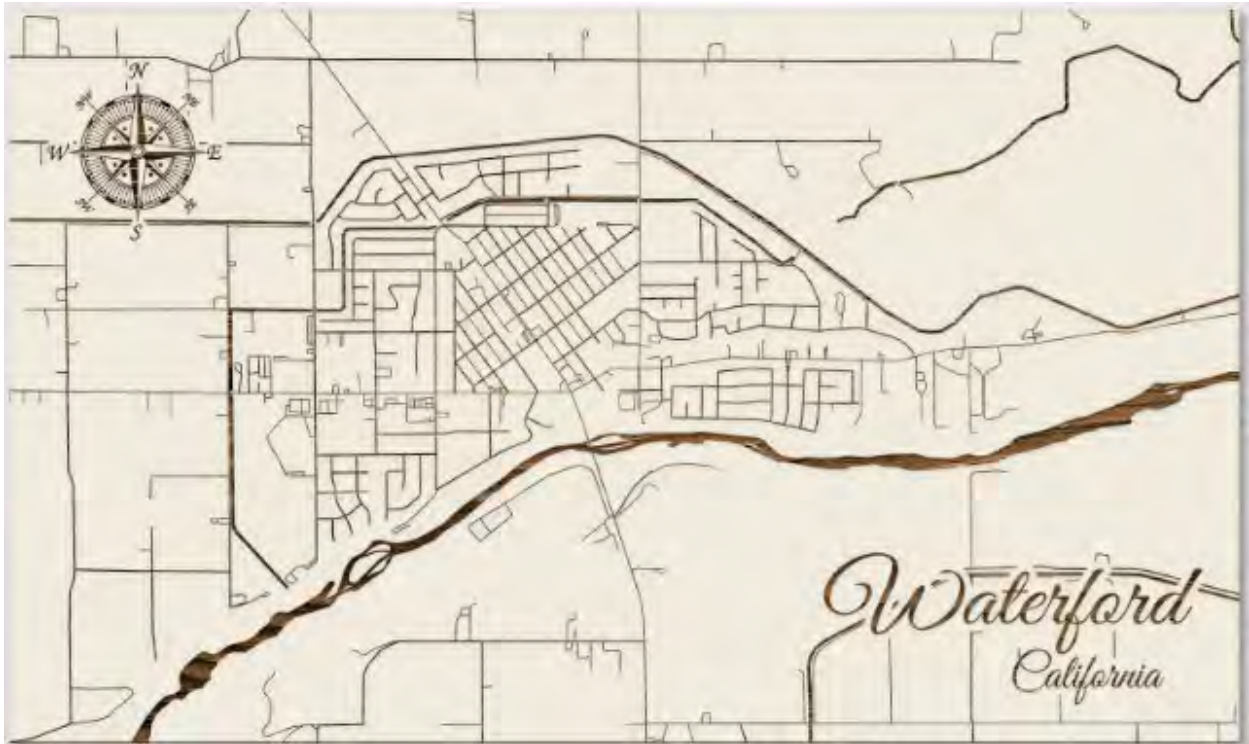
Commissioner José M. Aldaco took on the leading role to solicit community citizens and leaders who would participate in the process to review and evaluate the need of the City Buildings, Parks and Trails.

The City of Waterford is about 2.382 squared miles with six community parks.

*“Outside, quiet children start to talk more and children who find it hard to be constrained begin to relax. Children need to be outside long enough to feel at home there.”*

*Emma Shaw*





## City Parks

The City of Waterford has six community parks:

- Beard Park
- Basin Park
- Brethren Park
- River Park
- Skyline Park
- Reinway & Trail Head Park





The City of Waterford is taking the initiative to review and evaluate the needs for its buildings, parks, and trails. Involving community citizens and leaders in the process is an excellent way to gather diverse perspectives and ensure that the decisions made reflect the needs and desires of the community.

With a land area of approximately 2.382 square miles, Waterford has a relatively compact size. Having six community parks is impressive, as it suggests that the city values providing green spaces for its residents to enjoy. Parks play a vital role in promoting community well-being, providing recreational opportunities, and preserving natural environments.

As Commissioner José M. Aldaco is leading the process, it's likely that he will oversee the gathering of feedback and data from the community. This information will be crucial in identifying any existing issues or areas of improvement in the city's buildings, parks, and trails.

The review and evaluation process may involve assessing the condition and maintenance of existing facilities, determining the usage and popularity of parks and trails, considering accessibility and inclusivity aspects, and identifying potential expansion or development opportunities.

By involving community members, the committee can gain insights into the needs, preferences, and priorities of the residents. They can consider factors such as demographics, recreational interests, environmental concerns, and any specific requests or suggestions from the participants.

Ultimately, the review and evaluation process will help the City of Waterford make informed decisions regarding its buildings, parks, and trails, ensuring that they continue to meet the evolving needs of the community and contribute to the overall quality of life in the city.



## Parks & Recreation Task Force Citizen Selection: City Buildings, Parks, and Trails Review and Evaluation of Need

Names of Community Members and Leaders sought to assist with the task:

Amanda Wilson ✍️👍

Keith Self ✍️👍

Suzanne Bauer ✍️👍

Jennell Temple ✍️👍

Ron Kimberling ✍️👍

Peggy Ward ✍️

Kristen Roberts ✍️👍

Erin Kaiser ✍️👍

Jay Irizarry ✍️👍

Lee Clipper ✍️

✍️ email or letter mailed

👍 Responded to email or letter

*Letter Used*

-----  
[Potential Candidate]

[## Street Name]

Waterford, CA 95386

Today's Date

Subject: Parks and Recreation Task Force: City Buildings, Parks, and Trail Review and Evaluation of Need

Dear [Potential Candidate],

I hope this letter finds you well. As a Parks and Recreation Commissioner for the City of Waterford, I am writing to you to extend an invitation to participate in the Parks and Recreation Task Force that will be evaluating our city's parks in the near future.

The City Council has tasked the Parks and Recreation Commission with identifying individuals who would be interested in supporting this task force. After careful



consideration, I have identified you as a potential citizen who could provide valuable insight and expertise to this important project.

As a member of the Parks and Recreation Task Force, you would be working alongside other community members, city officials, and parks professionals to evaluate the current state of our parks and make recommendations for improvements. This is a critical task, as our parks play an essential role in the health and well-being of our citizens and the vibrancy of our community.

Your expertise and insights would be greatly appreciated, and I hope that you will consider joining us as we work to make our parks the best they can be. If you are interested in this opportunity, please contact me at your earliest convenience.

Thank you for your consideration, and I look forward to hearing from you soon. You may contact me via email [jaldaco@waterford.k12.ca.us](mailto:jaldaco@waterford.k12.ca.us) or by phone, 209.xxx.xxxx.

Sincerely,

José M. Aldaco  
Parks and Recreation Commissioner for the City of Waterford

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# Invitation to Walk and Assess City Parks in Waterford on June 3, 2023

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May 26, 2023

Dear [Recipient's Name],

I hope this message finds you well. I am writing to invite you to join me on a park assessment and information gathering expedition in the beautiful City of Waterford. Our aim is to assess the needs of our city parks and identify areas for improvement. I believe your expertise and insights would greatly contribute to this endeavor.

I propose that we meet on June 3, 2023, at River Park, which will serve as our starting point for the day. The meeting time is set for 9 a.m., allowing us to make the most of the day. After meeting at River Park, we will proceed to visit the other five parks in the city. I anticipate to take us about 3 hours at the most.

During our walk, we will take note of the current conditions of the parks, evaluate any issues or areas in need of attention, and gather information regarding the requirements and desires of the community. The insights we gather will play a crucial role in shaping future initiatives and improvements to enhance the overall park experience for the residents of Waterford.

I kindly request that you come prepared with a notepad, a camera, and any other relevant equipment to document our findings accurately.

Please let me know at your earliest convenience if you are available to join this initiative on June 3. Additionally, if there are any other individuals or experts you believe should be part of this effort, please feel free to extend this invitation to them as well.

I appreciate your commitment to improving our city parks and look forward to embarking on this journey together. If you have any questions or suggestions, please don't hesitate to reach out. Thank you for your time and consideration.

Warm regards,

Jose M. Aldaco  
Parks and Recreation Commissioner

## Task Force Team Members



From left to right: KL Bennett, Desiree Turnbongh, Kristi Roberts, Amanda Wilson, Jenelle Temple, Ron Kimberling.

Members of the City Building, Parks, and Trails Task Force team who participated on June 3, 2027, to walk, evaluate and provide valuable information to this report were as follows:

- KL Bennett, Community Member/Citizen & Waterford High School Boosters
- Desiree Turnbongh, Waterford Youth Baseball Softball Association
- Kristi Roberts, Sabercats
- Amanda Wilson, Love Waterford
- Jenelle Temple, Community Member/Citizen\*
- Ron Kimberling, Community Member/Citizen\*
- Loki, K-9 Representative

\*Long-History Waterford community member

---

## Note of appreciation to the City Building, Parks, and Trails Task Force Team

---

Dear Task Force Members,

I want to express my utmost gratitude and appreciation for your invaluable contribution and participation as members of the City Building, Parks, and Trails Task Force on June 3, 2027.

