



MINUTES
WATERFORD PARKS & RECREATION – SPECIAL MEETING
WATERFORD CITY COUNCIL CHAMBERS
101 “E” STREET, WATERFORD, CA

PARKS & RECREATION COMMISSION SPECIAL MEETING – AUGUST 24, 2022 – 6:00 PM

CALL TO ORDER: Chairman Jaycox @ 6:00 pm

FLAG SALUTE: Chairman Jaycox

ROLL CALL PRESENT: Chairman Jaycox
Commission Member Fielder
Commission Member Finch

ABSENT: None

CITY STAFF PRESENT: Public Works Superintendent, Lonnie Statzer

ADOPTION OF AGENDA:

ACTION: By motion moved and seconded (CM Fielder / CM Finch 3-0) to to adopt the agenda.

AYES: Fielder, Finch, Jaycox

NAYS: None

ABSENT: None

ABSTAIN: None

Motion passed: 3-0

CONFLICT OF INTEREST DECLARATION:

Declaration by Planning Commission members who may have a direct Conflict of Interest on any scheduled agenda item to be considered.

1. **PRESENTATIONS/ OATHS OF OFFICE**

2. **COMMUNICATIONS FROM THE AUDIENCE**

3. **CONSENT CALENDAR**

3a: Parks & Recreation Meeting Minutes: June 21, 2022

ACTION: By motion moved and seconded (CM Finch / CM Fielder 3-0) to approve the consent calendar.

AYES: Fielder, Finch, Jaycox
NAYS: None
ABSENT: None
ABSTAIN: None

Motion passed: 3-0

4. **PUBLIC HEARING**

5. **UNFINISHED BUSINESS**

5a: Heritage Day

Commissioner Fielder communicated the bank deposit amounts and balance in the Heritage Day account.

Commissioner Finch discussed blanket spending for expenses, logistics, etc.

There are currently 28 booth vendors and 1 parade participant signed up. More participants are needed.

Parade route was discussed. Public Works Superintendent added that if there are under 15 parade floats the parade route will be shortened and end at F Street. The parade staging area will be Moon Elementary School.

Extra garbage cans and portable restrooms were discussed. City to order four portable restrooms and a handwashing station to be set up behind the bus stop on E Street in the empty lot.

Music staging area and announcers were discussed with audience member, Ken Champaign.

Art contest and entries were discussed.

Mandatory parade meeting is scheduled for September 29, 2022.

ACTION: By motion moved and seconded (CM Jaycox / CM Fielder 3-0) to approve blanket spending of \$2,000.00 for Heritage Day.

AYES: Fielder, Finch, Jaycox
NAYS: None
ABSENT: None
ABSTAIN: None

Motion passed: 3-0

6. **NEW BUSINESS**

7. **CORRESPONDENCE / INFORMATIONAL ITEMS**

8. **STAFF / COMMISSION COMMENTS**

8a: City Staff Comments

(Information Only – No Action)

Commissioner Finch encourages more participants for Heritage Day.

ADJOURNMENT

Adjournment at 6:35 pm

ACTION: By motion moved and seconded (CM Fielder / CM Finch 3-0) to Adjourn the Parks and Recreation Commission meeting 6:35 pm.

AYES: Fielder, Finch, Jaycox

NAYS: None

ABSENT: None

ABSTAIN: None

Motion passed: 3-0

PASSED AND ADOPTED by the Waterford Parks and Recreation Commission at a Regular meeting held on the 13th day of September 2022 by the following vote:

AYES: Finch, Fielder, Jaycox

NOES: None

ABSENT: None


Katie Jaycox, Parks and Recreation Chairman

ATTEST:


Desiree Morris, Board Secretary