Your dedication, enthusiasm, and commitment to enhancing our city's infrastructure and recreational spaces have been truly remarkable. The collective efforts of each team member have brought us closer to our shared goal of creating a vibrant and sustainable community for all residents to enjoy.

During our meeting on June 3, your insights, expertise, and thoughtful suggestions demonstrated your firm commitment to our city's progress. The ideas and recommendations that were shared not only reflected your passion for urban development and conservation but also showcased your deep understanding of the needs and aspirations of our fellow citizens.

As a result of your tireless efforts, we were able to achieve significant milestones in our ongoing projects, such as the revitalization of public parks, the expansion of our trail network, and the implementation of green initiatives throughout the city. The positive impact of these endeavors on the well-being and quality of life of our community members cannot be overstated.

Your willingness to collaborate, listen to differing viewpoints, and engage in constructive dialogue has fostered an atmosphere of teamwork and camaraderie within the Task Force. It is through such open-mindedness and mutual respect that we can overcome challenges and find innovative solutions to complex issues.

On behalf of the entire City Council and the residents we serve, I extend my deepest gratitude to each and every one of you. Your invaluable contributions have not only improved our city but have also set a shining example for future generations to follow. Your passion and dedication have made a lasting impact on our community, and I am truly honored to have had the opportunity to work alongside such an exceptional group of individuals.

Once again, please accept my sincere appreciation for your outstanding efforts as members of the City Building, Parks, and Trails Task Force. I look forward to continuing our work together as we strive to create a city that we can all be proud of.

With warmest regards,

José M. Aldaco, City of Waterford Parks & Recreation Commissioner

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## Meeting & Expectation for the Task Force Team

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On the morning of June 3, 2023, the City Building, Parks, and Trails Task Force Team gathered at River Park at 9 a.m. It was a beautiful and cool morning, setting the stage for their important meeting. The team members introduced themselves, and the Parks and Recreation (P&R) Commissioner, Aldaco, expressed gratitude for their willingness to dedicate their valuable time and sacrifice their personal family time to serve on this task force team.

The purpose of the meeting was to gather pertinent information that would be provided to the City of Waterford administration and shared with the City Council Members. Commissioner Aldaco welcomed and thanked the team for their commitment to help in this endeavor. Their goal was to gather ideas and observations to improve the city's parks and ensure they remained attractive to both Waterfordians and visitors.

The team convened in the parking lot of River Park, where Commissioner Aldaco outlined the concept for the day. They would walk as a team and explore the city parks together. Throughout the walk, they would observe, discuss, and share ideas for improvements and identify any needs they noticed. The ultimate aim was to compile these ideas, thoughts, and wishes into a comprehensive report that would be presented to the City of Waterford administration. Subsequently, the report would be escalated to the City of Waterford Council for their consideration in setting goals and priorities for the community parks.

With this understanding of their task, the team embarked on their walk, ready to make a positive impact on the parks and trails of Waterford.



# River Park

---

Location: 125 N. Appling Ave.



River Park is an enticing location for dog lovers due to its open space and access to the Tuolumne River. However, it's important to address the issue of dog defecation in different areas. One possible solution to this problem would be to install **dog-bag dispensers** at the park and along the river trail.

Dog-bag dispensers provide a convenient and easily accessible way for dog owners to clean up after their pets. By placing these dispensers strategically throughout the park and along the trail, dog owners would have a readily available supply of bags to pick up their dog's waste. This can help promote responsible pet ownership and keep the park and surrounding areas clean and enjoyable for everyone.

Additionally, it would be beneficial to raise awareness about the importance of cleaning up after pets and the negative impacts that dog waste can have on the environment and public health. Educational signage or campaigns could be implemented to encourage dog owners to be responsible and respectful of the park and river trail.

Involving local community groups or organizations dedicated to animal welfare could also be helpful in organizing clean-up events or initiatives to keep the area free from dog waste. These efforts can create a sense of ownership and responsibility among the park users and help maintain a clean and enjoyable environment for both dog lovers and other visitors.

Overall, addressing the issue of dog defecation and providing dog-bag dispensers can contribute to the overall cleanliness and appeal of River Park, making it an even more attractive destination for dog lovers and the general public.

Enhancing access to the river trails and providing clear **pathways** for park visitors is a great idea to improve the experience for citizens in River Park. Creating sidewalks or pathways to both the west and east river trails would indeed benefit the community and make it easier for people to navigate the park.

Establishing a sidewalk or pathway from the parking lot through the lawn to the east, as well as from the main entrance along the dividing wall of the park and the subdivision to the river trail, would provide a clear and designated route for park visitors to follow. This would not only enhance accessibility but also ensure the safety of pedestrians by giving them clear access.

Sidewalks or pathways can make the park more inclusive, allowing people of all ages and abilities to enjoy the river trails. It would create a more cohesive and connected experience within the park, promoting physical activity and a sense of community.

By establishing sidewalks or pathways to the river trails and improving access in River Park, the park would become more accessible and inviting to a wider range of citizens, promoting a healthier and more enjoyable outdoor experience for everyone. While showcasing the beautiful Tuolumne River.

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Having clear and directional information regarding **lifejackets** and the location of the Stanislaus Consolidated Fire Department's lifejacket loan program in Waterford would indeed be valuable for visitors to River Park. Safety should always be a top priority, especially when it comes to water activities.

To ensure the safety of those accessing the non-motorized boat launching ramp and the Tuolumne River, it would be beneficial to have signage or informational boards in prominent locations within River Park. These signs could provide clear instructions on where to find lifejackets and how to properly use them. They could also include information about the nearby Stanislaus Consolidated Fire Department's lifejacket loan program, directing visitors to its location on E Street.

In addition to providing information, establishing a summer season station at River Park, staffed by volunteers, would further enhance safety and support for visitors. This station could serve as a central point for information and assistance related to water activities, including the loan program for lifejackets. Volunteers could provide guidance, answer questions, and offer additional resources to ensure that visitors have a safe and enjoyable experience.

By highlighting the importance of wearing lifejackets, providing clear directions to the loan program, and establishing a summer season station at River Park, visitors would have access to the necessary resources and support to engage in water activities safely. These efforts would help promote a culture of safety and responsible enjoyment of the Tuolumne River within River Park.



The **monitoring and preventing the introduction of quagga mussels to the Tuolumne River** is crucial. Quagga mussels are an invasive species that can have significant negative impacts on ecosystems and infrastructure. Taking proactive measures to prevent their introduction and spread is essential to protect the river's health and ecological balance. Here are some key steps that could be taken:

To address this concern, the City of Waterford, in collaboration with relevant authorities and organizations, should implement a monitoring and prevention program. Here are some key steps that could be taken:

**Education and Awareness:** Raise awareness among boaters and river users about the risks associated with quagga mussels and the importance of preventing their introduction. Provide information on the proper cleaning, draining, and drying of boats, gear, and equipment to avoid contamination.

**Inspection and Decontamination:** Establish inspection stations where boats can be checked for the presence of quagga mussels and other invasive species. If necessary, provide decontamination procedures for boats found to be contaminated.

**Regulations and Enforcement:** Implement regulations and guidelines that require boaters to comply with preventative measures, such as cleaning and inspecting their boats. Enforce these regulations through regular patrols and monitoring.

**Collaboration with Local Organizations:** Work closely with local environmental organizations, water resource management agencies, and relevant authorities to share information, coordinate efforts, and develop best practices for prevention and monitoring.

**Research and Monitoring:** Conduct regular monitoring of the river and surrounding areas to detect any early signs of quagga mussel presence. This can involve sampling water, vegetation, and other substrates to detect the presence of mussels or their larvae.

**Reporting and Response:** Establish a system for reporting any suspected or confirmed sightings of quagga mussels. Respond swiftly to reports by investigating and implementing appropriate measures to contain and mitigate their spread if necessary.

By implementing a comprehensive monitoring and prevention program, the City of Waterford can significantly reduce the risk of quagga mussels being introduced to the Tuolumne River. This proactive approach will help protect the river's ecosystem, preserve its biodiversity, and maintain the recreational value of the area for future generations.



River Park often serves as an extension of people's backyards, providing spaces for family gatherings, picnics, and barbecues. To address the issue of disposing of barbecue coals properly, having designated coal bins near picnic areas and throughout the park is indeed a practical solution.

By providing clearly marked and easily accessible **coal bins**, park visitors would have a designated place to safely dispose of their barbecue coals. These bins should be designed to contain the hot coals and prevent them from causing any hazards, such as fire or burns.



To effectively implement this solution, it would be important for the park management or relevant authorities to:

Assess and determine the appropriate locations for the coal bins throughout the park, with a particular focus on areas where picnics and barbecues are commonly held.

Install durable and fire-resistant coal bins that are clearly labeled and easily identifiable. These bins should be designed to safely contain hot coals and prevent accidental spills or fires. Additional BBQ pits and coal bins need to be added to the south part of the park by the trees where the picnic tables are located.

Regularly empty and clean the coal bins to ensure they are ready for use and maintain a clean and safe environment within the park.

Communicate and educate park visitors about the availability and location of the coal bins. This can be done through signage, park brochures, or online platforms to ensure visitors are aware of the proper disposal method for barbecue coals.

It's also important to note that park visitors should be encouraged to allow their coals to fully extinguish before disposal. This can be achieved by providing information and reminders about the importance of allowing coals to cool down completely.

By providing designated coal bins near picnic areas and throughout the park, River Park can help maintain a clean and safe environment for visitors while ensuring the enjoyment of family activities such as picnics and barbecues.

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Parks belong to the community, and it's essential for Waterfordians to take ownership and responsibility for maintaining the parks in good condition. Creating **focal points of expectations** can help guide and encourage community members to actively participate in the upkeep and preservation of their parks.



To promote accessibility and inclusivity within River Park, it's crucial to ensure easy access to different areas of the park for individuals with disabilities and seniors.

Ensure that park infrastructure, such as pathways, ramps, parking spaces, and restrooms, comply with the Americans with Disabilities Act (ADA) standards. This will enable individuals with disabilities to navigate the park easily and independently.

Establish paved or compacted pathways throughout the park that are wide enough for wheelchair users to maneuver comfortably. These paths should lead to various park amenities, including picnic areas, playgrounds, and scenic viewpoints.

Provide accessible picnic tables, seating areas, and barbecue grills that are designed to accommodate individuals with disabilities. Ensure that there is sufficient space around these facilities for wheelchair users to comfortably move around.

Install clear and visible signage that includes universal symbols and Braille, indicating accessible routes, amenities, and facilities within the park. This will assist individuals with visual impairments in navigating the park effectively.

Take into account the needs of individuals with sensory sensitivities by providing quiet areas, sensory-friendly playground equipment, and designated spaces for relaxation.

Encourage community members to provide feedback and suggestions on improving accessibility within the park. Foster a sense of ownership and involvement by involving individuals with disabilities, seniors, and local organizations representing these groups in the decision-making process.

By prioritizing accessibility, River Park can become a welcoming and inclusive space for individuals with disabilities and seniors. It will enable them to fully enjoy the park's amenities and foster a sense of community engagement and belonging.

**Maintaining the facilities and amenities within parks**, like River Park, in good repair is crucial to ensure that they remain safe and enjoyable for the community. The horseshoe pits are no exception, and addressing their repair is important to provide a quality experience for park visitors.

Conduct a thorough assessment of the horseshoe pits to determine the extent of the repairs needed. Identify any structural damage, safety hazards, or other issues that require attention.

Develop a repair plan that outlines the necessary actions and materials needed to restore the horseshoe pits. Create a budget based on the scope of repairs, including materials, labor costs, and any additional requirements.

Consider the urgency and priority of the repairs based on the level of damage and demand for the horseshoe pits. This will help in allocating resources effectively and addressing critical repairs first.

If the repairs require specialized knowledge or skills, consider consulting with professionals such as contractors or carpenters who have experience in repairing recreational facilities like horseshoe pits. Their expertise can ensure the repairs are done correctly and meet safety standards.

Engage with the community and local organizations to seek support for the repairs. This can include volunteers, fundraising initiatives, or partnerships with businesses or community groups interested in contributing to the maintenance of the park.

Establish a routine maintenance schedule for the horseshoe pits and other park amenities to prevent future deterioration. This can include periodic inspections, cleaning, and small repairs to address minor issues before they escalate.

Keep the community informed about the repair process and progress. Provide updates through local newsletters, social media, or signage at the park to create transparency and maintain community engagement.



By addressing the repairs needed for the horseshoe pits and ensuring regular maintenance, River Park can offer a well-maintained and enjoyable recreational experience for Waterfordians. The community's involvement and collaboration, along with the city's commitment to maintaining park facilities, will contribute to the long-term success and usability of the horseshoe pits and other amenities in the park.



## Trails from River Park towards Hickman Bridge

Preserving the view and maintaining clear and accessible walkways along the Tuolumne River in River Park is indeed important. The City has allowed public organizations and individuals to establish amenities in the area.

Ensure that the walkways along the river are clearly marked and well-maintained. Regularly trim vegetation and remove any obstructions to keep the paths clear and accessible for both visitors and emergency vehicles. This will enhance safety and allow for unobstructed views of the natural habitat and the river.



Assess the condition of benches, pergolas, and other amenities along the river trails. Repair or replace those that have aged or become damaged. Additionally, evaluate the placement of amenities to ensure they are conveniently located and easily accessible for trail users. Relocating amenities closer to the pathways can enhance their utility and enjoyment for visitors.

Install trashcan reciprocals along the pathways to provide convenient disposal options for trail users. Strategically place these receptacles at regular intervals to encourage proper waste disposal and help maintain the cleanliness of the park. Regular monitoring and maintenance of the trash receptacles will be necessary to ensure they are emptied regularly.

Encourage community involvement and ownership in the maintenance and preservation of the river trails. Organize volunteer cleanup events or adopt-a-trail programs to foster a sense of responsibility and stewardship among the citizens.





By implementing these suggestions, River Park can continue to provide a beautiful and well-maintained environment for visitors to enjoy the natural habitat and the Tuolumne River. Creating clear pathways, repairing and relocating amenities, and ensuring proper waste management will contribute to a more pleasant experience for trail users and help preserve the park's natural beauty.

The **circular pathway** with bicycle paths and hills, **located north of the river trail and east of the Hickman Bridge**, sounds like it added a unique and enjoyable element to the park. This area changed after the construction of the Hickman Bridge in 2020.



Evaluate the current condition of the area and restore any damaged or overgrown sections of the circular pathway. Ensure that the pathway is well-maintained and clearly marked, allowing visitors to navigate the area easily.

Re-establish the bicycle paths and incorporate features such as gentle hills or small jumps, keeping in mind safety considerations. These features can enhance the biking experience for children and enthusiasts alike.

Integrate native plants and vegetation along the circular pathway to create an aesthetically pleasing and ecologically diverse landscape. Native plants provide habitat for local wildlife and contribute to the overall environmental sustainability of the park.



Post the Hickman Bridge completion, these plants have the ability to be inviting and welcoming but have been lost in the overgrown weeds. It would benefit them to be mulched and watered. Also mulching the walking loop would help these natives to be noticed and appreciated by those strolling through the walking path.

Designate a central area within the circular pathway for children to play with their bikes or engage in other recreational activities. This can include a small play zone with equipment, seating for parents or guardians, and proper safety measures.

Install signage or information boards in the area to provide visitors with details about the pathway, its features, and any guidelines or safety precautions to follow. This can



also serve as an opportunity to educate visitors about the importance of native plants and ecological conservation.

Involve the local community, especially families and bike enthusiasts, in the planning and development of the area. Seek their input and feedback to ensure the design and features meet the needs and preferences of the users.



By restoring and enhancing the circular pathway with bicycle paths and incorporating native plants, River Park can recreate the enjoyable and engaging area that existed before the construction of the Hickman Bridge. This will provide a unique recreational space for children and families to enjoy biking and connect with nature within the park.

# Beard Park

Location: 540 C Street

Beard Park is a popular and highly utilized park located in City of Waterford. It offers a variety of activity venues and amenities that cater to different interests and age groups. Here are some of the features you can find in Beard Park:

- **Community Center:** The park includes a community center that serves as a hub for various recreational and social activities. It may offer classes, workshops, and events for the local community.
- **Pavilions:** There are two pavilions in Beard Park, providing shaded areas for picnics, gatherings, and outdoor events. These pavilions can be reserved for special occasions or used on a first-come, first-served basis.
- **Baseball Fields:** Baseball enthusiasts can enjoy playing or watching games on the baseball fields available in the park. These fields may be used for organized leagues, practices, or casual games.
- **Basketball Courts:** The park features basketball courts where people can shoot hoops and play basketball games. These courts are open for recreational use and may also host community tournaments or leagues.
- **Tennis Courts:** Tennis lovers have access to dedicated tennis courts within Beard Park. These courts offer opportunities for both casual play and organized matches.
- **Soccer Field:** The park includes a soccer field where individuals or teams can engage in soccer matches and practices. It provides a designated area for soccer enthusiasts to enjoy the sport.
- **Skate Park:** A skate park is available in Beard Park, catering to skateboarders, inline skaters, and BMX riders. This area is designed with ramps, rails, and other features for stunts and tricks.





- **Playground Structure:** Children can have fun and engage in active play on the playground structure within the park. It typically includes swings, slides, climbing structures, and other play equipment.
- **Dog Park (upcoming):** In the near future, Beard Park is set to have a dog park. This addition will provide a designated space for dogs to play, exercise, and socialize off-leash in a safe environment.

With its diverse range of activity venues, Beard Park offers a wide array of recreational opportunities for residents and visitors of the City of Waterford. It serves as a gathering place for community members to enjoy various outdoor activities and spend quality time with family and friends. <https://www.cityofwaterford.org/parks/>

**Community Center:** The closure of the Community Center was closed during the visit of the Task Force Team. The team was only able to observe the perimeter of the building from the outside. Based on their quick observation, it appears that there are some maintenance issues that need attention.

The **benches** around the exterior of the building, which were provided by a local non-profit organization, are showing signs of aging and require repair. It would be beneficial to address this issue to ensure the safety and comfort of park visitors. Repairing or replacing the benches can help maintain a pleasant environment for people to relax and enjoy the park.

Additionally, the **bulletin** board on the building is in need of replacement, as indicated by the signs observed by the Task Force Team. A bulletin board serves as an important communication tool, providing valuable information to park users. By replacing the worn-out board, the park management can ensure that important announcements, events, and notices are effectively communicated to the community.

It is recommended to take note of these maintenance needs and prioritize their resolution. Addressing these issues will help maintain the overall appeal and functionality of the Community Center and enhance the park experience for visitors.



**Pavilions:** It's great to see that there are **two pavilions** available at Beard Park, with one located to the north and the other to the south of the Community Center.



The **smaller pavilion**, situated to the south of the Community Center, seems to be an ideal spot for intimate family gatherings and celebrations. To further enhance this area, there are several suggested upgrades that can be considered.

Upgrading the **picnic benches** in the smaller pavilion will provide more comfortable seating for families and visitors. It's important to ensure that the benches are in good condition and can accommodate the desired number of people.

Adding a designated **coal bin** will make it more convenient for visitors who wish to use charcoal for barbecuing. This will help keep the area organized and prevent coal residue from being scattered around.

Consider installing an **upgraded barbecue pit** in the smaller pavilion. This can include features such as adjustable grates, better ventilation, and a sturdy construction to ensure safe and enjoyable cooking experiences for park users.

Installing a **water source** or sink in the vicinity of the smaller pavilion would be a valuable addition. This would make it easier for visitors to clean utensils, wash hands, or fill up water bottles without having to leave the immediate area.

These upgrades will enhance the functionality and comfort of the smaller pavilion, allowing families to enjoy their gatherings and celebrations to the fullest. It's recommended that the park management or relevant authorities assess the feasibility of implementing these improvements and allocate resources accordingly.





The **larger pavilion** at Beard Park, located on the north side of the Community Center, offers a spacious area for larger events and is equipped with essential amenities. To address the observed issues and ensure its functionality, consider the following actions:



Prioritize the repair of the **restrooms** located west of the pavilion. Address any maintenance needs, such as broken fixtures, plumbing issues, or cleanliness concerns. Regular cleaning and maintenance schedules should be established to keep the restrooms in good condition.



Repair or replace the broken **barbecue pit** located north of the pavilion. Ensure that it is in safe and working condition for park visitors to use during events. Regular inspections and maintenance of the barbecue pit will help prevent further damage.

The flag pole should be considered to be utilized.



Attend to the **gutter** repair needs of the pavilion to prevent water damage and ensure proper drainage during rain. Repair any leaks or damages to the gutters to maintain the structural integrity of the pavilion.

Inspect and repair any malfunctioning or broken **light fixtures** in and around the pavilion. Adequate lighting is essential for events held during evening hours and enhances the safety and usability of the pavilion.



Address the damages to the **water spicket** and ensure it is in working condition. Repair or replace any broken parts to provide a functional water supply for park visitors using the pavilion.

Swiftly address the **graffiti** on the walls and ceiling of the pavilion. Develop a graffiti removal program to promptly remove any markings and discourage further vandalism.



Regularly inspect the pavilion for signs of graffiti and take necessary actions for its removal.

Regular maintenance, timely repairs, and a proactive approach to addressing issues will help ensure that the larger pavilion at Beard Park remains in good condition for larger events and provides a pleasant experience for park visitors.



**Baseball Fields:** Given that the baseball fields at Beard Park are highly utilized by local youth, it is crucial to ensure that they are in good condition and safe for use. The repairs you mentioned, including the bleachers, fences, and light poles, are important components of a functional and enjoyable baseball facility.





If the **bleachers** are in a state of disrepair, it may be necessary to assess the extent of the damage and determine if repairs or replacements are needed. It's essential to ensure that the seating areas are stable, secure, and provide a comfortable viewing experience for spectators. Some of the bleachers need the back rest as well hand rails installed.

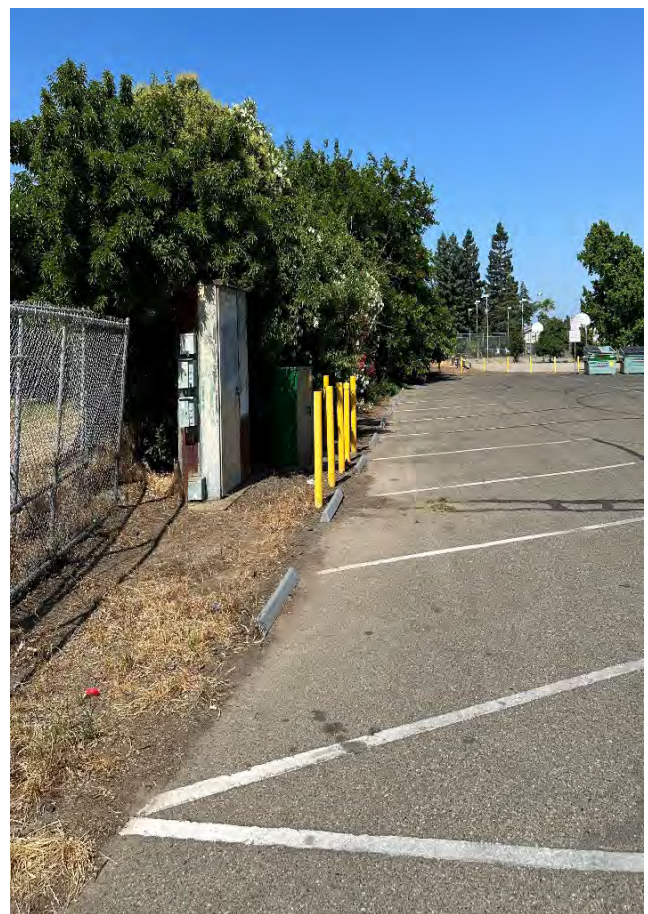


Inspect the fences surrounding the baseball fields to identify any areas that require repair or replacement. Fences are important for player safety, defining the boundaries of the field, and preventing balls from rolling out of play. Damaged or weakened sections should be addressed to maintain the integrity of the fields. The photos above are just a couple of the areas where the fencing is cut or bent.





If the **light poles** on the baseball fields are damaged or not functioning properly, it can affect the ability to play evening or night games. Evaluate the condition of the poles, wiring, and lighting fixtures. Repair or replace any damaged or non-functioning components to ensure adequate lighting for evening activities. In some instances, the lighting fixture is hidden among the tree branches.





The baseball diamonds have small parking lots behind each baseball diamond. Both of the packing lots are small and lack ADA accessibility. The parking lot has overgrown vegetation that limits the space for vehicles to park in each parking stall.

It's understandable that after a considerable period of time, buildings such as the **restrooms** and **snack shack** at the baseball fields may require updates to meet current standards and provide improved functionality. Here are some suggestions for updating these facilities:



If the **roof** of the building is showing signs of wear and tear, and it may be necessary to assess its condition and consider repairs or replacement. A well-maintained and functional roof is crucial to protect the interior of the building from weather elements and ensure the safety of those using the facilities.

Installing proper lighting in the **snack shack** is essential for both safety and convenience. Adequate lighting will enhance visibility, allowing staff and visitors to navigate the space effectively. Consider installing energy-efficient lighting fixtures that provide sufficient brightness while keeping operational costs down.



Upgrading the **concession** stand window to include the ability to open and close will provide better ventilation and facilitate transactions with customers. This will enhance the overall experience for both concession staff and visitors, creating a more comfortable and efficient environment.



When planning these updates, it is advisable to involve professionals such as architects, contractors, or building maintenance experts. They can assess the specific requirements of the facilities, provide recommendations, and ensure compliance with local building codes and regulations.

The presence of **gopher holes** in the fields of Beard Park does pose a potential safety risk, especially considering that the park is intended for children and adults to engage in activities such as running and playing. It's important to address this issue to ensure the safety of park visitors. Here are some recommendations for dealing with gopher holes:



**Gopher Control Measures:** Implementing gopher control measures can help mitigate the problem. This may include techniques such as trapping, baiting, or using deterrents. Seeking assistance from pest control experts or professionals with experience in gopher control can be beneficial in effectively managing the issue.

**Regular Inspections and Maintenance:** Conduct regular inspections of the park grounds to identify new gopher holes or signs of gopher activity. Promptly address any new holes that are discovered. Additionally, regular maintenance of the fields, including leveling uneven areas caused by gopher holes, can help prevent accidents.

**Communication and Awareness:** Educate park visitors, especially parents and guardians, about the presence of gopher holes and the potential hazards they pose. Place signs or notices in visible areas to remind people to be cautious and watch their step while using the park.

**Landscape Modifications:** Consider implementing landscaping modifications that discourage gophers from settling in the park. This may involve adjusting irrigation practices, removing attractive food sources, or using gopher-resistant plants in landscaped areas.

If the baseball fields at Beard Park experience **flooding** during the rainy season, it would indeed be beneficial to consider the entire area when planning any landscape redesign or improvements. Addressing the drainage issues will help ensure that the grounds are usable and safe for play even during periods of heavy rain. Here are some suggestions to mitigate flooding and improve drainage:

Conduct a comprehensive assessment of the existing drainage system in and around the baseball fields. Identify any areas where water tends to accumulate or drain inadequately. This assessment will help determine the scope of improvements required.

If the current grading or slope of the fields is contributing to water pooling or inadequate drainage, consider adjusting the slope to facilitate better water runoff. This may involve regrading the fields or implementing drainage swales or channels to direct water away from critical areas.

Utilize permeable surfaces for walkways, parking areas, and other non-playing areas surrounding the baseball fields. Permeable materials such as porous asphalt, permeable pavers, or gravel allow water to infiltrate the ground instead of creating runoff, reducing the risk of flooding.

Install French drains or subsurface drainage systems to collect excess water and redirect it away from the fields. These systems can be placed strategically to capture and carry away water effectively.

Construct retention or detention basins within the park or in nearby areas to temporarily hold excess water during heavy rainfall. These basins can help regulate water flow and prevent flooding on the baseball fields.

Between the two baseball diamonds there is a **drinking water fountain** which was reported to have been out of use for many years. As you know, being hydrated for any sport is critical and having portable water should be available at all sport and park areas.

It's recommended that the park management or relevant authorities conduct a thorough inspection of the baseball fields to assess the extent of repairs needed. Prioritize addressing safety concerns and functional issues to provide a safe and enjoyable environment for local youth participating in baseball and softball activities.



Additionally, consider allocating resources and budget for regular maintenance and periodic inspections to proactively address any potential issues before they become



more significant problems. This will help ensure that the baseball fields remain in good condition for the continued enjoyment of the community.

**Basketball Court:** It's wonderful to have a diverse range of recreational options at Beard Park, including the basketball court. To ensure that visitors can fully enjoy their basketball experience, it is important to address the maintenance issues you mentioned. Here are some recommendations for improving the basketball court area:



As mentioned, **trimming the overgrown bushes** in the area to the south of the basketball court will not only improve the aesthetics but also maximize the available space for better land usage. Clearing out any debris or unnecessary objects will provide a safer and more open environment for basketball activities.

To enhance the functionality and **appearance of the basketball court**, it is necessary to define the court area properly.

Removing the scattered wood chips and ensuring a level playing surface will help players navigate the court more easily and prevent any potential tripping hazards.

The **two-tier bench and park benches** surrounding the basketball court should be inspected for any necessary repairs or replacements. Maintaining sturdy and well-maintained seating areas will contribute to the overall comfort and convenience for players and spectators.



If the **basketball hoops** are broken and no longer functional, it is recommended to replace them. Installing new, durable basketball hoops will enable visitors to engage in basketball games with the proper equipment. Ensure the new hoops meet safety standards and are properly installed to prevent accidents or damage.



Regular maintenance and inspections of the basketball court area are essential to identify and address any future issues promptly. The park management should allocate resources for these repairs and prioritize the maintenance of this popular recreational facility. By improving the condition and amenities of the basketball court, Beard Park can continue to provide an enjoyable environment for basketball enthusiasts of all ages.



It's evident that the **tennis courts** at Beard Park are in need of significant attention and maintenance. To restore and improve the condition of the **tennis courts**, consider the following recommendations:

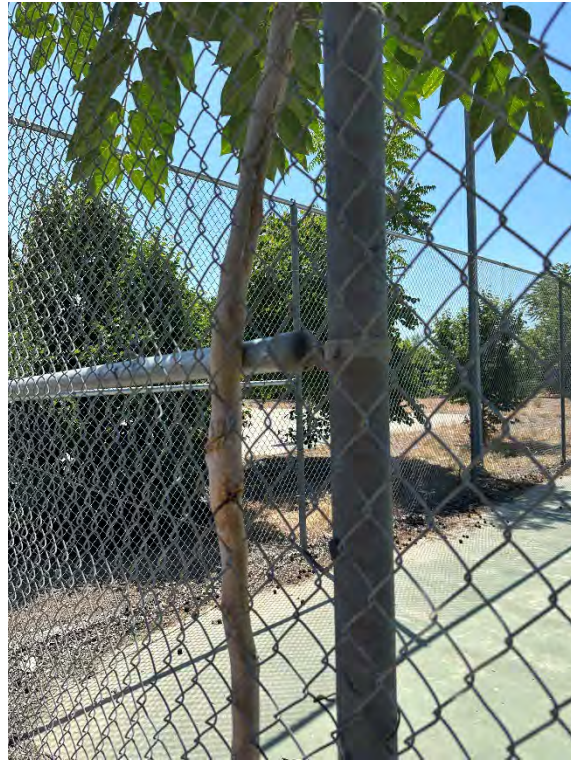


The **undefined court area and faded lines** should be addressed by resurfacing the courts and repainting the lines. This will not only enhance the appearance but also provide clear boundaries for players during matches.



Clearing the **overgrown vegetation** between the fences and repairing the damaged fence will help maintain a secure and aesthetically pleasing environment. It's important to ensure that the fencing is in good condition to prevent unauthorized access and maintain player safety.





If the surrounding **fence** is in a state of disrepair and beyond repair, it should be replaced. Installing new fencing will define the boundaries of the tennis courts and improve their overall appearance and functionality.



If the **tennis court nets** are old and worn, it would be beneficial to replace them with new nets. This will ensure that players have the appropriate equipment for their games and improve the quality of play.





Repairing the non-functional **lighting** and replacing broken fixtures and missing lightbulbs is crucial to allow for evening or night-time play. Adequate lighting will enhance the safety and usability of the tennis courts.





Clearing the **overgrown vegetation** and uncapping the covered **drinking water fountain** will provide a convenient water source for players and visitors. It's important to ensure that the water fountain is clean and in proper working condition.



Installing **handrails** for the steps on the north side of the tennis courts will enhance safety and accessibility, especially for individuals with mobility challenges. Handrails provide support and stability, making it easier for people to navigate the area.





The presence of tennis shoes hanging from the lighting poles at the tennis courts, which is often associated with drug activity, is a concerning observation. Additionally, graffiti or any signage related to the sale of drugs should be addressed promptly to maintain a safe and welcoming environment at Beard Park and all parks.



The **tennis shoes hanging** from the lighting poles should be promptly removed. Park staff or maintenance personnel should regularly inspect the area to identify and remove any items that indicate illicit activities. This will help discourage such activities and send a message that drug-related behavior is not tolerated in the park.

**Graffiti** on walls or any surfaces should be addressed immediately. Consider implementing a graffiti removal program to ensure that any graffiti is swiftly cleaned or covered up. Prompt action will deter further vandalism and maintain the park's appearance.

Enhancing **security measures** can help deter drug-related activities. This may include installing surveillance cameras or increasing patrols in the park area. Visible security measures can act as a deterrent and help create a safer environment for park visitors.

Engage with the local community, including residents and park users, to raise awareness about the importance of maintaining a drug-free environment. Organize community events, educational programs, or neighborhood watch initiatives to foster a sense of ownership and vigilance among park users.

Establish a strong partnership with local law enforcement agencies. Regularly communicate with them about any concerning activities or observations, and work

together to address and prevent drug-related incidents. They can provide valuable support and guidance in handling such issues.

It is crucial for park management to prioritize the removal of drug-related items and graffiti promptly. By taking a proactive approach and implementing security measures, raising community awareness, and collaborating with law enforcement, Beard Park can create a safer and more enjoyable environment for all visitors.

Addressing these issues will revitalize the tennis courts, making them a more inviting and functional space for players. Regular maintenance and ongoing inspections will help ensure that the facilities are well-maintained in the long term. It's crucial for the park management to allocate resources and prioritize these improvements for the benefit of the community.

**Soccer Field:** It's great to know that Beard Park has a soccer field that serves as a central space for community events. To improve the visibility and identification of the soccer field, consider the following suggestions:



Enhancing the visibility of the **goalie** areas can be done by painting or marking them with a distinct color. Brightly colored or contrasting lines around the goalie boxes or goal posts will help players and spectators easily identify these specific areas of the field during games.

Clearly marking the **boundaries and dimensions of the soccer field** will help in identifying the field more easily. This can be achieved by painting or outlining the perimeter lines of the field using a contrasting color, ensuring they are clearly visible.

Placing **signage** at strategic locations near the soccer field can help visitors identify it more easily. Consider installing signs with the word "Soccer Field" or appropriate graphics indicating its purpose. These signs can be positioned near entrances or at key vantage points within the park.

Regular **maintenance** of the soccer field is essential to keep it in optimal condition. Ensure the grass is properly mowed, leveled, and free of any obstacles that could hinder play. Additionally, maintaining appropriate field dimensions and goal sizes according to official regulations will provide a better experience for players.



Adjacent to the soccer field, there is a large pine tree, which has broken branches and are hanging from upright. It would be highly encouraged to maintain trees that oversized as they might need to be thinned out.



This is a picture of a tree to the east side of the soccer field with broken branches hanging from the center of the pine tree.

By implementing these recommendations, the soccer field at Beard Park will become more recognizable and visually appealing. This will enhance the overall enjoyment and engagement of both players and spectators during community events and soccer matches.

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**Skate Park:** The skate park at Beard Park is indeed a valuable amenity for skateboarding enthusiasts. To enhance accessibility and address the fence-related concerns, here are some suggestions:



Creating a designated **walking path** that leads to the skate park section will improve accessibility and ensure a safe pathway for visitors. This path can be constructed using durable and non-slip materials, such as concrete or asphalt, and should be well-marked to guide pedestrians to the skate park.





Repairing the falling **fence** along the park and canal is crucial for both safety and aesthetics. Inspect the fence thoroughly and identify sections that require immediate repair or replacement. Missing fence posts should be replaced to ensure the overall integrity of the fence.

When repairing or replacing the fence, it's important to prioritize safety. Choose materials and designs that provide adequate protection and prevent unauthorized access while maintaining visibility for park users and surrounding areas.

Establish a **regular maintenance** schedule for the skate park, including inspections of the fence and surrounding areas. This will help identify and address any maintenance needs promptly, ensuring the safety and enjoyment of visitors.

By creating a dedicated walking path, repairing the falling fence, and ensuring regular maintenance, the skate park at Beard Park will be more accessible and inviting for skateboarders and visitors. Collaboration with local authorities and ongoing communication with park management will help address the fence-related concerns effectively.





**Playground Structure:** Ensuring the safety of the playground structure is indeed crucial, as children's enjoyment and well-being are of paramount importance. To address the observations and improve the safety of the playground area at Beard Park, consider the following recommendations:



It is essential to replenish the **rubber chips** in areas where they are low or depleted. Adequate depth of rubber chips is crucial to provide cushioning and absorb impact in case of falls or accidents. Regularly monitor the rubber chip levels and maintain them at an appropriate depth.





The **barriers** that keep the rubber chips in place should be inspected, repaired, or replaced as necessary. Ensure that the barriers are properly installed and secure to prevent the rubber chips from spilling out of the play area. Any missing or damaged barriers should be addressed promptly.



If some of the **pins** that hold the barriers in place are missing or sticking out of place, they should be fixed or replaced. Ensuring that the pins are securely in place will help maintain the integrity of the barriers and prevent any potential hazards.



A random bike rack was found between the small pavilion and the playground structure. Unsure if the intend of the bike rack is for citizen use or if it was just left behind as it is not placed in area where people can utilize it properly.

Implement a **regular safety inspection** program for the playground structure. Trained personnel should conduct routine inspections to identify any potential safety hazards, such as broken equipment, sharp edges, or loose parts. Addressing these issues promptly will help maintain a safe environment for children.

Educate the local community about **playground safety** and encourage parents and caregivers to supervise children while they are playing. Promote awareness about the importance of reporting any safety concerns or issues observed in the playground area.

**Regular maintenance and upkeep of the playground structure** are essential to ensure its long-term safety and functionality. Develop a maintenance schedule that includes routine checks for wear and tear, cleaning of equipment, and addressing any issues that arise.

It would be ideal to have a **walkway** from the Community Center big pavilion that connects to the tennis courts, basketball court and finally leading to the baseball park parking lot. The walkway could be aligned on the southside of the property and adding lighting along the path. This would allow people to navigate between these amenities for Beard Park and this would also add to the accommodations for ADA.

By addressing the observations and implementing these recommendations, the safety of the playground structure at Beard Park can be significantly improved. Creating a secure and enjoyable environment will allow children to play with confidence, knowing that their safety is a top priority.

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**Dog Park** (upcoming): Maintaining a dog park requires careful planning and ongoing efforts from the city to ensure its cleanliness, safety, and overall functionality. Here are some considerations for the City to effectively maintain the dog park at Beard Park:



Implement a **regular cleaning schedule** to remove any accumulated waste or debris within the dog park area. Provide waste disposal stations with bags and bins for dog owners to clean up after their pets. Regular inspections and cleanings will help maintain a clean and hygienic environment.

Regularly mow the grass, trim vegetation, and address any **landscaping** needs within the dog park. Maintain well-defined pathways and clear signage to guide dog owners and visitors. Ensure that the fencing is secure and free from any potential hazards.

Conduct **routine inspections** of amenities within the dog park, such as water stations, seating areas, and agility equipment. Repair or replace any damaged or malfunctioning items promptly to ensure the safety and enjoyment of both dogs and their owners.

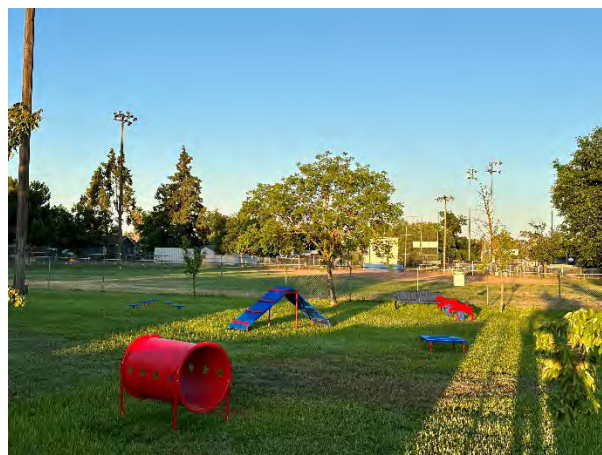
Install appropriate **fencing** and **gates** to ensure the safety of the dogs and prevent any unauthorized access. Regularly inspect the fencing for any damage or areas that may need reinforcement. Consider installing security cameras or increasing patrols to deter any potential incidents.



Encourage **community involvement** by organizing volunteer clean-up days or dog park improvement projects. Engage with local dog owners and park visitors to gather feedback, address concerns, and promote responsible dog ownership within the park.

Allocate sufficient **budget and resources** to support the ongoing maintenance needs of the dog park. This may include staffing, equipment, waste management supplies, and landscaping materials. Regularly review the budget to ensure adequate funding for the park's maintenance needs.

By implementing these measures, the City can effectively maintain the dog park at Beard Park, providing a safe and enjoyable space for dogs and their owners. Regular monitoring, **proactive maintenance**, and community engagement will contribute to a well-maintained and vibrant dog park.





# Brethren Park

Location: Church Street



Brethren Park, despite being the smallest park in the City of Waterford, plays a significant role in enhancing the character of the neighborhood. Its location in the center of residential houses and proximity to low-income housing units make it a valuable community asset. The park's presence contributes to the overall aesthetics and attractiveness of the surrounding area.

Small parks like Brethren Park often serve as gathering spaces for local residents, offering opportunities for relaxation, socializing, and recreation. Even though it may not have extensive amenities, its importance lies in providing a green space where people can escape the urban environment, enjoy nature, and engage in outdoor activities.

Brethren Park, with its small pavilion and two play structures, offers citizens a place to enjoy outdoor activities. However, there are some areas that require attention and improvement to enhance the park experience.



Install or replenish **rubber chips** underneath the play structures to provide a safer surface for children to play on. The cushioning effect of rubber chips helps reduce the risk of injuries from falls.





Assess the play structures and identify the parts that need repair or replacement, particularly focusing on the parts of the "bus" structure that are coming off. Promptly fix any loose or damaged components to ensure the structures are safe and functional for children.

This "bus" has no seats and they laying on the ground. It appears as other metal parts are becoming loose.



Take immediate action to remove **graffiti** from the pavilion poles and park lighting signs. Develop a graffiti removal plan and regularly inspect the park for any new markings. Swift removal discourages further vandalism and helps maintain the park's appearance.





Address the issue of **overgrown vegetation** within the park. Trim bushes, trees, and other plants to maintain a neat and tidy appearance. This will also improve visibility and enhance safety within the park.

Establish a regular maintenance schedule for the park amenities, such as **routine inspections** and repairs. This will ensure that any issues are promptly identified and addressed to maintain the functionality and safety of the park.

By implementing these ideas, Brethren Park can be improved and maintained as a safe, enjoyable, and aesthetically pleasing space for citizens to utilize and appreciate.



## Basin Park

Location: Goldmine Ave.



Basin Park, situated in the center of a neighborhood and surrounded by beautiful trees, presents a great opportunity to provide recreational amenities and enhance its safety features.

Install a **playground** area specifically designed for young children. Consider including age-appropriate play structures, swings, and other interactive elements that promote physical activity and imaginative play. This addition will attract families with young children and provide them with a safe and engaging space to enjoy.

Address the safety concern by installing adequate **lighting** throughout the park. Illuminate pathways, gathering areas, and parking spaces to ensure visibility during evening hours and promote a sense of security. LED lights can be energy-efficient and long-lasting options for park lighting.

Increase the number of **benches** and seating areas within the park to provide comfort and relaxation for visitors. Place benches strategically near pathways, play areas, and scenic spots to encourage people to enjoy the park's natural beauty and socialize. There are a few benches along the street sidewalk and on the pathway the connects the park with the street behind.

Maintain the existing trees and landscape to preserve the park's beauty and provide shade for visitors. Regularly **trim trees** and **remove** any **dead branches** or hazardous vegetation to ensure the safety of park users.

Basin Park can transform into a vibrant community space that caters to the diverse needs of its residents. The addition of a playground, improved lighting, and enhanced seating areas will make the park more inclusive, safe, and inviting for families and individuals to enjoy outdoor activities and social interactions.



# Skyline Park

Location: Skyline Blvd.



Skyline Park is located at an older part of the City of Waterford. The park has beautiful trees scattered around the park. The park has a water well and a telecommunication tower enclosed with a chain-link fence at the corner of Bentley and Skyline. The park has a picnic table. The parks vegetation is also over grown.

Skyline Park, situated in an older part of the City of Waterford and adorned with beautiful scattered trees, has the potential to be a charming community space. To enhance its appeal and address the observed issues, consider the following:

Take steps to address the **overgrown vegetation** within the park. Trim trees, bushes, and other plants to create a more orderly and aesthetically pleasing environment. Regular maintenance will also improve visibility and safety within the park.

Consider adding additional **amenities** to the park to enhance its functionality and attract more visitors. Install more picnic tables and benches to provide seating options

for individuals and families to enjoy picnics or gatherings in the park. If feasible, explore the possibility of adding other recreational facilities such as a small playground, fitness equipment, or walking paths to further enrich the park experience.

Ensure the **water well and telecommunication tower** are properly maintained and secured within the chain-link fence enclosure. Regular inspections and necessary repairs should be conducted to ensure their functionality and safety. The weeds behind the fence are growing and overgrown giving the park an unappealing eye.

Ensure that proper **lighting** is installed throughout the park to improve visibility during evening hours and enhance safety for park visitors.

Consider implementing beautification projects in Skyline Park, such as planting flowers, shrubs, or creating designated garden areas. These efforts can enhance the visual appeal of the park and contribute to a more pleasant and welcoming atmosphere.

By implementing these ideas, Skyline Park can transform into a vibrant and inviting space for residents of all ages to enjoy nature, engage in recreational activities, and foster a stronger sense of community.



# Reinway & Trail Head Park

Location: 407 S. Reinway Ave.



Reinway & Trail Head Park is the newest park in the City of Waterford. The park exposes the Tuolumne River from a high elevation as it also opens the path to the staircase that leads to the trail head walkway along the river.

Reinway Park & Trail Head Park, being the newest addition to the City of Waterford, offers a unique opportunity for residents and visitors to enjoy the scenic beauty of the Tuolumne River.





The **park's high elevation, providing a panoramic view** of the Tuolumne River, is a significant feature that should be emphasized. Consider installing **lookout points**, observation decks, or seating areas that allow people to appreciate the river's beauty and enjoy the surrounding landscape.

The **staircase** leading to the trailhead walkway along the river is a valuable asset, as it encourages outdoor activities and provides an opportunity for nature exploration. Ensure the staircase is well-maintained and accessible to all visitors, including those with mobility challenges.

**Develop and maintain the trail along the river, creating a well-defined and well-maintained pathway** for walkers and joggers. Signage is installed to provide information about the trail, including length, points of interest, and safety guidelines. Regular inspections should be conducted to address any potential hazards or maintenance needs along the trail.



Having three picnic benches in different locations within the park provides visitors with options for seating and enjoying outdoor meals.





Install clear and visible signage indicating the designated areas for coal storage and barbecue use. This will help visitors understand the proper locations for coal disposal and encourage safe practices while using the barbecue pits.



It's wonderful to see that the park offers amenities for fitness enthusiasts. However, it is important to address the issues to ensure a safe and enjoyable experience for park visitors.



This park has nice amenities for our citizens who have an interest in fitness. There are a couple of venues available for exercises. Some of the equipment have sharp edges as the boards have been cut off or have missing pieces. Also, graffiti was noticed in various locations of the park amenities.



The pictures illustrate areas where the pieces have been cut/removed and now exposed sharp edges.



Having well-maintained restroom facilities at Reinway Park is essential for visitors, especially considering its location and connection to the trail. It's unfortunate that graffiti has become an issue, as it not only defaces the building but also raises safety concerns.



Develop a graffiti removal plan to address the defacement on the restroom building. Promptly remove any existing graffiti using appropriate cleaning methods and materials. Consider implementing a regular maintenance schedule to monitor and remove any new graffiti that may appear.

Raise awareness about the negative impact of graffiti and the importance of preserving public facilities. Implement educational campaigns that highlight the consequences of vandalism and encourage responsible community behavior. Promote a sense of pride and respect for public spaces.

## Closing

In conclusion, the visit to the parks in the City of Waterford has provided valuable insights into the current state of these recreational spaces. While these parks offer various amenities and contribute to the community's well-being, several areas requiring attention have been identified.

The report highlights the need for repairs and maintenance across different park facilities, such as the community center, pavilions, baseball fields, basketball courts, tennis courts, soccer field, skate park, playground structures, and restrooms. Issues such as aging benches, damaged roofs, broken equipment, faded court lines, graffiti, overgrown vegetation, and safety concerns have been noted.

To ensure the parks remain safe, functional, and aesthetically pleasing, it is recommended that the City of Waterford takes action to address these concerns. This can involve allocating resources for repairs, maintenance, and upgrades, as well as implementing preventive measures to deter vandalism and promote responsible park usage.

By prioritizing these improvements and engaging the community in the upkeep of these spaces, the City of Waterford can create an inviting and enjoyable environment for its residents and visitors.

We, the Task Force Team, recommend that the City authorities review this report in detail and develop an action plan to address the identified issues promptly. Regular maintenance, community involvement, and effective communication will be key in maintaining the parks' appeal and ensuring a positive experience for all park users.

With these recommendations in mind, we are confident that the parks in the City of Waterford can continue to serve as valuable community spaces, fostering recreation, social interactions, and the well-being of its residents.

The assessment of the parks in the City of Waterford revealed both commendable amenities and areas in need of attention. The report highlighted the various concerns observed during the visit, including the need for repairs, maintenance, safety improvements, and addressing issues such as graffiti. It is crucial to address these issues to ensure the safety, functionality, and overall attractiveness of the parks for the community.

To improve the parks, it is recommended that the following actions be taken:

**Maintenance and Repairs:** Conduct necessary repairs and maintenance tasks such as fixing broken equipment, repairing fences, addressing structural issues, and replacing damaged amenities like benches, picnic tables, and barbecue pits.

**Safety Measures:** Enhance safety measures by addressing sharp edges, ensuring proper signage and lighting, and considering the installation of surveillance cameras in selected areas.

**Graffiti Removal:** Implement a graffiti removal program to promptly address and prevent further defacement of park amenities. Consider applying anti-graffiti coatings to deter future vandalism.

**Community Engagement:** Engage the local community through volunteer programs, educational campaigns, and events to encourage pride, ownership, and responsible use of the parks. Encourage community members to report any issues or concerns to the appropriate authorities.

**Regular Maintenance and Inspections:** Establish a routine maintenance schedule to regularly assess and address any issues or deterioration of park amenities. This will help ensure that the parks remain in good condition and can be enjoyed by residents and visitors alike.

**Initiative "City Volunteer Day":** A wonderful **initiative** can be what is already here! "**City Volunteer Day**" with Love Waterford is a great opportunity for the community, businesses, non-profit organizations, and the City of Waterford to come together and work towards a common goal of enhancing the city and its parks. By encouraging individuals to volunteer their time and effort, you can tap into the goodwill and collective spirit of the citizens of Waterford.

During "**City Volunteer Day**," volunteers can engage in various activities to improve and beautify the parks in Waterford. This could include tasks like planting trees and flowers, cleaning up litter, maintaining trails, painting benches or playground equipment. The participation of businesses and non-profit organizations can bring additional resources, expertise, and support to make the day even more impactful.

By involving the entire community in this event, you are fostering a sense of ownership and pride among the citizens of Waterford. It not only enhances the physical appearance of the city but also strengthens the bonds within the community as people come together for a shared cause. "**City Volunteer Day**" should be focused on one big project in the same location, rather than being scattered throughout the city/community and accomplishing small tasks.

Furthermore, combining "**City Volunteer Day**" with the "**City Celebration**" adds an element of joy and festivity to the event. It allows people to celebrate their collective efforts and accomplishments, fostering a sense of unity and camaraderie.

Overall, this initiative shows a commitment to community engagement, environmental stewardship, and the well-being of Waterford's citizens. It is a wonderful way to

maximize the goodwill and resources available within the community, making the city a better place for everyone to enjoy.

By implementing these recommendations, the City of Waterford can enhance the overall quality and safety of its parks, providing enjoyable recreational spaces for the community to gather, play, and connect with nature.

Remember, the ultimate goal of this report is to inform decision-makers and stakeholders about the current state of the parks and provide recommendations for improvement. By taking action on the identified issues, the City of Waterford can create vibrant, well-maintained parks that contribute to the well-being and satisfaction of its residents.

Thank you for the opportunity to assess the parks in the City of Waterford. Should you have any further questions or require additional information, please do not hesitate to reach out.



*“Outside, quiet children start to talk more and children who find it hard to be constrained begin to relax. Children need to be outside long enough to feel at home there.”*

*Emma Shaw*





**General Business 6f**

August 3, 2023

Tina Envia, Finance Manager  
City Council Staff Report

**Resolution: Resolution adopting a One Day Retail Vendor License Application and Fee.**

**SUMMARY:**

Approve a Resolution adopting a One Day Retail Vendor License application and fee.

**ANALYSIS:**

It is staff's desire to create a license for businesses and organizations to conduct occasional retail events in the City of Waterford. Business and organizations in our Community, on occasion, wish to have events where vendors without permanent store fronts within our community are invited into the community for the event to provide their products and or services. The regulation of such activities is covered in the Waterford Municipal Code Chapter 5.38 Outdoor Entertainment Activities. It is the City's intent to actively support our local businesses and organizations by making these requests uncomplicated and affordable for the providers. Staff has developed a one-page application and \$10.00 fee for a One Day Retail Vendor License.

If the Council chooses not to approve the new One Day Retail Vendor License, all future vendors will be required to purchase an annual Business License at a cost of \$54.

**FISCAL IMPACT:**

The fiscal impact will be minimal revenue at \$10 per vender, per day.

**ALTERNATIVES:**

1. Approve the Resolution Adopting the One Day Retail Vendor License.
2. Provide staff with direction as to the modifications desired and request a subsequent modified License.
3. Not adopt the Resolution and not have a formal process in place to allow one day retail vendors in our community.

**ATTACHMENTS:**

- One Day Retail Vendor License Application
- Resolution 2023-37 Adopting a One Day Retail Vendor License



**City of Waterford**  
**One Day Retail Vendor License Application**

**Applicant Information:**

Name of Applicant: \_\_\_\_\_  
Business Name (if applicable): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Vendor Information:**

*(Type of Vendor and Description of Products/Services)*

\_\_\_\_\_

**Event Information:**

Event Date: \_\_\_\_\_  
Event Name/Description: \_\_\_\_\_  
Event Location: \_\_\_\_\_

**Permit Fee:**

***The one-day retail vendor permit fee is \$10.***

**Payment Information:**

The City of Waterford accepts cash, checks and credit cards as valid forms of payment.

**Terms and Conditions:**

***By submitting this application, I acknowledge and agree to the following:***

- \* I will comply with all local laws, regulations, and health codes while operating as a vendor.
- \* I am responsible for obtaining any additional permits or licenses required for my business type.
- \* The permit fee is non-refundable.
- \* The City of Waterford reserves the right to revoke the permit if any violations or non-compliance are identified.
- \* I will adhere to event rules and guidelines as provided by the event organizers and the City of Waterford.
- \* Each Vendor is allowed 4 Licenses per calendar year.

**Signature:**

\_\_\_\_\_

**Application Submission:** Please submit this application, along with any required documents and payment, to the following address:

***City of Waterford 101 E Street Waterford CA 95386***

**Contact Information:** City of Waterford (209)874-2328, Extension 113  
Marissa Martinez [mmartinez@cityofwaterford.org](mailto:mmartinez@cityofwaterford.org)

**WATERFORD CITY COUNCIL  
RESOLUTION NO. 2023-37**

**APPROVING RESOLUTION ADOPTING THE ONE DAY RETAIL VENDOR  
APPLICATION**

**WHEREAS;** it is the City's desire to support businesses and organizations who conduct occasional retail events in the City of Waterford by providing vendors without permanent store fronts within our community a one-day retail vendor license; and

**WHEREAS;** the Waterford Municipal Code Chapter 5.38 Outdoor Entertainment Activities provides guidance and direction for the City to regulate and license such activities; and

**WHEREAS;** the City Council reviewed the proposed One Day Retail Vendor License Application and related \$10.00 fee.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATERFORD DOES HEREBY RESOLVE AS FOLLOWS:**

1. To adopt the One Day Retail Vendor Application and the applicable \$10.00 fee for the application in order to facilitate the ability of local businesses and organizations to host various community events and provide one day retail vendor licenses to those businesses participating in the events that are not already licensed in the City.

The foregoing Resolution was passed and adopted by the City Council of the City of Waterford, County of Stanislaus, State of California, at a regular meeting thereof held on the 3<sup>rd</sup> day of August 2023, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**CITY OF WATERFORD,**

\_\_\_\_\_  
Charlie Goeken, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Patricia Krause, CMC  
City Clerk

\_\_\_\_\_  
Corbett J. Browning  
City Attorney





**Informational Items 8a**

August 3, 2023

Marissa Martinez, Deputy City Clerk / Administrative Analyst  
City Council Staff Report

**Informational Items.**

**SUMMARY:**

Items included in this section provide City Council with updates on business not requiring a full report.

**FISCAL IMPACT:**

N/A

**ANALYSIS:**

All items under this category are considered for informational purpose only.

**ENVIRONMENTAL REVIEW:**

N/A

**ALTERNATIVES:**

N/A

**ATTACHMENTS:**

8a: City Project List

# City Projects

## Streets

Name	Owner	Priority	Estimated Cost	Update
Yosemite Ave. Pedestrian Project (Caltrans)	Michael Pitcock Lonnie Statzer	High	\$6,000,000 (SHOPP)	Construction to begin June/July 2023
F Street Overlay	Michael Pitcock Lonnie Statzer	High	\$1,500,000 (Measure L)	In Construction
F Street Improvements at Western	Michael Pitcock Lonnie Statzer	High	\$300,000 (STBG and CMAQ)	Complete
Western Pedestrian Improvements	Michael Pitcock Lonnie Statzer	High	\$300,000 (CDBG)	Out to bid
Dorsey and Pecan Pedestrian and Roadway Improvements	Michael Pitcock Lonnie Statzer	High	\$300,000 (CDBG)	Out to bid
Yosemite Pedestrian Improvements Reinway to Eucalyptus	Michael Pitcock Lonnie Statzer	High	\$946,000 (ATP)	In Environmental.
Yosemite at Pasadena Signal Improvements	Michael Pitcock Lonnie Statzer	High	\$600,000 (CMAQ)	In Design.
Skyline Road Improvements	Michael Pitcock Lonnie Statzer	High	\$450,000 (STBG)	In Design.
Tim Bell Pedestrian Improvements	Michael Pitcock Lonnie Statzer	High	\$1,993,000 (ATP)	Grant was approved/awarded to Waterford

## Housing Development

Name	Owner	Priority	Estimated Cost	Update
Bentley Estates	Michael Pitcock	High	NA	Tentative Map Approved. Waiting on Developer.
Reinway North of Moon School Annexation	Michael Pitcock	High	NA	No formal application received but the developer is looking at a potential 95 homes

## Economic Development

Name	Owner	Priority	Estimated Cost	Update
F St and Yosemite Redevelopment (Burned Building)	Michael Pitcock	High	N/A	Plans for Building Permit are in for review

## Facilities / Property

Name	Owner	Priority	Estimated Cost	Update
ADA Transition Plan Implementation	Lonnie Statzer	Low	Varies	Ongoing
109 E St. Public Works Shop Sale	Lonnie Statzer	Low	N/A	For sale
Local Hazardous Mitigation Plan Update	Lonnie Statzer	Low	N/A	Draft document has been reviewed.
Council Chambers Equipment Upgrade	Patricia Krause	High	\$52,000	Complete but working on small problems

## Public Safety

Name	Owner	Priority	Estimated Cost	Update
License Plate Reader Program	Michael Pitcock	High	\$10,000 up front and \$3,300 monthly for maintenance and monitoring.	Complete

## Utilities

Name	Owner	Priority	Estimated Cost	Update
WWTP Biosolids Screening Upgrade - Self Help Enterprises Grant	Michael Pitcock Lonnie Statzer	High	\$500,000 Unfunded	Grant Application submitted.
Water System Consolidation - Hickman	Michael Pitcock Lonnie Statzer	High	\$3,000,000 Unfunded	Grant Application submitted.
Tim Bell Water and Sewer Extension to Vineyard	Michael Pitcock Lonnie Statzer	High	\$2,500,000 (ARPA)	In Design.
WWTP Road Repair	Michael Pitcock Lonnie Statzer	High	\$1,100,000 (FEMA)	Working with FEMA on funding approval

## Parks and Trails

Name	Owner	Priority	Estimated Cost	Update
Triangle Parcel - Neighborhood Park	Lonnie Statzer	Low	\$133,000 Park Impact Fees	On hold as funding for Dog Park is higher priority
S. Reinway Sports Complex	Lonnie Statzer	Low	Unfunded	On Hold

Dog Park (Prop 68 Per Capita Grant)	Lonnie Statzer	High	\$250,000 Grant and Park Impact Fees	Complete
Beard Park Improvements (Prop 68 Competitive Grant)	Lonnie Statzer	Low	\$1,000,000 Million Unfunded	Grant Denied. Waiting to see if another cycle to apply is available.
Community Center Remodel	Michael Pitcock Lonnie Statzer	High	\$800,000 (General Fund)	In Design

### Other Projects

Name	Owner	Priority	Estimated Cost	Update
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